

# SOUTHEASTERN LOCAL BOARD OF EDUCATION

## Minutes of Regular Meeting

**July 19, 2022**

The Southeastern Local Board of Education met in regular session on July 19, 2022 at 5:00 pm in the Board Conference Room

Members Present:

Tony Entler	David Shea, Superintendent
Hans Eriksen	Ben Kitchen, Treasurer
Kim Owens	
Greg Flax	
Greg Rice	

Visitors Present:

Diane Lyons  
Chris Cain  
Dustin Grim  
Michelle Arnold

**Call to Order – Mr. Tony Entler, President**

**Superintendent Discussion Items - Handout Test Scores**

Presentation to Sunrise Cooperative and NU Risers Stair Company for OSBA Business Honor Roll for businesses that go above and beyond to support their local school districts.

**Administrative Staff**

PJ Bertemes – Handout  
Craig Isaac – Handout

CTC Update – Shawn Jackson - Handout

**Approval of Minutes**

Greg Rice moved and Hans Eriksen seconded that the minutes of the June 21, 2022 Regular Meeting be approved.

Ayes: Rice, Eriksen, Flax, Owens, Entler

Nays: None

Abstain: None

Motion Carried: 5-0-0

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### **Board Items**

#### **Approve Administration Steps - Superintendent**

Kim Owens moved and Hans Eriksen seconded that the Board of Education approve the 1.25% increase and Administration Steps for Dave Shea at the discretion of the Board.

Ayes: Owens, Eriksen, Rice, Flax, Entler

Nays: None

Abstain: None

Motion Carried: 5-0-0

#### **Approve Administration Steps - Treasurer**

Greg Flax moved and Hans Eriksen seconded that the Board of Education approve the 1.25% increase and Administration Steps for Ben Kitchen at the discretion of the Board.

Ayes: Flax, Eriksen, Rice, Owens, Entler

Nays: None

Abstain: None

Motion Carried: 5-0-0

### **Superintendent's Report**

#### **Approve Administration Steps**

Greg Flax moved and Kim Owens seconded that the Board of Education approve the 1.25% increase and Administration Steps for PJ Bertemes, Tim Bell, and Chuck McNier at the discretion of the Board.

Ayes: Flax, Owens, Eriksen, Rice, Entler

Nays: None

Abstain: None

Motion Carried: 5-0-0

#### **Issue Supplemental Contract – Certificated Staff – 2022-2023 School Year**

Tony Entler moved and Greg Rice seconded that the Board of Education issue a supplemental contract for the following extracurricular activity for the 2022-2023 school year during the OHSAA seasons where appropriate, in accordance with the pay scale adopted by the Board of Education, where applicable, pending completion of a Sports-Related First Aid Training Course as required by AM. H.B. 251 and State Board of Education Rule 3301-27-01 as presented. Also pending completion and clear background checks and employment paperwork.

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Band Director	0.05	David Kestner
Marching Band Director	0.17	David Kestner
Asst. Band Director	0.12	Kylie Bayless
Drama	0.06	Laura Madden
Drama Music Director	0.06	David Kestner
Annual Staff	0.06	Vince Banion/Bryn Dean 50/50
Prom Jr. Class Advisor	0.05	Bryn Dean
Jr. High Student Council	0.03	Ashley Slone
MV Student Council	0.03	Sarah Herier/Wendy Russell 50/50
Quick Recall	0.05	Jeff Miller
National Honor Society	0.02	Kristen O'Hara
Weight Room	0.08	AJ Woods
Power of Pen	0.03	Bryn Dean/Ashley Sloan 50/50
Flex/Dual Credit Administrator	0.03	Nick Banion
Technology (website/social media)	0.10	Vince Banion
Boys Golf	0.07	Vince Banion
HS Reserve Volleyball	0.08	Holly McCombs

Ayes: Entler, Rice, Flax, Owens, Eriksen

Nays: None

Abstain: None

Motion Carried: 5-0-0

### Adopt Resolution – Supplemental Positions

Hans Eriksen moved and Greg Flax seconded that the Board of Education adopt the following resolution pursuant to O.R.C. 3313.53:

WHEREAS, the following supplemental positions are vacant for the **2022-2023** school year:

Cross Country Coach	0.06
Site Manager Varsity Football	0.015
Jr. High Cheer Coach	0.06
7 <sup>th</sup> Grade Volleyball Coach	0.06

WHEREAS, none of the present certificated and/or qualified staff members employed so desire these positions: and

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WHEREAS, no certificated person not employed by the district has responded to advertisement of said positions: therefore

