

# SOUTHEASTERN LOCAL BOARD OF EDUCATION

## Minutes of Regular Meeting

**August 18, 2020**

Retire Rehire Hearing

The Southeastern Local Board of Education met in regular session on August 18, 2020 at 5:00 p.m. in the Miami View Gymnasium.

Members present were:

Tony Entler                      David Shea, Superintendent  
Kim Owens                      Ben Kitchen, Treasurer  
Hans Eriksen  
Greg Flax  
Shawn Jackson

Visitors Present:

Tom Rutschilling  
Christine Crutchfield  
Kristen Barclay  
Angela Crawford  
Sarah Harrington  
Christina Rudd  
Tatum Monahan  
Amy Henry

### **Superintendent Discussion Items**

First Read

SPECIAL EDUCATION REFERENCE GUIDE 2020-2021  
SOUTHEASTERN LOCAL BOARD OF EDUCATION – JOB DESCRIPTIONS

### **Information**

PJ Bertemes – Prep for starting next week, Viau resignation  
Craig Isaac – Fall sports approved by the Governor  
CTC Update – Shawn Jackson – Hand-out

### **Approval of Minutes**

Greg Flax moved and Hans Eriksen seconded that the minutes of July 21, 2020 Regular Meeting be approved

Ayes: Flax, Eriksen, Jackson, Owens,  
Nays: None  
Abstain: Entler

Motion Carried: 4-0-1

### **Superintendent's Report**

**Accept Resignation – Certified Staff**

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Shawn Jackson moved and Kim Owens seconded that the Board of Education accept the following resignation:

Amanda Viau, - High School English Teacher – effective August 18, 2020

Ayes: Jackson, Owens, Flax, Eriksen, Entler

Nays: None

Abstain: None

Motion Carried: 5-0-0

### **Accept Supplemental Resignation**

Hans Eriksen moved and Greg Flax seconded that the Board of Education accept the resignation from:

Amanda Viau – National Honor Society effective August 18, 2020.

Ayes: Eriksen, Flax, Jackson, Owens, Entler

Nays: None

Abstain: None

Motion Carried: 5-0-0

### **Accept Supplemental Resignation**

Tony Entler moved and Hans Eriksen seconded that the Board of Education accept the resignation from:

Kathy Mercer, Asst. Varsity Volleyball effective August 18, 2020.

Ayes: Entler, Eriksen, Jackson, Owens, Flax

Nays: None

Abstain: None

Motion Carried: 5-0-0

### **Accept Resignation Classified Staff**

Kim Owens moved and Shawn Jackson seconded that the Board of Education accept the following resignation:

Wendy Russell – Student Aide – effective August 18, 2020

Ayes: Owens, Jackson, Flax, Eriksen, Entler

Nays: None

Abstain: None

Motion Carried: 5-0-0

### **Issue Limited Contract Certificated Staff**

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Shawn Jackson moved and Greg Flax seconded that the Board of Education issue the following one-year limited contract for 2020-2021 school year pending completion of clear background check and receipt of proper paperwork:

Deann Gregory Class II Step 0

Ayes: Jackson, Flax, Owens, Eriksen, Entler

Nays: None

Abstain: None

Motion Carried: 5-0-0

### **Approve Leave of Absence**

Tony Entler moved and Hans Eriksen seconded that the Board of Education approve a leave of absence for the 1<sup>st</sup> semester of the 2020-2021 school year for the following due to COVID related issues:

Andrea Harbage 8/24/20 – 12/17/20

Ayes: Entler, Eriksen, Jackson, Owens, Flax

Nays: None

Abstain: None

Motion Carried: 5-0-0

### **Approve 2020-2021 School Year School Resource Officer MOU**

Kim Owens moved and Shawn Jackson seconded that the Board of Education approve the Memorandum of Understanding with the Village of South Charleston and the South Charleston Police Department for the 2020-2021 School Year for providing a School Resource Office to the school district as presented.

