

SOUTHEASTERN LOCAL BOARD OF EDUCATION

Minutes of Regular Meeting

July 18, 2017

Retire re-hire hearing 5:30 pm

The Southeastern Local Board of Education met in regular session on July 18, 2017 at 6:00 pm in the Board Conference Room.

Members Present:

Shawn Jackson	David Shea, Superintendent
Kim Owens	Brad McKee, Treasurer
Greg Flax	
Hans Eriksen	

Members Absent:

Tony Entler

Visitors Present:

Brian Hecker

Approval of Minutes

Shawn Jackson moved and Hans Eriksen seconded that the minutes of the June 20, 2017 Regular Meeting be approved.

Ayes: Jackson, Eriksen, Flax, Owens

Nays: None

Abstain: None

Motion Carried: 4-0-0

Old Business

Building Project

Football practice to park

Band has to have place to practice

Design-Build

Greg Flax moved and Hans Eriksen seconded that the BOE adopt the resolution to authorize the services of a design-build professional, as per attached resolution.

Ayes: Flax, Eriksen, Jackson, Owens

Nays: None

Abstain: None

Motion Carried: 4-0-0

Design-Build Project

SOUTHEASTERN LOCAL BOARD OF EDUCATION

Minutes of Regular Meeting

July 18, 2017

Kim Owens moved and Shawn Jackson seconded that the BOE conduct a work session on Tuesday, August 8, 2017, for the purpose of discussion details of possible design-build project.

Ayes: Owens, Jackson, Flax, Eriksen

Nays: None

Abstain: None

Motion Carried: 4-0-0

Superintendent's Report

2017-2018 Authorizations

Shawn Jackson moved and Greg Flax seconded that the Board of Education approve the following 2017-2018 authorizations:

Establish Service Fund for 2017-2018 –establish a service fund of \$9,000 to be set aside as an account within the General Fund and be incorporated into the appropriations of the school district for the fiscal year 2017-2018.

Waive Reading of Minutes –waive the reading of all Board Minutes during 2017-2018, with the understanding that such minutes will be distributed to the members prior to the date of each meeting.

Standing Authorizations – standing authorizations for fiscal year 2017-2018.

1. Treasurer - requests for tax advances from the Auditor
2. Treasurer - investing of interim funds
3. Treasurer - to borrow necessary monies to meet current operating expenses if need arises
4. Treasurer - to pay all bills, provided that funds are available and to report monthly to the Board of Education those bills that were paid
5. Treasurer- authorized to modify appropriations if necessary, reporting any changes to the Board at the next regular meeting
6. Treasurer - authorized to make 2017-2018 inter-fund advances if necessary, reporting any advance to the Board at the next regular meeting
7. Treasurer - appointed coordinator of the Student Activity (200) accounts and Athletic Funds (300) accounts budgets
8. Superintendent - approve or disapprove of applications for professional meeting leave for staff that conform to established Board Policy and that are within the amount appropriated for such activities
9. Superintendent - be authorized to employ such temporary personnel as is needed for emergency situations and present to the Board for approval at the next Board meeting
10. Treasurer and Superintendent - be authorized to act as agents for the Board in making application for and management of federal and state grant.
11. Petty Cash Funds - to establish a petty cash fund in the amount of \$125.00 with a maximum of \$125.00 for any single expenditure for the 2017-2018 school year. The Treasurer will be the designated district custodian of this account.
12. Clark County School Treasurers serve as audit committee.
13. The Treasurer is appointed as the Board's designee to attend HB9 Public Records Law Training.

Ayes: Jackson, Flax, Eriksen, Owens

Nays: None

Abstain: None

SOUTHEASTERN LOCAL BOARD OF EDUCATION

Minutes of Regular Meeting

July 18, 2017

Motion Carried: 4-0-0

Approved Substitute Classified Staff

Hans Eriksen moved and Shawn Jackson seconded that the Board of Education approve the following as substitutes for classified staff for the 2017-2018 School Year, pending completion and receipt of clear background checks:

Deal, Melissa – Bus aide, custodian, cafeteria
Harbage, Jennifer – Aide, cafeteria, bus aide
Huff, Jodi – Bus driver, bus aide
LeMaster, April – Aide, cafeteria, bus driver (pending CDL), bus aide
Lynch, Andrea – Aide
Mattinson, Kevin – Bus aide, bus driver
McKee, Lonja – Cafeteria, aide
McNier, Betty – Cafeteria, aide
Miller, Roberta – Bus aide
Spitzer, Nancy – Bus aide, bus driver
Sulfridge, Michele – Bus aide, cafeteria, custodian, bus driver
Thompson, Sue – Bus aide
Tincher, Jennifer – Custodian, aide, cafeteria
Wertz, Donna – Bus aide, custodian
Whittaker, Theresa – Aide, custodian, bus aide
Yaden, Rebecca – Bus driver (pending CDL)

Ayes: Eriksen, Jackson, Flax, Owens

Nays: None

Abstain: None

Motion Carried: 4-0-0

Issued Contract – Bus Driver Trainer

Kim Owens moved and Shawn Jackson seconded that the Board of Education issue a contract to Nicole Ankeney for the 2017-2018 school year to train new bus drivers at \$22.00 per hour.

