

SOUTHEASTERN LOCAL BOARD OF EDUCATION

Minutes of Organizational & Regular Meeting

January 9, 2019

3:30 – Tax Budget Review & 2019-2020 Calendar Hearing

The Southeastern Local Board of Education met in organizational and regular session on January 9, 2019 at 4:00 pm in the Board Conference Room.

Members Present:

Tony Entler David Shea, Superintendent
Kim Owens Ben Kitchen, Treasurer
Hans Eriksen
Greg Flax
Shawn Jackson

Visitors Present:

Mike Huff, Levin Porter Architects
Scott Wells, Knapp Construction

Organizational Action

Board Member Recognition

Nomination and Election of Officers for 2019

Election of President

Kim Owens nominates Tony Entler as President of the Board of Education and Hans Eriksen seconded.

Ayes: Owens, Eriksen, Jackson, Flax, Enter

Nays: None

Abstain: None

Motion Carried: 5-0-0

Election of Vice President

Shawn Jackson nominated Kim Owens as Vice President of the Board of Education and Tony Entler seconded.

Ayes: Jackson, Entler, Eriksen, Flax, Owens

Nays: None

Abstain: None

Motion Carried: 5-0-0

Administered Oath of Office to Officers for 2019

Treasurer Pro-Tempore

Tony Entler moved and Kim Owens seconded that in case of the Treasurer's absence from a meeting the Board will choose one of its members as Treasurer pro-tempore.

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Ayes: Entler, Owens, Flax, Eriksen, Jackson

Nays: None

Abstain: None

Motion Carried: 5-0-0

Established Date and Time for Regular Monthly Meetings

Kim Owens moved and Tony Entler seconded that the Board of Education of the Southeastern Local School District hold its regular monthly meeting of the Board during calendar year 2019 on the 3rd Tuesday of each month at 5:00 p.m., except that the January 2020 meeting to be announced. Said date and time to be effective with the February meeting.

Ayes: Owens, Entler, Jackson, Eriksen, Flax

Nays: None

Abstain: None

Motion Carried: 5-0-0

Appointed Legislative Liaison to OSBA

Kim Owens moved and Tony Entler seconded that Shawn Jackson be appointed as legislative liaison for the Southeastern Local Board of Education as requested by OSBA.

Ayes: Owens, Entler, Eriksen, Flax, Jackson

Nays: None

Abstain: None

Motion Carried: 5-0-0

Appointed Purchasing Agent

Tony Entler moved and Hans Eriksen seconded that the Superintendent be appointed Purchasing Agent for the Southeastern Local School District for the calendar year 2019.

Ayes: Entler, Eriksen, Flax, Jackson, Owens

Nays: None

Abstain: None

Motion Carried: 5-0-0

Appointed Title IX Compliance Officer

Tony Entler moved that the Superintendent be appointed Title IX Compliance Officer for the Southeastern Local School District for calendar year 2019.

Ayes: Entler, Owens, Jackson, Flax, Eriksen

Nays: None

Abstain: None

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Motion Carried: 5-0-0

Approved Blanket PO's

Kim Owens moved and Shawn Jackson seconded that the Board of Education approve the issuance of blanket PO's not to exceed \$100,000.00.

Ayes: Owens, Jackson, Flax, Eriksen, Entler

Nays: None

Abstain: None

Motion Carried: 5-0-0

Appointed Student Achievement Liaison to OSBA

Tony Entler moved and Shawn Jackson seconded that Kim Owens be appointed as student achievement liaison for the Southeastern Local Board of Education as requested by OSBA.

Ayes: Entler, Jackson, Eriksen, Flax, Owens

Nays: None

Abstain: None

Motion Carried: 5-0-0

Appointed OSBA Delegate

Tony Entler moved and Kim Owens seconded that the Board of Education appoint Shawn Jackson as the 2019 OSBA Annual Business Meeting delegate and in the event the delegate cannot serve, Greg Flax has been appointed as alternate.

