

# SOUTHEASTERN LOCAL BOARD OF EDUCATION

## Minutes of Regular Meeting

**June 11, 2019**

The Southeastern Local Board of Education met in regular session on June 11, 2019 at 5:00 pm in the Board Conference Room.

**Members Present:**

Tony Entler                      David Shea, Superintendent  
Kim Owens                      Ben Kitchen, Treasurer  
Hans Eriksen  
Greg Flax  
Shawn Jackson

**Visitors Present:**

Melissa Hunter  
Kristi – Madison Messenger  
Tim Bell

**Approval of Minutes**

**Correct Vendor Name on Expenditure Motion Correction**

Kim Owens moved and Shawn Jackson seconded that the Board of Education correct the vendor name on the motion for HS Athletic Lockers. Name should be Purdy Company. Dollar amount was correct.

Ayes: Owens, Jackson, Flax, Eriksen, Entler  
Nays: None  
Abstain: None

Motion Carried: 5-0-0

**Approved as Corrected**

Shawn Jackson moved and Hans Eriksen seconded that the minutes of the May 21, 2019 Regular Meeting be approved as corrected.

Ayes: Jackson, Eriksen, Owens, Flax, Entler  
Nays: None  
Abstain: None

Motion Carried: 5-0-0

**Superintendent's Report**

**Accepted Resignation – Spring Supplemental Staff**

Tony Entler moved and Greg Flax seconded that the Board of Education accept the resignation of Spring supplemental staff for the 2018-2019 school year.

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<b>Spring Supplemental</b>	<b>Rate</b>	<b>Name</b>
Varsity Baseball	0.11	Craig Isaac, Darron Routzahn, Stacey Pavlotos, Chris Kitchen
Asst. Varsity Baseball	0.04	Craig Isaac, Darron Routzahn, Stacey Pavlotos, Chris Kitchen
Reserve Baseball	0.08	Ed Hennigan
Girls Softball	0.11	Randy Delaney
Asst. Girls Softball	0.04	Rebecca Carpenter
Reserve Softball	0.08	Amber Price
Head Varsity Boys Track	0.11	Payton Printz
Head Varsity Girls Track	0.11	Tracy Lau
Asst. Varsity Track	0.04	Matt Locke
Jr. High Boys Track	0.08	Derek Richardson
Jr. High Girls Track	0.08	Stephanie Weaver
Site Manager - Varsity Track	0.015	Dave Morrow/Jeff Miller
Site Manager - Jr. High Track	0.01	Dave Morrow/Jeff Miller
Choir Director	0.05	Kelly Sheeley
Drama	0.06	Laura Madden
Drama Music Director	0.06	Kelly Sheeley
Prom Jr. Class Advisor	0.05	Bryn Dean
HS Student Council	0.04	Kathy Mercer
Jr. High Student Council	0.03	Ashley Slone
MV Student Council	0.03	John Marcus Murray/Missi Spears
Quick Recall	0.05	Jeff Miller
National Honor Society	0.02	Amanda Viau
Power of Pen	0.03	Bryn Dean/Ashley Slone

Ayes: Entler, Flax, Owens, Flax, Jackson

Nays: None

Abstain: None

Motion Carried: 5-0-0

### **Employed Summer Technology Assistant**

Kim Owens moved and Greg Flax seconded that the Board of Education approve the following as summer technology assistant on a part-time “as needed basis”, 6 hours per day, 4 days a week, not to exceed 12 weeks effective June 10 , 2019, at the rate of \$12.00 per hour pending background check results:

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Brady Spears

Ayes: Owens, Flax, Eriksen, Jackson, Entler

Nays: None

Abstain: None

Motion Carried: 5-0-0

### Approved Out of State/Overnight Trip

Greg Flax moved and Shawn Jackson seconded that the Board of Education approve the following out of state/overnight trip:

8<sup>th</sup> Grade to Washington DC/Gettysburg

May 12-15, 2020

Ayes: Flax, Jackson, Owens, Eriksen, Entler

Nays: None

Abstain: None

Motion Carried: 5-0-0

### Issued Salary Notices – Certificated Staff

Kim Owens moved and Greg Flax seconded that the Board of Education issue salary notices to the following certificated staff as per Board approved negotiated agreement:

First	Last	Class	Step	Salary
NICHOLAS	BANION	4	5	\$53,812
VINCENT	BANION	6	13	\$74,724
TIMOTHY	BELL	0	0	\$84,872
ELIZABETH	BERTEMES	5	24(26)	\$82,433
PHILIP	BERTEMES	0	0	\$104,334.66
AMANDA	PERRY	5	15(17)	\$76,334
MARILYN	BLACK	6	32(35)	\$89,687
KAITLYN	BLAIR	4	2	\$47,833
REBEKAH	BUCKLEY	3	11	\$61,585
BRIAN	CALL	6	15	\$78,853
JAYE	CALL	4	12	\$67,764
SARAH	CLINE	4	11	\$65,771
TARA	COMBS	4	14	\$71,750
JACK	DALIE	4	13	\$69,757
BRYN	DEAN	6	6	\$60,270

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NICOLE	DELK	2	7	\$51,022
CORY	DICKMAN	4	7	\$57,799
JASON	ENNIS	5	8	\$62,104
KELLY	SHEELEY	3	12	\$63,379
ANDREA	HARBAGE	5	11	\$68,202
BRIAN	HECKER	4	6	\$55,805
LAURA	HENNIGAN	4	21	\$77,729
WILLIAM	HENNIGAN	3	4	\$49,029
JESSICA	DETTY	4	10	\$63,778
SARAH	HERIER	3	7	\$54,410
MELISSA	HUNTER	6	27(28)	\$87,112
CRAIG	ISAAC	0	0	\$76,384.80
MELISSA	JOHNSON	3	7	\$54,410
ANGI	KAVERMAN	5	15(16)	\$76,334
MARY	LEE	3	7	\$54,410
STEVEN	LENK	4	32	\$84,505
KATHY	LOWE	4	21(23)	\$77,729
VALERIE	DILILLO	4	11	\$65,771
LAURA	MADDEN	5	24(26)	\$82,433
HOLLY	MCCOMBS	6	21	\$82,983
KATHY	MERCER	5	18(20)	\$78,367
KELLY	MESCHER	5	6	\$58,038
THOMAS	MESCHER	2	21(22)	\$66,967
JEFFREY	MILLER	6	32(34)	\$89,687
JESSICA	MILLER	2	1	\$41,455
MONICA	MITCHELL	2	2	\$43,050
DAVID	MORROW	5	32(33)	\$87,296
JOHN	MURRAY	4	9	\$61,785
JOSHUA	MURRAY	5	11	\$68,202
LACEY	HOLLAND	4	9	\$61,785
KRISTEN	OHARA	5	6	\$58,038
JEFFREY	PENDLETON	2	9	\$54,211
AARON	PERRY	4	24(25)	\$79,722
AMBER	PRICE	4	15	\$73,743
PAYTON	PRINTZ	6	10	\$68,529
MEGAN	RAINS	3	14	\$66,967

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DEREK	RICHARDSON	2	1	\$41,455
DARRICK	RIGGS	3	18	\$70,554
MICHAEL	RIVERA	4	11	\$65,771
DAVID	SHEA	0	0	\$118,178.43
ASHLEY	SLONE	2	13	\$60,589
MELISSA	SPEARS	4	18(19)	\$75,736
KRISTA	SPITZER	4	21(23)	\$77,729
AMANDA	VIAU	2	7	\$51,022
KEITH	WAMER	3	24	\$74,142
STEPHANIE	WEAVER	2	3	\$44,644
ANDREW	WOODS	2	6	\$49,428
AMANDA	WROBLEWSKI	4	6	\$55,805

Ayes: Owens, Flax, Eriksen, Entler

Nays: None

Abstain: Jackson

Motion Carried: 4-0-1

### Issued Salary Notices – Classified Staff

Tony Entler moved and Greg Flax seconded that the Board of Education issue salary notices to the following classified staff as per Board approved negotiated agreement:

First	Last	Step	Salary
Nichole	Ankeney	2	\$16.27
Nichole	Ankeney	2	\$16.27
Janis	Bell	3	\$16.36
Janis	Bell	3	\$16.67
Darron	Bradds	5	\$18.63
Jeff	Bradds	4	\$18.20
Jeff	Bradds	Shift Diff	\$0.45
Teresa	Carter	24(20)	\$20.64
Linda	Cheney	15	\$22.26
Brenda	Cox	20(21)	\$21.03
Melissa	Deal	3	\$19.02
Crystal	Herzog	4	\$17.07
Cathy	Holfinger	28	\$31.61
Brian	Lamb	10(13)	\$36.00

