

# SOUTHEASTERN LOCAL BOARD OF EDUCATION

## Minutes of Regular Meeting

**July 19, 2016**

Retire re-hire hearing 5:30 pm – Mr. Richard Woods, Mr. Harold Perry, Mr. Jon Mercer, Mrs. Jennifer Anstine, Mrs. Sharon Allen, Mrs. Pam Clark, Mrs. Barbara Ridenour, Mrs. Roberta Miller, Mrs. Nancy Spitzer, Mrs. Sue Anne Thompson, and Mrs. Diana Donnelly.

The Southeastern Local Board of Education met in regular session on July 19, 2016 at 6:00 pm in the Board Conference Room.

### Members Present:

Tony Entler                      David Shea, Superintendent  
Shawn Jackson                Brad McKee, Treasurer  
Kim Owens  
Hans Eriksen  
Greg Flax

### Visitors Present:

Andrew Kitchen

### Approval of Minutes

Kim Owens moved and Shawn Jackson seconded that the minutes of the June 21, 2016 Regular Meeting be approved.

Ayes: Owens, Jackson, Flax, Eriksen, Entler

Nays: None

Abstain: None

Motion Carried: 5-0-0

### Board of Education

#### Approved Treasurer's Contract

Greg Flax moved and Hans Eriksen seconded that the Board of Education approve the contract with Bradley A. McKee for employment as Treasurer for a period of five (5) years commencing on August 1, 2017 and ending on July 31, 2022.

Ayes: Flax, Eriksen, Jackson, Owens, Entler

Nays: None

Abstain: None

Motion Carried: 5-0-0

#### Approved Agreement with Greenon Local School District

Shawn Jackson moved and Kim Owens seconded that the Board of Education approve the agreement with Greenon Local School Board of Education for shared services of the Treasurer for the term of August 1, 2017 and ending July 31, 2022.

Ayes: Jackson, Owens, Flax, Eriksen, Entler

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Nays: None  
Abstain: None

Motion Carried: 5-0-0

### **Superintendent's Report**

#### **2016-2017 Authorizations**

Greg Flax moved and Hans Eriksen seconded that the Board of Education approve the following 2016-2017 authorizations:

Establish Service Fund for 2016-2017 –establish a service fund of \$9,000 to be set aside as an account within the General Fund and be incorporated into the appropriations of the school district for the fiscal year 2016-2017.

Waive Reading of Minutes –waive the reading of all Board Minutes during 2016-2017, with the understanding that such minutes will be distributed to the members prior to the date of each meeting.

Standing Authorizations – standing authorizations for fiscal year 2016-2017.

1. Treasurer - requests for tax advances from the Auditor
2. Treasurer - investing of interim funds
3. Treasurer - to borrow necessary monies to meet current operating expenses if need arises
4. Treasurer - to pay all bills, provided that funds are available and to report monthly to the Board of Education those bills that were paid
5. Treasurer- authorized to modify appropriations if necessary, reporting any changes to the Board at the next regular meeting
6. Treasurer - authorized to make 2016-2017 inter-fund advances if necessary, reporting any advance to the Board at the next regular meeting
7. Treasurer - appointed coordinator of the Student Activity (200) accounts and Athletic Funds (300) accounts budgets
8. Superintendent - approve or disapprove of applications for professional meeting leave for staff that conform to established Board Policy and that are within the amount appropriated for such activities
9. Superintendent - be authorized to employ such temporary personnel as is needed for emergency situations and present to the Board for approval at the next Board meeting
10. Treasurer and Superintendent - be authorized to act as agents for the Board in making application for and management of federal and state grant.
11. Petty Cash Funds - to establish a petty cash fund in the amount of \$125.00 with a maximum of \$125.00 for any single expenditure for the 2016-2017 school year. The Treasurer will be the designated district custodian of this account.
12. Clark County School Treasurers serve as audit committee.
13. The Treasurer is appointed as the Board's designee to attend HB9 Public Records Law Training.

Ayes: Flax, Eriksen, Jackson, Owens, Entler  
Nays: None  
Abstain: None

Motion Carried: 5-0-0

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### Approved Substitute Classified Staff

Shawn Jackson moved and Kim Owens seconded that the Board of Education approve the following as substitutes for classified staff for the 2016-2017 School Year, pending completion and receipt of clear background checks:

Deal, Melissa – Bus aide, custodian, cafeteria, bus driver  
Donnelly, Diana- Custodian  
Harbage, Jennifer – Aide, cafeteria, bus aide  
Huff, Jodi – Bus driver, bus aide  
Judy, Vickie – Aide, bus aide, cafeteria, custodian  
McKee, Lonja – Cafeteria, aide  
Miller, Roberta – Bus aide  
Rice, Greg – Bus aide, bus driver  
Rudd, Valene – Bus driver, bus aide, cafeteria, aide  
Spitzer, Nancy – Bus aide, bus driver  
Sulfridge, Michele – Bus aide, cafeteria, custodian, bus driver  
Summers, Brandy – Aide, cafeteria  
Thompson, Sue – Bus aide, bus driver  
Tincher, Jennifer – Custodian, aide, cafeteria  
Wertz, Donna –Bus aide, custodian  
Wertz, Mark - Custodian  
Whittaker, Theresa – Aide, custodian, bus aide

Ayes: Jackson, Owens, Flax, Eriksen, Entler

Nays: None

Abstain: None

Motion Carried: 5-0-0

### Issued Contract – Bus Driver Trainer

Hans Eriksen moved and Tony Entler seconded that the Board of Education issue a contract to Nicole Ankeney for the 2016-2017 school year to train new bus drivers at \$22.00 per hour.

