

SOUTHEASTERN LOCAL BOARD OF EDUCATION

Minutes of Regular Meeting

June 15, 2021

The Southeastern Local Board of Education met in organizational and regular session on June 15, 2021 at 5:00 pm in the Board Conference Room

Members Present:

Kim Owens	David Shea, Superintendent
Hans Eriksen	Ben Kitchen, Treasurer
Greg Flax	
Shawn Jackson	

Call to Order – Mrs. Kim Owens, Vice President

PJ Bertemes – Handout and FFA Letter

Craig Isaac – Handout

Approval of Minutes

Shawn Jackson moved and Hans Eriksen seconded that the minutes of the May 18, 2021 Regular Meeting be approved.

Ayes: Jackson, Eriksen, Owens

Nays: None

Abstain: None

Motion Carried: 3-0-0

Superintendent’s Report

Issue Salary Notices – Certificated Staff

Shawn Jackson moved and Hans Eriksen seconded that the Board of Education issue salary notices to the following certificated staff as per Board approved negotiated agreement as presented.

First	Last	Class	Step	Salary
NICHOLAS	BANION	4	6	\$55,805.00
VINCENT	BANION	6	14	\$76,788.00
CLINT	BARTLETT	3	4	\$49,029.00
TIMOTHY	BELL	0	0	\$84,872.00
ELIZABETH	BERTEMES	5	27	\$84,466.00

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PHILIP	BERTEMES	0	0	\$104,334.66
AMANDA	PERRY	5	18	\$78,367.00
MARILYN	BLACK	6	32(36)	\$89,974.00
KAITLYN	BLAIR	4	3	\$49,826.00
REBEKAH	BUCKLEY	3	12	\$63,379.00
BRIAN	CALL	6	15(16)	\$78,853.00
JAYE	CALL	5	13	\$69,757.00
SARAH	CLINE	4	12	\$67,764.00
TARA	COMBS	4	15	\$73,743.00
DEBBIE	CORBITT	5	9	\$64,136.00
BRYN	DEAN	6	7	\$62,335.00
NICOLE	DELK	2	8	\$52,617.00
JESSICA	DETTY	5	11	\$68,202.00
VALERIE	DILILLO	4	12	\$67,764.00
JASON	ENNIS	5	9	\$64,136.00
KELLY	SHEELEY	3	13	\$65,173.00
DEANN	GREGORY	6	8	\$64,400.00
ANDREA	HARBAGE	5	12	\$70,235.00
BRIAN	HECKER	5	7	\$60,071.00
LAURA	HENNIGAN	4	21(22)	\$77,729.00
WILLIAM	HENNIGAN	3	5	\$50,823.00
SARAH	HERIER	5	8	\$62,104.00
LACEY	HOLLAND	4	10	\$63,778.00
MELISSA	HUNTER	6	29	\$89,177.00
CRAIG	ISAAC	0	0	\$76,384.80
MELISSA	JOHNSON	3	8	\$56,204.00
ANGI	KAVERMAN	5	15(17)	\$76,334.00
DAVID	KESTNER	2	0	\$35,210.55
MARY	LEE	3	8	\$56,204.00
STEVEN	LENK	4	32(33)	\$84,505.00
KATHY	LOWE	4	24	\$79,722.00
LAURA	MADDEN	5	27	\$84,466.00
HOLLY	MCCOMBS	6	21(22)	\$82,983.00
KATHY	MERCER	5	21	\$80,400.00

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KELLY	MESCHER	5	7	\$60,071.00
THOMAS	MESCHER	2	21(23)	\$66,967.00
JEFFREY	MILLER	6	32(35)	\$89,974.00
JESSICA	MILLER	2	2	\$43,050.00
MONICA	MITCHELL	4	3	\$49,826.00
DAVID	MORROW	5	32(34)	\$87,296.00
JOHN	MURRAY	4	10	\$63,778.00
JOSHUA	MURRAY	5	12	\$70,235.00
KRISTEN	OHARA	6	7	\$62,335.00
JEFFREY	PENDLETON	2	10	\$55,805.00
AARON	PERRY	4	24(26)	\$79,722.00
ALEXIS	PERRY	2	0	\$39,861.00
AMBER	PRICE	4	15(16)	\$73,743.00
MEGAN	RAINS	3	15	\$68,760.00
DARRICK	RIGGS	3	18(19)	\$70,554.00
MICHAEL	RIVERA	4	12	\$67,764.00
ELLYSE	SHAFFER	2	1	\$41,455.00
DAVID	SHEA	0	0	\$118,178.43
ASHLEY	SLONE	2	14	\$62,183.00
MELISSA	SPEARS	4	18(20)	\$75,736.00
KRISTA	SPITZER	4	24	\$79,722.00
KEITH	WAMER	3	24(25)	\$74,142.00
STEPHANIE	WEAVER	3	4	\$49,029.00
ANDREW	WOODS	2	7	\$51,022.00
AMANDA	WROBLEWSKI	4	11	\$65,771.00

