

# SOUTHEASTERN LOCAL BOARD OF EDUCATION

## Minutes of Regular Meeting

**February 15, 2022**

The Southeastern Local Board of Education met in organizational and regular session on February 15, 2022 at 5:30 pm in the Board Conference Room

Members Present:

Tony Entler	David Shea, Superintendent
Kim Owens	Ben Kitchen, Treasurer
Hans Eriksen	
Greg Flax	
Greg Rice	

Visitors Present:

Melissa Hunter  
Sarah Herier  
Diane Lyons  
Michelle Arnold  
Nate Lasso  
Luke Augustus

**Call to Order – Mr. Tony Entler, President**

**Superintendent Discussion Items - Handout**

**Administrative Staff**

PJ Bertemes - Handout  
Craig Isaac - Handout  
Tim Bell - Handout  
CTC Update - Handout

**Delegations and Visitors**

Nate Lasso presented on Springfield-Clark CTC – Handout provided  
Luke Augustus – Presentation on the benefits of the CTC – Luke is currently working at Esterline & Sons

**Board Items**

**Approve Amended Administrative Contract – Treasurer**

Hans Eriksen moved and Kim Owens seconded that the Board of Education approve the following amended contract for Ben Kitchen, Treasurer, for the period beginning March 1, 2021 and ending on July 31, 2026:

SECOND AMENDED CONTRACT OF EMPLOYMENT FOR TREASURER  
Southeastern Local Schools

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THIS AGREEMENT is by and between the Southeastern Local Board of Education, located in Clark County in the State of Ohio, (hereinafter referred to as the "Board"), and, Benjamin Lee Kitchen, (hereinafter referred to as the "Treasurer").

The Southeastern Local Board of Education, in accordance with its action at its meeting on February 15, 2022, took official public action to approve a second amendment to the Contract of Employment for Treasurer approved by the Southeastern Local Board of Education at its meeting on June 16, 2020, employing Benjamin Lee Kitchen, as Treasurer of the Southeastern Local School District.

### CONDITIONS OF EMPLOYMENT

1. Employment is for a five (5) years beginning August 1, 2021 and ending on July 31, 2026. The work year shall include 250 total work days and 10 total paid holidays. A day shall be defined as normal business hours, but it is expressly agreed that the duties of this position may require the Treasurer to work during times other than normal business hours.
2. The Treasurer shall perform the duties specified in the Job Description for the Treasurer as adopted by the Board, as it may be amended from time to time during the term of this contract. Such Job Description, as so amended, is hereby incorporated in this contract by reference as if fully restated herein.
3. The Treasurer shall be encouraged to attend professional meetings, the actual and necessary expenses of said attendance to be paid by the District.
4. The Treasurer shall maintain and furnish to the Board evidence of his maintaining, throughout the life of this contract, valid credentials to act as Treasurer of this district in accordance with the laws of the State of Ohio.
5. This employment contract may be terminated by:
  - A. Mutual agreement of the parties
  - B. Retirement, disability, or death of the Treasurer
  - C. Termination by the Board in accordance with the laws of Ohio.
6. The Board shall evaluate the Treasurer at least once each year.

### COMPENSATION AND OTHER BENEFITS

1. The consideration for the faithful performance of the duties of Treasurer, an annual salary of \$105,000 shall be paid the Treasurer upon the effective date of the second amendment, March 1, 2022, to be paid in 24 installments. Said annual salary may be increased by action of the Board at any time.
2. In addition to the annual salary, the Treasurer shall receive the following additional benefits:
  - a. Life insurance will be \$100,000 per year.
  - b. The total annual premium for vision insurance shall be 100% Board paid. The premium for hospitalization shall be 80% Board paid and 20% employee paid or the election to receive \$3,500 as payment in lieu of receiving hospitalization coverage. Payment to be made yearly in 24 equal installments. The premium for dental insurance shall be 90% Board paid and 10% employee paid for single coverage and 80% Board paid and 20% employee paid for family coverage.