Ayes: Eriksen, Entler, Jackson, Flax, Owens

Nays: None

Abstain: None

Motion Carried: 5-0-0

### Issued Limited Contracts – Certificated Staff

Greg Flax moved and Tony Entler seconded that the Board of Education employ the following under a limited teacher's contract beginning with 2016-2017 school year in accordance with scale adopted by the Board of Education. Contract would become null and void in the event that the school district does not receive a favorable BCI or FBI evaluation and/or proper licenser from the Ohio Department of Education.

ONE-YEAR CONTRACT TO EXPIRE AT END OF 2016-2017

Cory Dickman            Class II            Step 0

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Note: Class II/Step 0 is pending receipt of transcripts, certificates, STRS statements and remainder of required paperwork.

Ayes: Flax, Entler, Eriksen, Jackson, Owens

Nays: None

Abstain: None

Motion Carried: 5-0-0

### **Issued Limited Contracts – Classified Staff**

Shawn Jackson moved and Hans Eriksen seconded that the Board of Education employ the following classified employees under a limited contract beginning with the 2016-2017 school year in accordance with State Law and scale and hours adopted by the Board of Education as presented:

#### ONE-YEAR CONTRACT TO EXPIRE AT END OF 2016-2017

Melissa Deal – Bus Driver	Step 0	\$16.15
Janis Bell – Cook/Cashier	Step 0	\$13.89

Ayes: Jackson, Eriksen, Flax, Owens, Entler

Nays: None

Abstain: None

Motion Carried: 5-0-0

### **Approved Volunteers**

Kim Owens moved and Hans Eriksen seconded that the Board of Education approve the following as a volunteer for the specified areas. As a volunteer this person has read, understands and agrees to comply with the terms and conditions set forth on the Volunteer Release Form #4120.09 F1. Pending receipt of clear background checks.

Sarah Burton - Soccer

Ayes: Owens, Eriksen, Flax, Jackson, Entler

Nays: None

Abstain: None

Motion Carried: 5-0-0

### **Approved Liability and Key/Fob Request in Accordance with Board Guideline #7741**

Shawn Jackson moved and Tony Entler seconded that the Board of Education approve the following:

Whereas, in accordance with Board Guideline 7741, the Board approves the following individual/s for the stated activity, and;

Now therefore be it resolved that the approved individuals shall be issued school district liability and keys if necessary for specific dates of the planned activity.

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<u>Name</u>	<u>Purpose</u>	<u>Specific Dates</u>
Sam Stucky	Girls Soccer Head Coach	6/21/2016-6/20/2017
Sarah Burton	Soccer & JH Basketball	7/19/16-3/1/2017

Ayes: Jackson, Entler, Flax, Eriksen, Owens  
Nays: None  
Abstain: None

Motion Carried: 5-0-0

### **Approved 2016-2017 Lunchroom Prices**

Kim Owens moved and Shawn Jackson seconded that the Board of Education approve the following 2016-2017 lunchroom prices:

MV (K-6) -	\$2.75	Milk -	\$.65
Jr. H (7-8) -	\$2.75	Breakfast	\$1.50
HS (9-12) -	\$3.00		

Ayes: Owens, Jackson, Flax, Eriksen, Entler  
Nays: None  
Abstain: None

Motion Carried: 5-0-0

### **Approved Free & Reduced Lunch Program for the 2016-2017 School Year**

Tony Entler moved and Shawn Jackson seconded that the Board of Education adopt the free and reduced lunch policy for the 2016-2017 school year.

Ayes: Entler, Jackson, Eriksen, Flax, Owens  
Nays: None  
Abstain: None

Motion Carried: 5-0-0

### **Approved Agreement with Greenon Local Schools for Psychologist Services**

Greg Flax moved and Hans Eriksen seconded that the Board of Education approve the agreement between the Board of Education of the Greenon Local School District, Clark County, Ohio ("Greenon") and the Board of Education of the Southeastern Local School District, Clark County, Ohio ("Southeastern") to confirm their understandings and agreement with respect to the sharing of services of Psychologist for the 2016-17 school year, such sharing of services being intended to reduce each party's operational costs.