Ayes: Eriksen, Flax, Owens

Nays: None

Abstain: Jackson

Motion Carried: 3-0-1

Issue Salary Notices – Classified Staff

Shawn Jackson moved and Hans Eriksen seconded that the Board of Education issue salary notices to the following classified staff as per Board approved negotiated agreement as presented.

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First	Last	Step	Rate
Nichole	Ankeney	0	\$16.99
Faith	Barclay	4	\$18.76
Janis	Bell	4	\$16.75
Janis	Bell	4	\$17.07
Timothy	Black	1	\$16.92
Timothy	Black	Shift Diff	\$0.45
Debra	Blessing	15	\$20.26
Darron	Bradds	6	\$19.06
Jeff	Bradds	5	\$18.63
Jeff	Bradds	Shift Diff	\$0.45
Michael	Bruns	1	\$18.11
Teresa	Carter	25	\$21.40
Linda	Cheney	6	\$25.55
Angela	Crawford	1	\$17.65
Melissa	Deal	4	\$19.48
Crystal	Herzog	5	\$17.47
Ben	Kitchen	0	\$77,250.00*
Renee	Knox	1	\$15.57
April	Lemaster	3	\$19.02
Diane	Lyons	7	\$18.28
Ginger	McKinney	20	\$24.00
Charles	McNier		\$69,047.91*
Charles	McNier	Cell Phone	Stipend
Katherine	Moore	6	\$17.88
Kimberly	Moran	15(16)	\$20.26
Nickels	Josh	0	\$16.49
Nickels	Josh	Shift Diff	\$0.45
Susan	Ruby	10(13)	\$20.43
Melissa	Sanders	15	\$21.60
Melissa	Sanders	Shift Diff	\$0.45
Lindsey	Satchell	3	\$16.67
Angel	Slater	15(17)	\$20.26
Tracy	Sprague-Lau	10(13)	\$19.48

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Brandy	Summers	3	\$16.67
Rhonda	Sweeney	10(14)	\$21.41
Jennifer	Tincher	10(12)	\$22.24
Travis	Ira	28 (38)	\$23.58
Heather	Voshall	2	\$28.34
Donna	Wertz	7	\$20.86
Rose	White	15(16)	\$20.26
Theresa	Whittaker	7	\$17.94
Karen	Wyatt	20(22)	\$20.64

Ayes: Jackson, Eriksen, Flax, Owens

Nays: None

Abstain: None

Motion Carried: 4-0-0

Approve Out of State/Overnight Trip

Hans Eriksen moved and Shawn Jackson seconded that the Board of Education approve the following out of state/overnight trip:

FFA Camp Muskingum	Ohio FFA Camp	August 2021
National FFA Convention	Indianapolis, IN	October 2021

Ayes: Eriksen, Jackson, Flax, Owens

Nays: None

Abstain: None

Motion Carried: 4-0-0

Approve Liability and Key/Fob Request in Accordance with the Board Guideline #7741

Kim Owens moved and Hans Eriksen seconded that the Board of Education approve the following:

Whereas, in accordance with Board Guideline 7741, the Board approves the following individual/s for the stated activity, and;

Now therefore be it resolved that the approved individuals shall be issued school district liability and keys if necessary for specific dates of the planned activity.