Ayes: Owens, Jackson, Flax, Eriksen, Entler

Nays: None

Abstain: None

Motion Carried: 5-0-0

### **Approve Agreement – Ohio Valley Surgical Hospital**

Shawn Eriksen moved and Greg Flax seconded that the Board of Education approve the agreement with the Ohio Valley Surgical Hospital to provide athletic training services for the 2020-2021 school year for a total of \$9,000.

Ayes: Eriksen, Flax, Jackson, Owens, Entler

Nays: None

Abstain: None

Motion Carried: 5-0-0

### **Approve Bus Routes**

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Greg Flax moved and Kim Owens seconded that the Board of Education approve bus routes for the 2020-2021 school year as established by the Transportation Supervisor with no "courtesy" transportation within the village limits. Routes are subject to change after school begins.

Ayes: Flax, Owens, Jackson, Eriksen, Entler

Nays: None

Abstain: None

Motion Carried: 5-0-0

### **Approve Resident Educator Program Mentors**

Shawn Jackson moved and Tony Entler seconded that the Board of Education approve the following Resident Educator mentors for the 2020-2021 school year:

Jon Marcus Murray for Monica Mitchell (Y4)

Jon Marcus Murray for Kaitlyn Blair (Y4)

Kelly Sheeley for Derek Richardson (Y3)

Melissa Johnson for Jessica Miller (Y3)

\_\_\_\_\_ for Ellyse Shafer (Y2)

\_\_\_\_\_ for Alexis Perry (Y1)

Ayes: Jackson, Entler Owens, Flax, Eriksen

Nays: None

Abstain: None

Motion Carried: 5-0-0

### **Approve Master Agreement Certified Staff**

Tony Entler moved and Shawn Jackson seconded that the Board of Education approve the Master Agreement with the SELEA Southeastern Local Education Association as presented. Said Master Agreement will be in effect through June 30, 2023.

Ayes: Entler, Jackson, Owens, Flax, Eriksen,

Nays: None

Abstain: None

Motion Carried: 5-0-0

### **Approve Master Agreement Classified Staff**

Kim Owens moved and Greg Flax seconded that the Board of Education approve the Master Agreement with the SELESP Southeastern Local Education Support Professionals as presented. Said Master Agreement will be in effect through June 30, 2023.

Ayes: Owens, Flax, Jackson, Eriksen, Entler

Nays: None

Abstain: None

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Motion Carried: 5-0-0

### **Approve Substitute Certificated Staff**

Greg Flax moved and Hans Eriksen seconded that the Board of Education approve the following substitute certificated staff for the 2020-201 School Year pending approval of all the appropriate paperwork and Clark County ESC Board:

Allen, Sharon	McEnaney, Kathrine
Anstine, Jennifer	McDaniel, Christopher
Antinori, Patrick (Rick)	Miller, Cynthia
Berry, Karla	Reaver, Alexis
Bates, Vickie	Reisinger, Jimmy
Blake, Bill	Richmond, Richard
Crossin, Katherine	Shumaker, Dennis
DeWitt, Jon	Smart, Michael
Frey, Elaine	Todd, Minich
Gregg, Mary	Walp, Amy
Hellwig, Heather	Williams, Anthony

Ayes: Flax, Eriksen, Jackson, Owens, Entler

Nays: None

Abstain: None

Motion Carried: 5-0-0

### **Approve Homework Intervention, Tutoring and Friday & Saturday School Detention Teachers**

Shawn Jackson moved and Hans Eriksen seconded that the Board of Education approve the following teachers for Homework Intervention, Tutoring and Friday & Saturday School Detention monitors on an “as needed” basis at the Board approve rate of pay per hour:

Vince Banion	Dave Morrow	Josh Murray
Sarah Cline	Kristen O'Hara	Laura Hennigan
Bryn Dean	Keith Wamer	Sue Black
Brian Hecker	Mandi Wroblewski	Jason Ennis
Ed Hennigan	Ellyse Shafer	Sarah Herier
Brian Call	Amber Price	Tara Combs
Ashley Slone	Holly McCombs	Brittany Wright
Melissa Johnson	Tom Mescher	Kim Troung
Kathy Mercer	Kelly Mescher	Jaye Lin Call
Jeff Miller	Krista Spitzer	Megan Rains
Jess Miller	Mandy Perry	

Ayes: Jackson, Eriksen, Owens, Flax, Entler

Nays: None

Abstain: None

Motion Carried: 5-0-0

### **Issue Supplemental Contracts - Certificated Staff**

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Kim Owens moved and Hans Eriksen seconded that the Board of Education issue supplemental contracts for the following extracurricular activities for the 2020-2021 school year during the OHSAA seasons where appropriate, in accordance with the pay scale adopted by the Board of Education, where applicable, pending completion of a Sports-Related First Aid Training Course as required by AM. H.B. 251 and State Board of Education Rule 3301-27-01 as presented:"

7 <sup>th</sup> Grade Volleyball	0.06	Jaye Lin Call
Asst. Varsity Volleyball	0.04	Holly McCombs

Ayes: Owens, Eriksen, Jackson, Flax, Entler  
Nays: None  
Abstain: None

Motion Carried: 5-0-0

### **Approve Liability and Key/Fob Request in Accordance with Board Guideline #7741**

Greg Flax moved and Tony Entler seconded that the Board of Education approve the following:

Whereas, in accordance with Board Guideline 7741, the Board approves the following individual/s for the stated activity, and;

Now therefore be it resolved that the approved individuals shall be issued school district liability and keys if necessary for specific dates of the planned activity.

<u>Name</u>	<u>Purpose</u>	<u>Specific Dates</u>
Blake West	Jr. High Football/Reserve Basketball	8/01/2020 - 04/01/2021
Jay Mitchell	Football	8/19/2020 - 10/09/2020

Ayes: Flax, Entler, Eriksen, Jackson, Owens  
Nays: None  
Abstain: None

Motion Carried: 5-0-0

### **Approve Liability and Key/Fob Request in Accordance with Board Guideline #7741**

Hans Eriksen moved and Shawn Jackson seconded that the Board of Education approve the following:

Whereas, in accordance with Board Guideline 7741, the Board approves the following individual/s for the stated activity, and;

Now therefore be it resolved that the approved individuals shall be issued school district liability and keys if necessary for specific dates of the planned activity.

<u>Name</u>	<u>Purpose</u>	<u>Specific Dates</u>
Shelby Russell	Cheerleading	8/17/2020 - 05/01/2021

Ayes: Eriksen, Jackson, Owens, Flax, Entler  
Nays: None  
Abstain: None

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Motion Carried: 5-0-0

### **Adopt a Resolution**

Kim Owens moved and Greg Flax seconded that the Board of Education adopt the resolution authorizing temporary suspension of extracurricular eligibility provisions of Southeastern High School Handbook as presented.

Ayes: Owens, Flax, Eriksen, Entler, Jackson

Nays: None

Abstain: None

Motion Carried: 5-0-0

### **Treasurer's Report**

#### **Approve Financial**

Shawn Jackson moved and Tony Entler seconded that the Board of Education approve the financial reports and payment of bills.