Ayes: Owens, Jackson, Flax, Eriksen

Nays: None

Abstain: None

Motion Carried: 4-0-0

Issued Limited Contracts – Classified Staff

Greg Flax moved and Hans Eriksen seconded that the Board of Education employ the following classified employees under a limited contract beginning with the 2017-2018 school year in accordance with State Law and scale and hours adopted by the Board of Education as presented:

SOUTHEASTERN LOCAL BOARD OF EDUCATION

Minutes of Regular Meeting

July 18, 2017

ONE-YEAR CONTRACT TO EXPIRE AT END OF 2017-2018

Lindsey Satchell	Step 0	\$14.58
Greg Rice	Step 0	\$16.64

Ayes: Flax, Eriksen, Jackson, Owens

Nays: None

Abstain: None

Motion Carried: 4-0-0

Issued Supplemental Contracts - Certificated Staff

Shawn Jackson moved and Greg Flax seconded that the Board of Education issue supplemental contracts for the following extracurricular activities for the 2017-2018 school year during the OHSAA seasons where appropriate, in accordance with the pay scale adopted by the Board of Education, where applicable, pending completion of a Sports-Related First Aid Training Course as required by AM. H.B. 251 and State Board of Education Rule 3301-27-01 as presented:"

Amber Price – Assistant Softball
Stephanie Weaver – JH Girls Track
Mandi Wroblewski – JH Boys Track

Ayes: Jackson, Flax, Eriksen, Owens

Nays: None

Abstain: None

Motion Carried: 4-0-0

Adopted Resolution – Supplementals

Greg Flax moved and Shawn Jackson seconded that the Board of Education adopt the following resolution pursuant to O.R.C. 3313.53:

WHEREAS, the following supplemental positions are vacant for the **2017-2018** school year:

Assistant Baseball
Varsity Softball
JH Assistant Football
Reserve Girls Basketball
Assistant Varsity Girls Basketball

WHEREAS, none of the present certificated and/or qualified staff members employed so desire these positions: and

WHEREAS, no certificated person not employed by the district has responded to advertisement of said positions: therefore

SOUTHEASTERN LOCAL BOARD OF EDUCATION

Minutes of Regular Meeting

July 18, 2017

BE IT RESOLVED, that the following are awarded supplemental contracts for the supplemental positions listed for the duration of their OHSAA sport season:

Rate as per negotiated agreement:

Assistant Baseball	Darron Routzahn
Varsity Softball	Randy Delaney
JH Assistant Football	Blake West
Reserve Girls Basketball	Adam Mott
Assistant Varsity Girls Basketball	Christy Eriksen

Ayes: Flax, Jackson, Owens

Nays: None

Abstain: Eriksen

Motion Carried: 3-0-1

Approved Liability and Key/Fob Request in Accordance with Board Guideline #7741

Hans Eriksen moved and Greg Flax seconded that the Board of Education approve the following:

Whereas, in accordance with Board Guideline 7741, the Board approves the following individual/s for the stated activity, and;

Now therefore be it resolved that the approved individuals shall be issued school district liability and keys if necessary for specific dates of the planned activity.

<u>Name</u>	<u>Purpose</u>	<u>Specific Dates</u>
Nick Flannery	MV/Weight room	7/19/2017-2/28/2018
Adam Mott	JV Basketball	7/19/17-3/10/2018

Ayes: Eriksen, Flax, Jackson, Owens

Nays: None

Abstain: None

Motion Carried: 4-0-0

Approved Agreement with Greenon Local & Clark County ESC

Kim Owens moved and Greg Flax seconded that the Board of Education approve the agreement with Greenon Local School District and Clark County Educational Service Center for the sharing of services of Maintenance & Grounds Supervisor and Maintenance Assistant for the 2017-18 school year, such sharing of services being intended to reduce each party's operational costs as presented.