Adam Thomas

TAC/walking/weights

June 1, 2021 – May 31, 2022

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Ayes: Owens, Eriksen, Flax, Jackson

Nays: None

Abstain: None

Motion Carried: 4-0-0

Approve 2021-2022 School Year Fees

Greg Flax moved and Shawn Jackson seconded that the Board of Education approve the following projected school fees for the 2021-2022 school year:

Miami View Elementary Student Fees 2021-2022

Kindergarten- \$20.00
1st Grade- \$24.00
2nd Grade- \$22.00
3rd Grade- \$22.00
4th Grade- \$24.00
5th Grade- \$29.00
6th Grade- \$18.00

Junior High School Student Fees 2021-2022

ENGLISH	
7 th grade:	No fee
8 th grade:	\$10.00
FINE ARTS	\$10.00
MATH	No fee
SCIENCE	No fee
SOCIAL STUDIES	No fee
GTT	\$ 4.00
GENERAL FEES	\$.00

High School Student Fees 2021-2022

BUSINESS EDUCATION	No fee
ENGLISH	No fee
FINE ARTS	
Ceramics/3D (level two)	15.00
Drawing (level two)	15.00
Introduction to Art	15.00
Crafts (level one)	15.00
Painting (level two)	15.00
Adv.3-DDsg/Cer II (level three)	15.00
Adv Two Dim Art (level three)	15.00

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Ind. Study 2-D Art (1period)	15.00
Ind. Study 3-D Art (2 periods)	15.00
FOREIGN LANGUAGE	
Spanish I, II, III, IV	No fee
HEALTH & PHYS. ED.	
Health Co/Ed	No fee
INDUSTRIAL TECHNOLOGY	
Photography	10.00
Tech Photography	15.00
Intro to Eng. Design	10.00
Civil Engineering & Architecture	10.00
Wood Technology	5.00
Home Improvement & Repair	5.00
MATH	No fee
SCIENCE	
Chemistry	10.00
Physical Science	No fee
Environmental Science	No fee
SOCIAL STUDIES	
American Govt.	No fee
Soc. Studies I	No fee
Soc. Studies II	No fee
AP US History	No fee
World Geography	No fee
VOCATIONAL [20.00 FFA dues]	
Ag., Food & Natural Resources	5.00 (labs)
Env. Science Ag Natural Resource	10.00 (AET & labs)
Mechanical Principles	10.00 (AET & labs)
Animal & Plant Science	5.00 (labs)
Business Management for AG	7.50 (AET)
Livestock & Meat Sci	5.00 (labs)
FAMILY/CONSUMER SCIENCES	
Principles of Nutrition & Dev	10.00
Child Development	18.00
	(Babysitting certification)
Global Foods	20.00 (food prep)
GENERAL FEES	
Graduation Fee (seniors)	20.00

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Ayes: Flax, Jackson, Eriksen, Owens

Nays: None

Abstain: None

Motion Carried: 4-0-0

Approve Miami View, Jr. High and Senior High School Handbooks

Kim Owens moved and Shawn Jackson seconded that the Board of Education approve the Miami View, Jr. High and High School handbooks as presented for first read on May 18, 2021

Ayes: Owens, Jackson, Eriksen, Flax

Nays: None

Abstain: None

Motion Carried: 4-0-0

Approve Free & Reduced Lunch Program for the 2021-2022 School Year

Shawn Jackson moved and Greg Flax seconded that the Board of Education adopt the free and reduced lunch policy for the 2021-2022 school year.

Ayes: Jackson, Flax, Eriksen, Owens

Nays: None

Abstain: None

Motion Carried: 4-0-0

Approve increase for sell-back days of Treasurer

Kim Owens moved and Hans Eriksen seconded that the Board of Education approve reimbursement of daily rate or carry-over (or both) from five to ten unused vacation days at the end of each calendar (contract) year beginning FY21 and ending FY26 for Ben Kitchen.

Ayes: Owens, Eriksen, Flax, Jackson

Nays: None

Abstain: None

Motion Carried: 4-0-0

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Accept Resignation – Certificated Staff

Shawn Jackson moved and Greg Flax seconded that the Board of Education accept the resignation of Stephanie Weaver, Intervention Specialist, and all supplemental positions, effective August 22, 2021

Ayes: Jackson, Flax, Eriksen, Owens
Nays: None
Abstain: None

Motion Carried: 4-0-0

Approve Long Term Certificated Substitute

Hans Eriksen moved and Shawn Jackson seconded that the Board of Education approve the following long term certificated staff substitute for the 2021-2022 school year from August 23, 2021 to on or about November 1, 2021:

Jewel Billet

Ayes: Eriksen, Jackson, Flax, Owens
Nays: None
Abstain: None

Motion Carried: 4-0-0

Issue Supplemental Contract

Kim Owens moved and Shawn Jackson seconded that the Board of Education issue a supplemental contract for the following extracurricular activity for the 2020-2021 school year in accordance with the pay scale adopted by the Board of Education, as presented:

Bryn Dean and Vince Banion	50/50 split	0.06	Annual Staff
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Ayes: Owens, Jackson, Eriksen, Flax
Nays: None
Abstain: None

Motion Carried: 4-0-0

Approve Participation – Gifted Supervision

Shawn Jackson moved and Greg Flax seconded that the Board of Education approve the participation in the gifted supervision program from the Madison-Champaign ESC for the FY22 school year.

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Ayes: Jackson, Flax, Eriksen, Owens

Nays: None

Abstain: None

Motion Carried: 4-0-0

Approve Athletic Handbook

Greg Flax moved and Kim Owens seconded that the Board of Education approve the 2021-2022 Athletic Handbook changes as presented.

Ayes: Flax, Owens, Eriksen

Nays: Jackson

Abstain: None

Motion Carried: 3-1-0

Rescind motion for Hudl Smart Cameras

Shawn Jackson moved and Hans Eriksen seconded that the Board of Education rescind the motion for Hudl Camera - \$3,000.00 from April 20, 2021.

Ayes: Jackson, Eriksen, Flax, Owens

Nays: None

Abstain: None

Motion Carried: 4-0-0

Treasurer's Report

Approve Financial Reports

Hans Eriksen moved and Shawn Jackson seconded that the Board of Education approve the financial report and payment of bills as presented.

Ayes: Eriksen, Jackson, Flax, Owens

Nays: None

Abstain: None

Motion Carried: 4-0-0

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Adopt Final 2020-2021 Appropriations and Temporary 2021-2022

Shawn Jackson moved and Hans Eriksen seconded that the Board of Education approve final 2020-2021 appropriations and temporary appropriations for 2021-2022 at Fund level and 100% of final appropriations for 2020-2021 at Fund level, and direct the treasurer, superintendent and president of the Board of Education to sign the appropriations certificate required by ORC § 5705.412.

General Fund \$11,000,401.85
Permanent Improvement \$2,317,982.48
Lunchroom \$223,485.62
Debt Service \$0.00
All Other \$710,641.09

Total \$14,252,510.69

Ayes: Jackson, Eriksen, Flax, Owens
Nays: None
Abstain: None

Motion Carried: 4-0-0

Approve Liability Insurance

Kim Owens moved and Shawn Jackson seconded that the Board of Education approve the liability insurance for 2021-2022 at a cost of \$42,467.50 through Southwestern Ohio Educational Purchasing Council.

Ayes: Owens, Jackson, Eriksen, Flax
Nays: None
Abstain: None

Motion Carried: 4-0-0

Approve Advancement/Transfer

Shawn Jackson moved and Hans Eriksen seconded that the Board of Education approve the following advances/transfers from the General Fund.

Transfer: Fund 003 Multi-Purpose: Not to exceed \$351,885.85
Advance: Fund 006 Lunchroom: Not to exceed \$125,000
Advance: Fund 300 District Managed Student Activities: Not to exceed \$60,000
Advance: Funds 400-599 Grants: Not to exceed \$50,00

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Ayes: Jackson, Eriksen, Flax, Owens

Nays: None

Abstain: None

Motion Carried: 4-0-0

Approve Grant for Preschool expenses

Greg Flax moved and Shawn Jackson seconded that the Board of Education approve the following Grant for Preschool expenditures for FY22:

School Specialty Marketplace	Preschool Restoration 6B	\$5,968.44
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Ayes: Flax, Jackson, Eriksen, Owens

Nays: None

Abstain: None

Motion Carried: 4-0-0

Approve Permanent Improvement Fund and/or General Fund Expenditures

Hans Eriksen moved and Greg Flax seconded that the Board of Education approve the following permanent improvement fund and/or general fund expenditures for FY22:

IXL Learning	\$7,475.00	K-6 Math and ELA Program
I-Ready	\$9,030.60	MV Math and Reading Program
Go-Math	\$10,429.71	MV MATH Program
SAVVAS Learning Company	\$4,709.58	MV
McGraw Hill	\$3,008.54	MV Math Program
Hudl	\$7,151.00	Athletic Dept. Package
Purdy Company	\$4,414.00	Lockers for TAC Restroom
Journeys	\$938.15	Reading Program
UpFriendsOffice	\$3,063.25	HS
Supplies School Outfitters	\$2,628.24	12 desks for HS
The Kroger Co	\$2,640.00	Food Supplies HS
Mobility Plus	\$4,951.75	Stair lift at HS

Ayes: Eriksen, Flax, Owens, Jackson

Nays: None

Abstain: None

Motion Carried: 4-0-0

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Approve Student Activity Budgets

Kim Owens moved and Shawn Jackson seconded that the Board of Education approve the student activity budgets for 2021-2022, as presented.

Ayes: Owens, Jackson, Eriksen, Flax

Nays: None

Abstain: None

Motion Carried: 4-0-0

Approve Emergency Levy

Greg Flax moved and Shawn Jackson seconded that the Board of Education approve the following Emergency Levy:

RESOLUTION SUBMITTING TO THE ELECTORS OF THE SOUTHEASTERN LOCAL SCHOOL DISTRICT THE QUESTION OF THE RENEWAL OF AN EXISTING TAX LEVY FOR THE PURPOSE OF EMERGENCY REQUIREMENTS OF THE SCHOOL DISTRICT

The Board of Education of the Southeastern Local School District ("Board"), Clark County, Ohio, met in regular session on June 15, 2021, commencing at 5:00 pm., with the following members present:

Kim Owens
Shawn Jackson
Greg Flax
Hans Eriksen

Greg Flax moved for the adoption of the following Resolution:

SOUTHEASTERN LOCAL SCHOOLS

RESOLUTION NO. 21-06-15

WHEREAS, on May 18 2021, this Board adopted Resolution No. 25-05-10 declaring it necessary to renew a tax levy for the purpose of the emergency requirements of the School District, for five years and requesting that the Clark County Auditor certify the total current tax valuation of the District and the calculation of the annual levy, expressed in dollars and cents for each one hundred dollars of valuation as well as in mills for each one dollar of valuation, throughout the life of the levy which will be required to produce the annual amount of four hundred ninety thousand dollars (\$490,000); and

WHEREAS, on May 24, 2021, the Clark County Auditor certified that the total tax valuation of the District is One Hundred Thirty-Two Million, Nine Hundred Eight Thousand and Four Hundred Seventeen Dollars (\$132,908,417) and the estimated property tax revenue that will be generated by the renewal of the existing emergency tax levy, assuming the tax valuation of the subdivision remains constant throughout the life of the levy, is calculated to be three and sixty-nine hundredths (3.69) mills for each one

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dollar (\$1) of tax valuation, which is 36.90 cents (\$.0369) for each one hundred dollars (\$100) of tax valuation;

NOW, THEREFORE, BE IT RESOLVED, by the Board of Education of the Southeastern Local School District, Clark County, Ohio, two-thirds of all members elected thereto concurring, that:

1. The amount of taxes which may be raised within the ten-mill limitation by levies on the current tax duplicate will be insufficient to provide an adequate amount for the emergency requirements of the Southeastern Local School District and it is necessary to renew, for five (5) years, an existing tax levy, in excess of the ten-mill limitation, in its entirety, upon the entire territory of the District pursuant to Section 5705.194 of the Ohio Revised Code, for the purpose of providing funds for the emergency requirements of the District.
2. The question of the renewal tax levy shall be submitted to the electors of the District at an election to be held on November 2, 2021, as authorized by law. That election shall be held at the regular places of voting in the District as established by the Clark County Board of Elections, or otherwise, within the times provided by law and shall be conducted, canvassed and certified in the manner provided by law.
3. The tax shall be called and designated on the ballot as a renewal levy. If approved, the tax shall be placed on the tax list and duplicate in calendar year 2021, with first collection in calendar year 2022.
4. The Treasurer of this Board is authorized and directed to give or cause to be given notice of said election as provided by law.
5. The Treasurer is directed to certify a copy of this Resolution, together with a certified copy of the Resolution No. 25-5-10 declaring the necessity of the renewal levy and the related Clark County Auditor's Certificate, to the Clark County Board of Elections immediately, and no later than 4 p.m. on August 4, 2021.
6. This Board finds and determines that all formal actions of this Board and of any of its committees concerning and relating to the adoption of this Resolution were taken, and that all deliberations of this Board and any of its committees that resulted in those formal actions were held, in meetings open to the public in compliance with the law.
7. This Resolution shall be in full force and effect from and immediately upon its adoption.