Ayes: Entler, Owens, Eriksen, Flax, Jackson

Nays: None

Abstain: None

Motion Carried: 5-0-0

Superintendent Discussion Items

First Read - Board Policies

FUNCTIONS	0130
CONFLICT OF INTERESTS	0140.2
NOTICE OF MEETINGS	0164
REGULAR MEETINGS	0165.1
SPECIAL MEETINGS	0165.2
RECESS/ADJOURNMENT	0165.3
EXECUTIVE SESSION	0166
MINUTES	0168
PUBLIC PARTICIPATION AT BOARD MEETINGS	0169.1
NON-REEMPLOYMENT OF THE SUPERINTENDENT	1240.01

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NONDISCRIMINATION AND EQUAL EMPLOYMENT OPPORTUNITY	1422
TERMINATION AND RESIGNATION	1541
ANTI-HARASSMENT	1662
PARENT AND FAMILY ENGAGEMENT	2111
NONDISCRIMINATION AND ACCESS TO EQUAL EDUCATIONAL OPPORTUNITY	2260
TITLE I SERVICES	2261
PARENT AND FAMILY MEMBER PARTICIPATION IN TITLE I PROGRAMS	2261.01
DISTRICT AND SCHOOL REPORT CARD	2261.03
SCHOOL REPORT CARD	2700
NONDISCRIMINATION AND EQUAL EMPLOYMENT OPPORTUNITY	3122
TERMINATION AND RESIGNATION	3140
ANTI-HARASSMENT	3362
NONDISCRIMINATION AND EQUAL EMPLOYMENT OPPORTUNITY	4122
TERMINATION AND RESIGNATION	4140
DRUG AND ALCOHOL TESTING OF CDL LICENSE HOLDERS AND OTHER EMPLOYEES WHO PERFORM SAFETY SENSITIVE FUNCTIONS	4162
ANTI-HARASSMENT	4362
ANTI-HARASSMENT	5517
REMOVAL, SUSPENSION, EXPULSION, AND PERMANENT EXCLUSION OF STUDENTS	5610
IN-SCHOOL DISCIPLINE	5610.02
EMERGENCY REMOVAL OF STUDENTS	5610.03
DUE PROCESS RIGHTS	5611
PROCUREMENT-FEDERAL GRANTS/FUNDS	6325
USE OF CREDIT CARDS	6423
MANDATORY REPORTING OF MISCONDUCT BY LICENSED EMPLOYEES	8141
SCHOOL RESOURCE OFFICER	8403
INDEPENDENT EDUCATIONAL EVALUATIONS	2460.03
CONFLICT OF INTEREST	3113
CONFLICT OF INTEREST	4113
RELEASED TIME FOR RELIGIOUS INSTRUCTION	5223
IMMUNIZATION	5320
PROCUREMENT AND USE OF ASTHMA INHALERS IN EMERGENCY SITUATIONS	5330.03
GRANT FUNDS	6110
INTERNAL CONTROLS	6111
CASH MANAGEMENT OF GRANTS	6112
COST PRINCIPLES – SPENDING FEDERAL FUNDS	6114
TIME AND EFFORT REPORTING	6116
TRAVEL PAYMENT & REIMBURSEMENT	6550
DISPOSITION OF SURPLUS PROPERTY	7310
PROPERTY INVENTORY	7450
DEFINITIONS	0100
EVALUATIONS OF PRINCIPALS AND OTHER ADMINISTRATORS	1530
GROUP HEALTH PLANS	1619
PRIVACY PROTECTIONS OF SELF-FUNDED GROUP HEALTH PLANS	1619.01
PRIVACY PROTECTIONS OF FULLY INSURED GROUP HEALTH PLANS	1619.02
PATIENT PROTECTION AND AFFORDABLE CARE ACT	1619.03
SPECIAL EDUCATION	2460