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- c. Fifteen (15) days sick leave with pay for each contract year, credited at one and one-fourth (1 ¼) days per month usable in accordance with 3319.1.4.1. Unused sick leave shall be cumulative per same number of days granted to classified staff.
- d. Severance pay to be paid in one lump sum upon proof of retirement calculated same as classified staff.
- e. Transportation reimbursement when on official school business at the rate per mile as approved by the IRS.
- f. Twenty-five vacation days per contract year exclusive of paid legal holidays. Treasurer may choose payment of daily rate or carry-over (or combination) of up to ten unused vacation days at the end of each contract year.
- g. Ten (10) paid holidays, which shall be Labor Day, Thanksgiving Day, Christmas Day, New Year's Day, Memorial Day, Presidents' Day, Martin Luther King Day and Independence Day. The following days shall be recognized as paid holidays if the day falls between the regular scheduled work days within the regularly scheduled work year, the day before Christmas, and the day after Thanksgiving.
- h. The Board shall make a non-elective employer discretionary contribution in the amount of five thousand dollars (\$5,000) per contract year during the Term of this Agreement, following the effective date of amendment, to a tax deferred annuity program sponsored by the Board for the benefit of the Treasurer.
- i. The Board will contribute to SERS an amount equal to the pickup as well as the pickup on the pickup as per employee percentage of SERS, up to a maximum contribution of twenty-four percent (24%) for the combined pickup and pick up on the pickup. The Treasurer is encouraged to join and participate in organizations with membership dues to be paid by the Board.
- j. Liability insurance 100% Board paid.

Each party pledges to the other that all judgements and all decisions made by either party in their exclusive area of duty and responsibility shall be weighted in terms of providing the best fiscal management possible for the Southeastern Local Schools.

Second Amendment this 15th day of February, 2022.

Ayes: Eriksen, Owens, Entler, Flax, Rice

Nays: None

Abstain: None

Motion Carried: 5-0-0

### **Approval of Minutes**

Greg Rice moved and Greg Flax seconded that the minutes of the January 11, 2022 Organizational and Regular Meeting be approved.

Ayes: Rice, Flax, Eriksen, Owens, Entler

Nays: None

Abstain: None

Motion Carried: 5-0-0

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Greg Rice moved and Hans Eriksen seconded that the minutes of the January 18, 2022, Special Board Meeting be approved.

Ayes: Rice, Eriksen, Owens, Entler, Flax

Nays: None

Abstain: None

Motion Carried: 5-0-0

### Old Business

OSBA Business Honor Roll - March 11 deadline for nominees

### Superintendent's Report

#### Approve Substitute Certificated Staff

Kim Owens moved and Tony Entler seconded that the Board of Education approve the following substitute certificated staff for the 2021-2022 School Year:

Pamela Esterline

Lisa Byrum

Alyxandra Kearney

Bart Cason

Gabrielle Edwards

Novika Solis

Hanna Haddix

Kayla Dickens

Chad Taylor

Ayes: Owens, Entler, Rice, Eriksen, Flax

Nays: None

Abstain: None

Motion Carried: 5-0-0

#### Approve Volunteers

Greg Flax moved and Hans Eriksen seconded that the Board of Education approve the following as a volunteer for the specified areas. As a volunteer this person has read, understands and agrees to comply with the terms and conditions set forth on the Volunteer Release Form #4120.09 F1.

Rachel Kestner

HS Drama – Music Directing

Ayes: Flax, Eriksen, Owens, Entler, Rice

Nays: None

Abstain: None

Motion Carried: 5-0-0

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### **Approve Liability and Key/Fob Request in Accordance with the Board Guideline #7741**

Greg Flax moved and Hans Eriksen seconded that the Board of Education approve the following:

Whereas, in accordance with Board Guideline 7741, the Board approves the following individual/s for the stated activity, and;

Now therefore be it resolved that the approved individuals shall be issued school district liability and keys if necessary for specific dates of the planned activity.