BE IT RESOLVED, that the following are awarded supplemental contracts for the supplemental positions listed for the duration of their OHSAA sport season:

Darrell Peters	Cross Country Coach	0.06
Garrett Hunter	Site Manager Varsity Football	0.015
Kelly Mickens	Jr. High Cheer Coach	0.06
Tara Krieg	7 <sup>th</sup> Grade Volleyball	0.06

Ayes: Eriksen, Flax, Owens, Rice, Entler

Nays: None

Abstain: None

Motion Carried: 5-0-0

### **Approve Volunteers**

Kim Owens moved and Hans Eriksen seconded that the Board of Education approve the following as a volunteer for the specified areas. As a volunteer this person has read, understands and agrees to comply with the terms and conditions set forth on the Volunteer Release Form #4120.09 F1.

Christopher Cain – Boys Golf

Ayes: Owens, Eriksen, Rice, Entler, Flax

Nays: None

Abstain: None

Motion Carried: 5-0-0

### **Approve Continued Payment for Vacation Days**

Hans Eriksen moved and Greg Rice seconded that the Board of Education approve the payment for 8 vacation days from the FY22 school year beginning FY22 and ending FY24 for Chuck McNier.

Ayes: Eriksen, Rice, Flax, Owens, Entler

Nays: None

Abstain: None

Motion Carried: 5-0-0

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### **Approve Liability and Key/Fob Request in Accordance with the Board Guideline #7741**

Hans Eriksen moved and Greg Rice seconded that the Board of Education approve the following:

Whereas, in accordance with Board Guideline 7741, the Board approves the following individual/s for the stated activity, and;

Now therefore be it resolved that the approved individuals shall be issued school district liability and keys if necessary for specific dates of the planned activity.

Evan Joos	Tac Building, Jr. High Football	8/1/2022 to 10/15/2022
Tara Krieg	7 <sup>th</sup> Gr. Volleyball	7/19/2022 to October 31, 2022
Darrell Peters	Weights & indoor training	7/19/2022 to October 31, 2022

Ayes: Eriksen, Rice, Flax, Owens, Entler

Nays: None

Abstain: None

Motion Carried: 5-0-0

### **2022-2023 Authorizations**

Kim Owens moved and Greg Rice seconded that the Board of Education approve the following 2022-2023 authorizations:

Waive Reading of Minutes –waive the reading of all Board Minutes during 2022-2023, with the understanding that such minutes will be distributed to the members prior to the date of each meeting.

Standing Authorizations – standing authorizations for fiscal year 2022-2023.

1. Treasurer - requests for tax advances from the Auditor
2. Treasurer - investing of interim funds
3. Treasurer - to borrow necessary monies to meet current operating expenses if need arises
4. Treasurer - to pay all bills, provided that funds are available and to report monthly to the Board of Education those bills that were paid
5. Treasurer- authorized to modify appropriations if necessary, reporting any changes to the Board at the next regular meeting
6. Treasurer - authorized to make 2022-2023 inter-fund advances if necessary, reporting any advance to the Board at the next regular meeting
7. Treasurer - appointed coordinator of the Student Activity (200) accounts and Athletic Funds (300) accounts budgets
8. Superintendent - approve or disapprove of applications for professional meeting leave for staff that conform to established Board Policy and that are within the amount appropriated for such activities
9. Superintendent - be authorized to employ such temporary personnel as is needed for emergency situations and present to the Board for approval at the next Board meeting
10. Treasurer and Superintendent - be authorized to act as agents for the Board in making application for and management of federal and state grant.
11. Clark County School Treasurers serve as audit committee.
12. The Treasurer is appointed as the Board's designee to attend HB9 Public Records Law Training.

Ayes: Owens, Rice, Eriksen, Flax, Entler

Nays: None

Abstain: None

Motion Carried: 5-0-0

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### **Approve Agreement Clark County ESC**

Greg Flax moved and Tony Entler seconded that the Board of Education approve the 2022-2023 Service Agreement between the Southeastern Local School District and the Clark County Educational Service Center for an estimated cost of \$1,244,125.02 as presented.