Ayes: Jackson, Entler, Owens, Flax, Eriksen

Nays: None

Abstain: None

Motion Carried: 5-0-0

#### **Approve Permanent Improvement/General Fund Expenditure**

#### **Approve Permanent Improvement/General Fund Expenditure**

Greg Flax moved and Hans Eriksen seconded that the Board of Education approve the following permanent improvement/general fund expenditure:

- Bushong Restaurant Equipment (Ice Machine) For Multi-Purpose Building \$4,801.21
- Sports Imports for Volleyball Posts for Multi-purpose Building - \$5,850.00
- F.D. Lawrence Electric Co. – High School Electrical Breakers - \$4,035.73
- Tierney – License subscription for Smart Boards - \$3,480.00
- IXL Learning – site license grade K-6: 350 students - \$5,425.00
- MVECA – Webcams - \$4,891.06
- MVECA – Mobile Hot Spot Access - \$11,920.50
- Amplify – Dibels Program Grades K-4 - \$5,269.75
- Triec Change Order - \$4,615.00
- Menu Designs – Student Desk Shields - \$11,550.00
- Sterling Paper – Teacher Plexiglas barriers - \$9,502.40
- Westwater drinking fountains - \$5,428.30

Ayes: Flax, Eriksen, Entler, Jackson, Owens

Nays: None

Abstain: None

Motion Carried: 5-0-0

#### **Approve Salary Notice Corrections**

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Shawn Jackson moved and Greg Flax seconded that the Board of Education approve the following salary notice corrections for the 2020-2021 school year:

### Certified Salary Notice Corrections

Marilyn	Black	6	32(36)	\$89,974
Jeffrey	Miller	6	32(35)	\$89,974
Clint	Bartlett	3	4	\$49,029
Amanda	Viau	4	8	\$59,792

### Administration Salary Notice Corrections

David	Shea		\$118,178.43

Ayes: Jackson, Flax, Owens, Eriksen, Entler  
Nays: None  
Abstain: None

Motion Carried: 5-0-0

### Approve Family Medical Leave

Kim Owens moved and Tony Entler seconded that the Board of Education approve Family Medical Leave (FMLA) for following to the extent that provisions of the FMLA are covered by paid leave provisions of the negotiated agreement. The twelve (12) weeks of leave benefit coverage to which those employees are entitled under the FMLA shall run concurrently with existing paid leave benefits.

Kaitlyn Blair – on or around August 29, 2020

Timothy Black – TBD

Ayes: Owens, Entler, Jackson, Flax, Eriksen  
Nays: None  
Abstain: None

Motion Carried: 5-0-0

### Approve Disposal of Assets

Greg Flax moved and Tony Entler seconded that the Board of Education approve the Disposal of the following assets:

Hobart Kitchen Mixer Serial #11-042-529

Hobart Kitchen Mixer Serial #11-363-014

Ayes: Flax, Entler, Jackson, Owens, Eriksen  
Nays: None  
Abstain: None



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Motion Carried: 5-0-0

### Approve Donation

Kim Owens moved and Greg Flax seconded that the Board of Education accept a donation from the People Helping People Committee for \$2,000 for new drinking fountains.

Ayes: Owens, Flax, Eriksen, Entler, Jackson

Nays: None

Abstain: None

Motion Carried: 5-0-0

### Approve K-12 Consulting Contract

Shawn Jackson moved and Hans Eriksen seconded that the Board of Education approve the contract with K-12 Consulting for 5 year forecasting at a cost of \$6,500.

Ayes: Jackson, Eriksen, Owens, Flax, Entler

Nays: None

Abstain: None

Motion Carried: 5-0-0

### Executive Session - Personnel Matters

At 5:48 pm Hans Eriksen moved and Greg Flax seconded that the Board of Education move to executive session for the purpose of discussion of Personnel Matters.

Ayes: Eriksen, Flax, Jackson, Owens, Entler

Nays: None

Abstain: None

Motion Carried: 5-0-0

Returned to regular session at 6:24 pm

### Adjournment

At 6:25 pm Kim Owens moved and Tony Entler seconded that the Board of Education meeting adjourned.

Ayes: Owens, Entler, Flax, Eriksen, Jackson

Nays: None

Abstain: None

Motion Carried: 5-0-0

CORRECT

ATTEST



Handwritten signatures of Greg Flax and Ben Kitch.