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April	Lemaster	2	\$18.57
Andrea	Lynch	1	\$15.87
Diane	Lyons	6	\$17.88
Ginger	McKinney	15(19)	\$23.12
Katherine	Moore	5	\$17.47
Kimberly	Moran	15	\$20.26
Gregory	Rice	2	\$18.57
Susan	Ruby	10(12)	\$20.43
Wendy	Russell	6	\$17.88
Melissa	Sanders	10(14)	\$20.78
Melissa	Sanders	Shift Diff	\$0.45
Lindsey	Satchell	2	\$16.27
Angel	Slater	15(16)	\$20.26
Tracy	Sprague-Lau	10(12)	\$19.48
Brandy	Summers	2	\$16.27
Rhonda	Sweeney	10(13)	\$21.41
Jennifer	Tincher	10(11)	\$22.24
Ira	Travis	28 (37)	\$23.58
Heather	Voshall	1	\$26.83
Donna	Wertz	7	\$17.94
Donna	Wertz	6	\$20.40
Rose	White	15	\$20.26
Theresa	Whittaker	6	\$17.54
Karen	Wyatt	20(21)	\$20.64

Ayes: Entler, Flax, Jackson, Owens, Eriksen

Nays: None

Abstain: None

Motion Carried: 5-0-0

### **Approved 2019-2020 School Year Fees**

Kim Owens moved and Shawn Jackson seconded that the Board of Education approve the following projected school fees for the 2019-2020 school year:

#### **Junior High Projected Student Fees 2019-2020**

##### **ENGLISH**

7<sup>th</sup> grade: No fee

8<sup>th</sup> grade: \$10.00

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FINE ARTS	\$10.00
MATH	No fee
SCIENCE	No fee
SOCIAL STUDIES	No fee
GTT	\$ 4.00
GENERAL FEES	\$ .00

### Projected High School Student Fees 2019-2020

BUSINESS EDUCATION	No fee
ENGLISH	No fee

#### FINE ARTS

Ceramics/3D (level two)	15.00
Drawing (level two)	15.00
Introduction to Art	15.00
Crafts (level one)	15.00
Painting (level two)	15.00
Adv.3-DDsg/Cer II (level three)	15.00
Adv Two Dim Art (level three)	15.00
Ind. Study 2-D Art (1period)	15.00
Ind. Study 3-D Art (2 periods)	15.00

#### FOREIGN LANGUAGE

Spanish I,II,III,IV	No fee
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#### HEALTH & PHYS. ED.

Health Co/Ed	No fee
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#### INDUSTRIAL TECHNOLOGY

Photography	10.00
Tech Photography	15.00
Intro to Eng. Design	10.00
Civil Engineering & Architecture	10.00
Wood Technology	5.00
Home Improvement & Repair	5.00

MATH	No fee
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#### SCIENCE

Chemistry	10.00
Physical Science	No fee
Environmental Science	No fee

#### SOCIAL STUDIES

American Govt.	No fee
Soc. Studies I	No fee
Soc. Studies II	No fee

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AP US History	No fee
World Geography	No fee

VOCATIONAL [20.00 FFA dues]

Ag., Food & Natural Resources	TBD
Animal Anatomy/Phys.	TBD
Ag Industrial Power	TBD
Env. Science Ag Natural Resource	TBD
Principles of Bioscience	TBD
Animal & Plan Science	TBD
Agronomic Systems	TBD
Business Management for AG	TBD
Animal & Plan Biotech	TBD

FAMILY/CONSUMER SCIENCES

Principles of Foods & Wellness	10.00
Child Development	18.00 (Babysitting certification)
Global Foods	20.00 (food prep)

GENERAL FEES

Graduation Fee (seniors)	20.00
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Ayes: Owens, Jackson, Flax, Eriksen, Entler  
Nays: None  
Abstain: None

Motion Carried: 5-0-0

### **Approved Miami View Handbook Revisions**

Tony Entler moved and Shawn Jackson seconded that the Board of Education approve the Miami View handbook revisions as presented.

Ayes: Entler, Jackson, Owens, Flax, Eriksen  
Nays: None  
Abstain: None

Motion Carried: 5-0-0

### **Approved Proposal for Facility Assessment**

Shawn Jackson moved and Greg Flax seconded that the Board of Education approve the proposal for facility assessment for the evaluation services of our existing facilities at a fixed fee of \$17,700 with Levin Porter Architects.

Ayes: Jackson, Flax, Owens, Eriksen, Entler  
Nays: None



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Abstain: None

Motion Carried: 5-0-0

### **Approved Free & Reduced Lunch Program for the 2019-2020 School Year**

Kim Owens moved and Shawn Jackson seconded that the Board of Education adopt the free and reduced lunch policy for the 2019-2020 school year.