Austin Baker	Long Term Sub	1/14/2022-6/01/2022
Trinity Cline	TAC Building – Volleyball	2/13/2021-5/31/2022
Sarah White	Jr. High Softball	2/20/2022 - 8/31/2022
Nichole Bonifay	Jr. High Softball	2/20/2022 - 8/31/2022

Ayes: Flax, Eriksen, Owens, Entler, Rice

Nays: None

Abstain: None

Motion Carried: 5-0-0

### **Approve 2022 Graduates**

Kim Owens moved and Greg Rice seconded that the Board of Education approve the following tentative list of 2022 graduates pending completion of requirements as required by the Southeastern Board of Education:

<b>2022 Graduates</b>		
Travis Lee Adkins	Gracie Louise Combs	Nicolas Wade Riley Newman
Olivia Jade Nicole Allen	Maris Lynn Cordial	Colby Robert Nicholson
Fenton David Ankeney	Timothy Joesph Crable	Taylor Preston Raines
Chloe Nicole Atkins	Gracie Makayla Davis	Nicholas Chase Reilley
Luke Thomas Augustus	Russell Wade Eriksen	Megan Ann Rheinscheld
Jacob Wesley Banion	Michaela Anne Finney	Cordelia Ann Rice
Hudson Andrew Barclay	Gregory Ryan Flax	Makayla Marie Robinson
Joshua Pren Bauer	Canaan Walker Franklin	Cody Austin Russell
Lily Jo Bertemes	Gabriel Duane Gumm	Lydia Grace Russell
Macy Jo Blankenship	Koby Brian Hayner	Wesley Andrew Samons Jr.

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Olivia Nichole Blankenship	Evan Douglas Henry	Aaron Lee Summers
Grace Julieanna Brewer	Katie Marie Jeppson	Emily Rashay Summers
Adia Christine Caraway	Kelton Louis Keehner	Austin Ryder Tehan
Kaleigh Rebecca Clark	Kelsey Marie Knisley	Ethan Rayne Threlkeld
Landen A Clark	Taylor Lynn Lewis	Kamryn Nicole Vanhooose
Austin Casey Clayton	Isaac Jacob Lynch	Taylor Morgan Xavier
Mason Andrew Coil	Noah Matthew Meyer	Alize Jay-Lynn Sierra Smith
Nicholas Michael Colletti	Kylie Kay Miller	Samuel Chance Torowski
Kevin Glen Earles	Sadie Elizabeth Miller	

Ayes: Owens, Rice, Eriksen, Entler, Flax

Nays: None

Abstain: None

Motion Carried: 5-0-0

### **Approve Open Enrollment**

Kim Owens moved and Greg Rice seconded that the Board of Education shall participate in open enrollment for students from any Ohio School District for the 2022-2023 school year.

Ayes: Owens, Rice, Eriksen, Entler, Flax

Nays: None

Abstain: None

Motion Carried: 5-0-0

### **Adopt Resolution No. 22-02-15 for Reduction in Hours for the 2022-2023 School Calendar**

Tony Entler moved and Greg Flax seconded that the Board of Education adopt the resolution No. 22-02-15 to approve a reduction of two (2) hours for the 2022-2023 School Calendar, as presented.

Ayes: Entler, Flax, Owens, Rice, Eriksen

Nays: None

Abstain: None

Motion Carried: 5-0-0

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### **Approve 2022-2023 School Calendar**

Kim Owens moved and Hans Eriksen seconded that the Board of Education approve the 2022-2023 School Calendar A as presented.

Ayes: Owens, Eriksen, Rice, Entler, Flax  
Nays: None  
Abstain: None

Motion Carried: 5-0-0

### **Adopt Resolution OHSAA Membership**

Greg Flax moved and Hans Eriksen seconded that the Board of Education authorize membership in the Ohio High School Athletic Association for the 2022-2023 school year. Schools eligible for memberships are those that include one or more grades at the 7-12 level. It is agreed that these schools will conduct their athletic programs in accordance with the Constitution, Bylaws, Regulations, Interpretations, and decisions of the Ohio High School Athletic Association. This resolution shall remain in effect for the school year 2022-2023.

Ayes: Flax, Eriksen, Owens, Rice, Entler  
Nays: None  
Abstain: None

Motion Carried: 5-0-0

### **Accept Resignation – Certified Staff**

Tony Entler moved and Greg Rice seconded that the Board of Education accept the following resignation:

Steve Lenk – Retirement reasons – effective May 31, 2022

Ayes: Entler, Rice, Eriksen, Owens, Flax  
Nays: None  
Abstain: None

Motion Carried: 5-0-0

### **Approve Participation – Gifted Supervision**

Greg Flax moved and Hans Eriksen seconded that the Board of Education approve the participation in the gifted supervision program from the Madison-Champaign ESC for the FY23 school year for \$1,941.00

Ayes: Flax, Eriksen, Owens, Rice, Entler  
Nays: None  
Abstain: None

Motion Carried: 5-0-0

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### **Accept Resignation – Supplemental Position**

Kim Owens moved and Greg Rice seconded that the Board of Education accept the resignation of A.J. Woods, Assistant Track Coach for the 2021-2022 school year.