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STANDARDS-BASED SCHOOL COUNSELOR EVALUATION	3223
GROUP HEALTH PLANS	3419
PRIVACY PROTECTIONS OF SELF-FUNDED GROUP HEALTH PLANS	3419.01
PRIVACY PROTECTIONS OF FULLY INSURED GROUP HEALTH PLANS	3419.02
PATIENT PROTECTION AND AFFORDABLE CARE ACT	3419.03
HEALTH INSURANCE BENEFIT	3420
GROUP HEALTH PLANS	4419
PRIVACY PROTECTIONS OF SELF-FUNDED GROUP HEALTH PLANS	4419.01
PRIVACY PROTECTIONS OF FULLY INSURED GROUP HEALTH PLANS	4419.02
PATIENT PROTECTION AND AFFORDABLE CARE ACT	4419.03
HEALTH INSURANCE BENEFIT	4420
PROCUREMENT AND USE OF EPINEPHRINE AUTO INJECTORS IN EMERGENCY SITUATIONS	5330.02
STUDENT FUND-RAISING	5830
CROWDFUNDING	6605
FAIR LABOR STANDARDS ACT (FLSA)	6700
TECHNOLOGY	7540
TECHNOLOGY PRIVACY	7540.01
WEB CONTENT, SERVICES AND APPS	7540.02
STUDENT RECORDS	8330
RELATIONS WITH SPECIAL INTEREST GROUPS	9700
DISTRICT-SPONSORED CLUB AND ACTIVITIES	2430
GRADUATION REQUIREMENTS	5460
CRIMINAL HISTORY RECORD CHECK	4121
DRUG AND ALCOHOL TESTING OF CDL LICENSE HOLDERS AND OTHER EMPLOYEES WHO PERFORM SAFETY SENSITIVE FUNCTIONS	4162
ELIGIBILITY OF RESIDENT/NONRESIDENT STUDENTS	5111
ENTRANCE REQUIREMENTS	5112
SCHOOL SAFETY	8400
BUS DRIVER CERTIFICATION	8600.04
BUSINESS ADVISORY COUNCIL	9141
LENDING OF BOARD-OWNED EQUIPMENT	7530
STAFF USE OF PERSONAL COMMUNICATION DEVICES	7530.02
ACCESS TO DISTRICT TECHNOLOGY RESOURCES AND/OR INFORMATION RESOURCES FROM PERSONAL COMMUNICATION DEVICES	7542
UTILIZATION OF THE DISTRICT'S WEBSITE AND REMOTE ACCESS TO THE DISTRICT'S NETWORK	7543
LETTERS OF REFERENCE	8340
HOMELESS STUDENTS	5111.01
CHILDREN AND YOUTH IN FOSTER CARE	5111.03
GIFTED EDUCATION AND IDENTIFICATION	2464
COLLEGE CREDIT PLUS PROGRAM	2271
USE OF TOBACCO BY PROFESSIONAL STAFF	3215
USE OF TOBACCO BY CLASSIFIED STAFF	4215
USE OF TOBACCO ON SCHOOL PREMISES	7434
PUBLIC ATTENDANCE AT SCHOOL EVENTS	9160
STUDENT TECHNOLOGY ACCEPTABLE USE AND SAFETY	7540.03
STAFF TECHNOLOGY ACCEPTABLE USE AND SAFETY	7540.04
DISTRICT-ISSUED STAFF EMAIL ACCOUNT	7540.05
DISTRICT-ISSUED STUDENT EMAIL ACCOUNT	7540.06

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Approval of Minutes

Shawn Jackson moved and Greg Flax seconded that the minutes of the December 18, 2018 Regular Meeting be approved.

Ayes: Jackson, Flax, Eriksen, Owens, Entler

Nays: None

Abstain: None

Motion Carried: 5-0-0

Superintendent's Report

Approved Liability and Key/Fob Request in Accordance with the Board Guideline #7741

Shawn Jackson moved and Hans Eriksen seconded that the Board of Education approve the following:

Whereas, in accordance with Board Guideline 7741, the Board approves the following individual/s for the stated activity, and;

Now therefore be it resolved that the approved individuals shall be issued school district liability and keys if necessary for specific dates of the planned activity.