Ayes: Flax, Eriksen, Jackson, Owens, Entler  
Nays: None  
Abstain: None

Motion Carried: 5-0-0

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### Approved Agreement with Greenon Local & Clark County ESC

Greg Flax moved and Tony Entler seconded that the Board of Education approve the agreement with Greenon Local School District and Clark County Educational Service Center for the sharing of services of Maintenance & Grounds Supervisor and Maintenance Assistant for the 2016-17 school year, such sharing of services being intended to reduce each party's operational costs.

Ayes: Flax, Entler, Jackson, Eriksen, Owens

Nays: None

Abstain: None

Motion Carried: 5-0-0

### Approved Permanent Improvement Expenditures

Kim Owens moved and Shawn Jackson seconded that the Board of Education approve the following permanent improvement expenditures:

7 South Consulting, Inc.	AVG Anti-Virus 1-year subscription	\$975.00
Buck Run Commercial Doors	HS Doors	\$18,417.00
Jenks Electric	Electrical & TV Mounting - not to exceed	\$5,600.00

Ayes: Owens, Jackson, Flax, Eriksen, Entler

Nays: None

Abstain: None

Motion Carried: 5-0-0

### Approved Disposal of Items

Tony Entler moved and Shawn Jackson moved to approve the following:

Whereas, the school district is in possession of the books from the Miami View school as presented, outdated and/or non-working, and;

Everyday Mathematics	Wright Group/ McGraw Hill		0-07-584485-0	2004	43
Everyday Mathematics	Wright Group/ McGraw Hill		0-07-600037-0	2004	63
Keyboarding & Information Processing	South-Western Educational Publishing		0-538-64893-7	1997	25
Our World	Macmillan/ McGraw Hill		0-02-149268-9	2003	79

Whereas, it is the Board of Education's desire to dispose of these items, and;

Now Therefore Be It Resolved, that the Superintendent and Treasurer be authorized to donate or discard items as determined by the Superintendent and Treasurer, and;

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Now Therefore Be It Further Resolved that any funds received from a potential sale is returned to the school district.

Ayes: Entler, Jackson, Flax, Eriksen, Owens  
Nays: None  
Abstain: None

Motion Carried: 5-0-0

### **Approved School Varsity Sports**

Kim Owens moved and Shawn Jackson seconded that the Board of Education approve the following as Southeastern Varsity Sports for the 2016-2017 school year:

Girls Varsity Golf

Ayes: Owens, Jackson, Flax, Eriksen, Entler  
Nays: None  
Abstain: None

Motion Carried: 5-0-0

### **Approved MOU with SELEA – Girls Varsity Golf**

Hans Eriksen moved and Greg Flax seconded that the Board of Education approve the addition of the following supplemental position:

Girl's Varsity Golf .07

Ayes: Eriksen, Flax, Jackson, Owens, Entler  
Nays: None  
Abstain: None

Motion Carried: 5-0-0

### **Treasurer's Report**

#### **Approved Financial Reports**

Tony Entler moved and Shawn Jackson seconded that the Board of Education approve the financial report and payment of bills as presented.

Ayes: Entler, Jackson, Flax, Eriksen, Owens  
Nays: None  
Abstain: None

Motion Carried: 5-0-0

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### **Return Advance**

Shawn Jackson moved and Kim Owens seconded that the Board of Education approve the return advance from general fund to the following fund:

Lunchroom	\$284,135.74
Principal's Fund	\$ 7,859.26

Ayes: Jackson, Owens, Flax, Eriksen, Entler

Nays: None

Abstain: None

Motion Carried: 5-0-0

### **Accepted 5<sup>th</sup> Quarter Grant**

Greg Flax moved and Hans Eriksen seconded that the Board of Education accept the 5<sup>th</sup> Quarter Grant of up to \$6,000 for Agriculture 5<sup>th</sup> Quarter to assist in paying for extra extended days for Darrick Riggs.

Ayes: Flax, Eriksen, Jackson, Owens, Entler

Nays: None

Abstain: None

Motion Carried: 5-0-0

### **Approved Agreement – Julian & Grube, Inc.**

Hans Eriksen moved and Shawn Jackson seconded that the Board of Education approve the agreement with Julian & Grube, Inc. for procedures provided by Julian & Grube, Inc. for the purpose of Medicaid School Program. Reporting time periods of July 1, 2015 to June 30, 2016 and July 1, 2016 to June 30, 2017.

Ayes: Eriksen, Jackson, Flax, Owens, Entler

Nays: None

Abstain: None

Motion Carried: 5-0-0

### **Approved OSBA Alternatate**

Hans Eriksen moved and Shawn Jackson seconded that the Board of Education approve Shawn Jackson as OSBA Alternate.

Ayes: Eriksen, Jackson, Flax, Owens, Entler

Nays: None

Abstain: None

Motion Carried: 5-0-0



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### Adjournment

At 6:51 pm Greg Flax moved and Hans Eriksen seconded that the Board of Education meeting be adjourned.

Ayes: Flax, Eriksen, Jackson, Owens, Entler

Nays: None

Abstain: None

Motion Carried: 5-0-0

CORRECT



ATTEST