Ayes: Owens, Rice, Eriksen, Entler, Flax

Nays: None

Abstain: None

Motion Carried: 5-0-0

### **Treasurer's Report**

#### **Approve Financial Reports**

Kim Owens moved and Greg Rice seconded that the Board of Education approve the financial reports and payment of bills as presented.

Ayes: Owens, Rice, Eriksen, Entler, Flax

Nays: None

Abstain: None

Motion Carried: 5-0-0

#### **Adopt Amended Appropriations**

Tony Entler moved and Hans Eriksen seconded that the Board of Education adopt amended appropriations as presented.

Ayes: Entler, Eriksen, Owens, Rice, Flax

Nays: None

Abstain: None

Motion Carried: 5-0-0

#### **Approve Donations**

Greg Rice moved and Greg Flax seconded that the Board of Education approve the following donations:

Springfield, Clark County USBC for Athletics	\$50.00
Youth Basketball for cleaning of HS Gym Floor	\$100.00

Ayes: Rice, Flax, Owens, Eriksen, Entler

Nays: None

Abstain: None

Motion Carried: 5-0-0



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### **Approve Permanent Improvement/General Fund Expenditure**

Greg Flax moved and Hans Eriksen seconded that the Board of Education approve the following permanent improvement/general fund expenditure:

Above All Glass Shops	Boiler Room Doors	\$4,150.00
Rieck Services	MV & HS controllers	\$6,048.07

Ayes: Flax, Eriksen, Owens, Rice, Entler

Nays: None

Abstain: None

Motion Carried: 5-0-0

### **Approve purchase of High School Bowling Lane Fee**

Greg Rice moved and Kim Owens seconded that the Board of Education approve the following from the Athletic Account fund expenditure:

Victory Lanes	Boys and Girls bowling lane fee	\$2,600.00
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Ayes: Rice, Owens, Eriksen, Entler, Flax

Nays: None

Abstain: None

Motion Carried: 5-0-0

### **Approve Amended Contract with the Clark County ESC**

Tony Entler moved and Hans Eriksen seconded that the Board of Education approve the following Amended contract with the Clark County ESC to \$1,041,009.09 for 2021-2022, as presented.

Ayes: Entler, Eriksen, Owens, Rice, Flax

Nays: None

Abstain: None

Motion Carried: 5-0-0

### **Adopt Resolution No. 22-02-15b - Tax Budget**

Greg Flax moved and Hans Eriksen seconded that the Board of Education adopt the following resolution No. 22-02-15b

**RESOLUTION ACCEPTING THE AMOUNTS AND RATES AS DETERMINED BY THE  
BUDGET COMMISSION AND AUTHORIZING THE NECESSARY TAX LEVIES  
AND CERTIFYING THEM TO THE COUNTY AUDITOR**

**SOUTHEASTERN LOCAL BOARD OF EDUCATION**

**Minutes of Regular Meeting**

**February 15, 2022**

**(CITY, VILLAGE OR RURAL BOARD OF EDUCATION)**

REVISED CODE, SECTIONS 5705.34 - 35.  
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The Board of Education of the Southeastern Local School District, Clark County, Ohio, met in regular session on the 15 day of February, 2022, at the Board Office for the Board of Education with the following members present:

Mr./Mrs./Ms. \_\_\_\_\_ moved the adoption of the following Resolution:

WHEREAS, This Board of Education in accordance with the provisions of the law has previously adopted a Tax Budget for the next succeeding fiscal year commencing July 1, 2022; and WHEREAS, The Budget Commission of Clark County, Ohio has certified its action thereon to this Board together with an estimate by the County Auditor of the rate of each tax necessary to be levied by this Board, and what part thereof is without, and what part within, the ten mill tax limitation; therefore, be it RESOLVED, By the Board of Education of the Southeastern Local School District, Clark County, Ohio, that the amounts and rates, as determined by the Budget Commission in its certification, be and the same are hereby accepted; and be it further RESOLVED, that there be and is hereby levied on the tax duplicate of said School District the rate of each tax necessary to be levied within and without the ten mill limitation as follows:

<b>SCHEDULE A</b>				
<b>SUMMARY OF AMOUNTS REQUIRED FROM GENERAL PROPERTY TAX APPROVED BY BUDGET COMMISSION, AND COUNTY AUDITOR'S ESTIMATED TAX RATES</b>				
<b>FUND</b>	<b>Amount to Be Derived from Levies Inside the 10 Mill Limitation</b>	<b>Amount to Be Derived from Levies Outside the 10 Mill Limitation</b>	<b>County Auditor's Estimate of Tax Rate to Be Levied</b>	
	<b>Column II</b>	<b>Column IV</b>	<b>Inside 10 Mill Limit</b>	<b>Outside 10 Mill Limit</b>
			<b>V</b>	<b>VI</b>
<b>General Fund</b>	\$698,406	\$2,268,538	5.200	28.600
<b>Permanent Improvement Fund</b>		\$266,607		3.000
<b>Emergency Levy Funds</b>		\$494,257		3.680
<b>Totals</b>	\$698,406	\$3,029,402	5.200	35.280
<b>SCHEDULE B</b>				
<b>LEVIES OUTSIDE 10 MILL LIMITATION, EXCLUSIVE OF DEBT LEVIES</b>				
<b>FUND</b>			<b>Maximum Rate Authorized to be Levied</b>	<b>County Auditor's Estimate of Yield of Levy</b>
<b>Current Expense Levy authorized by voters on November, 1976</b>				

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for not to exceed Continuing years. Current Expense Levy authorized by voters on November 6, 1979	23.600	\$1,832,356
for not to exceed Continuing years. Permanent Improve Levy authorized by voters on November 4, 2014	5.000	\$436,182
for not to exceed 5 years. (2015-2019) Emergency Levy authorized by voters on November 8, 2016 (Maximum Approved 4.02)	3.000	\$266,607
for not to exceed 5 years. (2017-2021) * = Millage needed based upon current values for tax year 2018.	3.68 *	\$494,257
<b>Totals</b>	<b>35.280</b>	<b>\$3,029,402</b>

*an be it further*

**RESOLVED, That the Clerk/Treasurer of this Board be and is hereby directed to certify a copy of this Resolution to the County Auditor of said County.**

Ayes: Flax, Eriksen, Owens, Rice, Entler

Nays: None

Abstain: None

Motion Carried: 5-0-0

### **Approve Family Medical Leave**

Hans Eriksen moved and Greg Flax seconded that the Board of Education approve Family Medical Leave (FMLA) for following to the extent that provisions of the FMLA are covered by paid leave provisions of the negotiated agreement. The twelve (12) weeks of leave benefit coverage to which those employees are entitled under the FMLA shall run concurrently with existing paid leave benefits.

Brian Hecker – on or around May 7, 2022 until May 31, 2022

Ayes: Eriksen, Flax, Owens, Rice, Entler

Nays: None

Abstain: None

Motion Carried: 5-0-0

### **Approve Unpaid Leave – Classified Staff**

Kim Owens moved and Tony Entler seconded that the Board of Education approve the following unpaid leave:

Rose White – March 24, 2022 1 day  
April Lemaster Jan. 25, 2022 to April 30, 2022

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Ayes: Owens, Entler, Rice, Eriksen, Flax

Nays: None

Abstain: None

Motion Carried: 5-0-0

### **Executive Session - Discussion of Personnel Matters**

- a. consideration of the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee, or official

At 6:15 pm Greg Rice moved and Greg Flax seconded that the Board of Education move to executive session for the purpose of discussion of negotiations.

Ayes: Rice, Flax, Entler, Eriksen, Owens

Nays: None

Abstain: None

Motion Carried: 5-0-0

Returned to regular session at 6:40 pm.

### **Adjournment**

At 6:46 pm Greg Rice moved and Hans Eriksen seconded that the Board of Education meeting be adjourned.

Ayes: Rice, Eriksen, Flax, Owens, Entler

Nays: None

Abstain: None

Motion Carried: 5-0-0

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ATTEST