Shawn Jackson seconded adoption of the foregoing Resolution with the vote resulting as follows:

Kim Owens	Aye
Greg Flax	Aye
Shawn Jackson	Aye
Hans Eriksen	Aye

Motion carried.

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CERTIFICATION OF TREASURER

I, Ben Kitchen, Treasurer of the Board of Education of the Southeastern Local School District, hereby certify that the foregoing is a true and correct copy of a Resolution duly adopted by said Board of Education at its regular meeting on June 15, 2021, occurring at 5:00 pm.

Dated: June 16, 2021



Treasurer
Board of Education of the
Southeastern Local School District

[PROPOSED BALLOT LANGUAGE]

SOUTHEASTERN LOCAL SCHOOL DISTRICT

PROPOSED TAX LEVY (RENEWAL)

(A majority affirmative vote is necessary for passage)

A renewal of a tax for the benefit of Southeastern Local School District for the purpose of providing funds for the emergency requirements of the Southeastern Local School District at a rate of 3.69 mills for each one dollar of valuation, which amounts to 36.90 cents for each one hundred dollars of valuation, for five (5) years.

	FOR THE TAX LEVY
	AGAINST THE TAX LEVY

Accept Donation from Class of 2021

Shawn Jackson moved and Greg Flax seconded that the Board of Education accept a donation from the class of 2021 to donate any remaining funds they may have to the class of 2023.

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Ayes: Jackson, Flax, Owens, Eriksen

Nays: None

Abstain: None

Motion Carried: 4-0-0

Approve Donation

Hans Eriksen moved and Shawn Jackson seconded that the Board of Education accept the following donation:

\$2,000.00 from Athletic Boosters

Ayes: Eriksen, Jackson Flax, Owens

Nays: None

Abstain: None

Motion Carried: 4-0-0

Approve Unpaid Leave – Classified Staff

Kim Owens moved and Greg Flax seconded that the Board of Education approve the following unpaid leave:

Nichole Ankeney – one day, 5/10/21, retro to the 6/18/21 pay

Ayes: Owens, Flax Jackson, Eriksen

Nays: None

Abstain: None

Motion Carried: 4-0-0

Approve Permanent Improvement Fund and/or General Fund Expenditures

Shawn Jackson moved and Greg Flax seconded that the Board of Education approve the following permanent improvement fund and/or general fund expenditures for FY22:

MVECA (Dell) – 14 PC Workstations for HS Computer Lab	\$7,801.78
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Ayes: Jackson, Flax, Owens, Eriksen

Nays: None

Abstain: None

Motion Carried: 4-0-0

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Approve Setbal Equivalent Function

Greg Flax moved and Hans Eriksen seconded that the Board of Education approve the Treasurer to use the Setbal Equivalent Function in State Software to book fiscal budgeted receipts.

Ayes: Flax, Eriksen, Jackson, Owens

Nays: None

Abstain: None

Motion Carried: 4-0-0

Approve Distribution/Error Corrections

Hans Eriksen moved and Shawn Jackson seconded that the Board of Education approve the treasurer to use the Distribution/Error Corrections to move expenses to ESSER II (Fund 507 SCC 9721) per attached handout.

Ayes: Eriksen, Jackson, Flax, Owens

Nays: None

Abstain: None

Motion Carried: 4-0-0

Executive Session - Labor Negotiations

At 5:26 pm Greg Flax moved and Hans Eriksen seconded that the Board of Education move to executive session for the purpose of discussion for labor negotiations preparation.

Ayes: Flax, Eriksen, Jackson, Owens

Nays: None

Abstain: None

Motion Carried: 4-0-0

Returned to regular session at 5:35 pm.

Items for Discussion Purposes and to be Acted Upon at Discretion of the Board:

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Adjournment

At 5:41 pm Shawn Jackson moved and Greg Flax seconded that Board of Education meeting be adjourned.

Ayes: Jackson, Flax, Owens, Eriksen

Nays: None

Abstain: None

Motion Carried: 4-0-0

CORRECT



ATTEST