Ayes: Flax, Entler, Eriksen, Rice, Owens

Nays: None

Abstain: None

Motion Carried: 5-0-0

### **Approve Memorandum of Understanding - SELESP – Base Rate and Pay Increase for Bus Drivers**

Greg Flax moved and Greg Rice seconded that the Board of Education approve the MOU – to increase the Base Rate and Pay increase - between Southeastern Local school district and The Southeastern Local Education Support Professionals, as presented:

Ayes: Flax, Rice, Eriksen, Owens, Entler

Nays: None

Abstain: None

Motion Carried: 5-0-0

### **Approve Permanent Improvement/General Fund Expenditure**

Tony Entler moved and Greg Rice seconded that the Board of Education approve the following permanent improvement/general fund expenditure:

Bluum of Minn, LLC	Smart Boards (five)	\$11,452.50
SealMaster	HS Parking Lot	\$ 6,626.49
Rebel Athletics	Cheerleading Uniforms	\$ 4,927.52
Friends Office	HS Computer lab chairs	\$3,189.20

Ayes: Entler, Rice, Eriksen, Flax, Owens

Nays: None

Abstain: None

Motion Carried: 5-0-0

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### **Accept Resignation – Certified Staff**

Kim Owens moved and Greg Flax seconded that the Board of Education accept the following resignation:

Craig Isaac– effective July 22, 2022

Ayes: Owens, Flax, Entler, Rice, Eriksen

Nays: None

Abstain: None

Motion Carried: 5-0-0

### **Adopt Job Description for Dean of Students (2.05)**

Kim Owens moved and Tony Entler seconded that the Board of Education adopt the attached Job Description for Dean of Students (2.05) as presented:

Ayes: Owens, Entler, Flax, Rice, Eriksen

Nays: None

Abstain: None

Motion Carried: 5-0-0

### **Approve Shared Service Agreement (OBI) with Greenon Local School District**

Hans Eriksen moved and Greg Rice seconded that the Board of Education approve the shared service agreement between Southeastern Local school district and The Board of Education of the Greenon Local School District for On-Bus Instructor (OBI), as presented:

Ayes: Eriksen, Rice, Owens, Flax, Entler

Nays: None

Abstain: None

Motion Carried: 5-0-0

### **Treasurer’s Report**

#### **Approve Financial Reports**

Hans Eriksen moved and Greg Rice seconded that the Board of Education approve the financial report and payment of bills as presented.

Ayes: Eriksen, Rice, Owens, Flax, Entler

Nays: None

Abstain: None

Motion Carried: 5-0-0

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### **Approve K-12 Business Agreement**

Greg Flax moved and Tony Entler seconded that the Board of Education approve the agreement with K-12 Business Consulting for FY23 Five Year Forecast for \$6,500, as presented.

Ayes: Flax, Entler, Eriksen, Rice, Owens

Nays: None

Abstain: None

Motion Carried: 5-0-0

### **Approve Salary Notice Adjustments**

Kim Owens moved and Greg Rice seconded that the Board of Education approve the following salary notice adjustments for the 2022-2023 school year:

Certified Salary Notice Adjustments

Tyler Cooper      Class II      Step 2

Ayes: Owens, Rice, Eriksen, Flax, Entler

Nays: None

Abstain: None

Motion Carried: 5-0-0

### **Return Advance**

Greg Rice moved and Greg Flax seconded that the Board of Education approve the return advance from general fund to the following fund, per attached sheet

Ayes: Rice, Flax, Eriksen, Owens, Entler

Nays: None

Abstain: None

Motion Carried: 5-0-0

### **Approve Disposal of Assets**

Kim Owens moved and Greg Rice seconded that the Board of Education approve the Disposal of the following assets, per the attached inventory listing:

Projectors, Printers, Chromebooks  
Items from storage

Ayes: Owens, Rice, Eriksen, Flax, Entler

Nays: None

Abstain: None



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Motion Carried: 5-0-0

### **Approve Unpaid Leave – Certified Staff**

Greg Rice moved and Greg Flax seconded that the Board of Education approve the following unpaid leave:

Ellyse Shafer      Four (4) days      September 27-30, 2022

Ayes: Rice, Flax, Eriksen, Owens, Entler

Nays: None

Abstain: None

Motion Carried: 5-0-0

### **Executive Session to Consider Personnel Matters**

consideration of the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee, or official.

At 5:32 pm Greg Flax moved and Hans Eriksen seconded that the Board of Education move to executive session for the purpose of discussion of Personnel Matters - Compensation.

Ayes: Flax, Eriksen, Rice, Entler, Owens

Nays: None

Abstain: None

Motion Carried: 5-0-0

Returned to regular session at 6:14 pm.

### **Adjournment**

At 6:14 pm Greg Flax moved and Hans Eriksen seconded that the Board of Education meeting be adjourned.

Ayes: Flax, Eriksen, Flax, Owens, Entler

Nays: None

Abstain: None

Motion Carried: 5-0-0

CORRECT



ATTEST