<u>Name</u>	<u>Purpose</u>	<u>Specific Dates</u>
Jay Mitchell	Wrestling Room	1/10/19-3/30/19
Bradley McKee	Jr. HS Baseball	1/9/19-5/30/19

Ayes: Jackson, Eriksen, Flax, Owens, Entler

Nays: None

Abstain: None

Motion Carried: 5-0-0

Approved Fall Season Supplemental Non-renewals

Shawn Jackson moved and Greg Flax seconded that the Board of Education approve the non-renewals of all 2017-2018 Fall season supplemental positions.

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FALL Supplemental

Varsity Football	Payton Printz
Asst Varsity Football	AJ Woods
Reserve Football	Chris Kitchen
Asst. Reserve Football	Joe Hall
Head Jr. High Football	John O'Laughlin
Asst. Jr. High Football	Blake West
Head Varsity Boys Soccer	Mitchell Burton
Head Varsity Girls Soccer	Sam Stuckey
Head Varsity Volleyball	Katie Holder
Reserve Volleyball	Stephanie Nibert
8th grade Volleyball	Holly McCombs
7th grade Volleyball	Stephanie Weaver
Boys Golf	Vince Banion
Girls Golf	Ed Hennigan
Cross Country	Tracy Lau
High School Cheerleader	Ashley Slone
Jr. High School Cheerleader	Sandy Mosier
Site Manager - Varsity Football	Randy Davis
Site Manager - Varsity Volleyball	Amber Price
Site Manager - Varsity Soccer	Sarah Burton
Site Manager - Jr. High Football	Darron Bradds
Site Manager - Jr. High Volleyball	Sue Black

Ayes: Jackson, Flax, Eriksen, Owens, Entler

Nays: None

Abstain: None

Motion Carried: 5-0-0

Accepted Resignation – Classified Staff

Greg Flax moved and Hans Eriksen seconded that the Board of Education accept the resignation of Anne Wertz effective January 9, 2019.

Ayes: Flax, Eriksen, Jackson, Owens, Entler

Nays: None

Abstain: None

Motion Carried: 5-0-0

Treasurer's Report

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Approved Financial Reports

Shawn Jackson moved and Hans Eriksen seconded that the Board of Education approve the financial report and payment of bills as presented.

Ayes: Jackson, Eriksen, Flax, Owens, Entler

Nays: None

Abstain: None

Motion Carried: 5-0-0

Adopted Annual Tax Budget - July 1, 2019 thru June 30, 2020

Tony Entler moved and Kim Owens seconded that the Board of Education adopt the 2020 tax budget for Southeastern Local School District as presented.

Ayes: Entler, Owens, Flax, Eriksen, Jackson

Nays: None

Abstain: None

Motion Carried: 5-0-0

Approved Permanent Improvement/General Fund Expenditure

Kim Owens moved and Shawn Jackson seconded that the Board of Education approve the following permanent improvement/general fund expenditure:

REI (Radio Engineering Industries, Inc.) – Bus cameras	\$4,670.45
Delaney Plumbing – Hot water tanks at Miami View	not to exceed \$9,000.00

Ayes: Owens, Jackson, Flax, Eriksen, Entler

Nays: None

Abstain: None

Motion Carried: 5-0-0

Approved 5-Year Forecasting License Agreement

Hans Eriksen moved and Tony Entler seconded that the Board of Education approve 5-Year Forecasting License Agreement with K-12 Business Solutions Consulting, Inc. from January 10 thru May 31, 2019 at a cost of \$4,250.

Ayes: Eriksen, Entler, Jackson, Flax, Owens

Nays: None

Abstain: None

Motion Carried: 5-0-0

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Adjournment

At 5:30 pm Greg Flax moved and Hans Eriksen seconded that the Board of Education meeting be adjourned.

Ayes: Flax, Eriksen, Jackson, Owens, Entler

Nays: None

Abstain: None

Motion Carried: 5-0-0

CORRECT



ATTEST