Ayes: Owens, Flax, Eriksen, Jackson

Nays: None

Abstain: None

SOUTHEASTERN LOCAL BOARD OF EDUCATION

Minutes of Regular Meeting

July 18, 2017

Motion Carried: 4-0-0

Approved Agreement – Ohio Valley Medical Center

Hans Eriksen moved and Shawn Jackson seconded that the Board of Education approve the agreement with the Ohio Valley Medical Center to provide athletic training services for the 2017-2018 school year for a total of \$9,000.

Ayes: Eriksen, Jackson, Flax, Owens

Nays: None

Abstain: None

Motion Carried: 4-0-0

Approved Agreement – Bottling Group, LLC (Pepsi Beverages Company)

Shawn Jackson moved and Greg Flax seconded that the Board of Education approve the agreement with Bottling Group, LLC (Pepsi Beverages Company) to be the exclusive supplier of beverages for the school district as presented in agreement.

Ayes: Jackson, Flax, Eriksen, Owens

Nays: None

Abstain: None

Motion Carried: 4-0-0

Approved Permanent Improvement and/or General Fund Expenditures

Hans Eriksen moved and Shawn Jackson seconded that the Board of Education approve the following permanent improvement and/or general fund expenditures:

- ITSavvy – Optimize Wireless Network - \$4,605.00
- Leadertech Systems of Chicago, Inc. – Security Camera Software - \$2150.00
- ITSavvy – POE Switches for phone system - \$7,824.00
- Farnham Equipment Co. – Backboard w/Steel Frame & installed - \$3,763.00
- Farnham Equipment Co. – Athletic Equip Inspection & Preventative Maint. - \$2,650.00
- Farnham Equipment Co. – Electric Basketball Backstop Hoist - \$10,381.00
- Triec Electrical Services – Gym Hoist Receptacles - \$2,295.00

Ayes: Eriksen, Jackson, Flax, Owens

Nays: None

Abstain: None

Motion Carried: 4-0-0

Treasurer’s Report

Approved Financial Reports

SOUTHEASTERN LOCAL BOARD OF EDUCATION

Minutes of Regular Meeting

July 18, 2017

Shawn Jackson moved and Kim Owens seconded that the Board of Education approve the financial report and payment of bills as presented.

Ayes: Jackson, Owens, Flax, Eriksen
Nays: None
Abstain: None

Motion Carried: 4-0-0

Approved Activity Budgets

Shawn Jackson moved and Hans Eriksen seconded that the Board of Education approve the Activity Budgets as presented.

Ayes: Jackson, Eriksen, Flax, Owens
Nays: None
Abstain: None

Motion Carried: 4-0-0

Returned Advance

Kim Owens moved and Shawn Jackson seconded that the Board of Education approve the return advance from general fund to the following fund:

Lunchroom	\$371,311.21
Principal's Fund	\$ 12,698.44
Parent Mentoring	\$ 1,000.00
Children Hunger Alliance	<u>\$ 3,787.00</u>
	\$388,796.65

Ayes: Owens, Jackson, Flax, Eriksen
Nays: None
Abstain: None

Motion Carried: 4-0-0

Accepted 5th Quarter Grant

Shawn Jackson moved and Greg Flax seconded that the Board of Education accept the 5th Quarter Grant of up to \$6,000 for Agriculture 5th Quarter to assist in paying for extra extended days for Darrick Riggs.

Ayes: Jackson, Flax, Eriksen, Owens
Nays: None
Abstain: None

Motion Carried: 4-0-0

SOUTHEASTERN LOCAL BOARD OF EDUCATION

Minutes of Regular Meeting

July 18, 2017

Approved Agreement – Julian & Grube, Inc.

Greg Flax moved and Shawn Jackson seconded that the Board of Education approve the agreement with Julian & Grube, Inc. for procedures provided by Julian & Grube, Inc. for the purpose of Medicaid School Program. Reporting time periods of July 1, 2016 to June 30, 2017 and July 1, 2017 to June 30, 2018.

Ayes: Flax, Jackson, Eriksen, Owens

Nays: None

Abstain: None

Motion Carried: 4-0-0

Approved Contract for Audit

Kim Owens moved and Shawn Jackson seconded that the Board of Education approve the Contract with James G. Zupka, CPA, Inc. for audits for the fiscal period July 1, 2015 through June 30, 2021.

Ayes: Owens, Jackson, Flax, Eriksen

Nays: None

Abstain: None

Motion Carried: 4-0-0

Items for Discussion Purposes and to be Acted Upon at Discretion of the Board

Pre-Band Camp
OFCC

Adjournment

At 7:33 pm Shawn Jackson moved and Hans Eriksen seconded that the Board of Education meeting be adjourned.

Ayes: Jackson, Eriksen, Flax, Owens

Nays: None

Abstain: None

Motion Carried: 4-0-0

CORRECT



ATTEST