Ayes: Owens, Jackson, Flax, Eriksen, Entler

Nays: None

Abstain: None

Motion Carried: 5-0-0

### **Issued Contract – Administrative – Assistant Principal/Athletic Director**

Kim Owens moved and Hans Eriksen seconded that the Board of Education approve the contract for Craig Isaac as Assistant Principal/Athletic Director for a term of three (3) years starting August 1, 2019 for 225 days per year at an annual salary of \$76,384.80 for the 2019-2020 school year as presented.

In addition to annual salary further compensation shall be in the form of the following fringe benefits:

- 100% Board paid Employee STRS pick-up
- 100% Board paid Vision Insurance
- Hospitalization Insurance as per the terms in the board approved negotiated agreement with the Southeastern Local Education Association.
- Dental Insurance as per the terms in the board approved negotiated agreement with the Southeastern Local Education Association.
- Life Insurance in the amount of \$50,000.

Ayes: Owens, Eriksen, Flax, Entler

Nays: None

Abstain: Jackson

Motion Carried: 4-0-1

### **Treasurer's Report**

#### **Approved Financial Reports**

Shawn Jackson moved and Hans Eriksen seconded that the Board of Education approve the financial report and payment of bills as presented.

Ayes: Jackson, Eriksen, Flax, Owens, Entler

Nays: None

Abstain: None

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Motion Carried: 5-0-0

### **Adopted Final 2018-2019 Appropriations and Temporary 2019-2020**

Hans Eriksen moved and Shawn Jackson seconded that the Board of Education approve final 2018-2019 appropriations and temporary appropriations for 2019-2020 at Fund level and 100% of final appropriations for 2018-2019 at Fund level, and direct the treasurer, superintendent and president of the Board of Education to sign the appropriations certificate required by ORC § 5705.412.

#### Final Appropriations for 2018-2019 School Year

General Fund	\$11,097,543.00
Special Revenue	\$696,863.50
Debt Service	\$106,309.00
Capital Projects	\$554,504.01
Enterprise Funds	\$774,344.75
Trust/Internal & Agency Funds	\$99,559.02
Total	\$13,329,123.28

Ayes: Eriksen, Jackson, Entler, Owens, Flax

Nays: None

Abstain: None

Motion Carried: 5-0-0

### **Approved Activity Budgets**

Tony Entler moved and Hans Eriksen seconded that the Board of Education approve the 2019-20 Activity Budgets as presented.

Ayes: Entler, Eriksen, Flax, Owens, Jackson

Nays: None

Abstain: None

Motion Carried: 5-0-0

### **Approved Liability Insurance**

Tony Entler moved and Shawn Jackson seconded that the Board of Education approve the liability insurance for 2019-2020 at a cost of \$33,640 through Southwestern Ohio Educational Purchasing Council.

Ayes: Entler, Jackson, Owens, Flax, Eriksen

Nays: None

Abstain: None

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Motion Carried: 5-0-0

### **Approved Advancement – Lunchroom Fund, State/Federal Grants**

Kim Owens moved and Shawn Jackson seconded that the Board of Education approve an advance/transfer to the Lunchroom Fund and State/Federal Funds and any other funds not to exceed \$500,000 from the General Fund.

Ayes: Owens, Jackson, Entler, Flax, Eriksen

Nays: None

Abstain: None

Motion Carried: 5-0-0

### **Approved Setbal Function**

Greg Flax moved and Hans Eriksen seconded that the Board of Education approve the Treasurer to use the Setbal Function in State Software to book fiscal budgeted receipts.

Ayes: Flax, Eriksen, Jackson, Owens, Entler

Nays: None

Abstain: None

Motion Carried: 5-0-0

### **Approved Mileage Reimbursements**

Shawn Jackson moved and Greg Flax seconded that the Board of Education approve the following mileage reimbursements of a maximum amount of \$250.00 for in-lieu-of transportation to private schools within 30 minutes of direct travel from Southeastern when all supporting documentation and attendance records are received by Southeastern:

To the parents of Haydon Hughes

To the parents of Jenna Hughes

To the parents of Winston Hughes

To the parents of Reed Hughes

Ayes: Jackson, Flax, Eriksen, Owens, Entler

Nays: None

Abstain: None

Motion Carried: 5-0-0

### **Approved Permanent Improvement Fund and/or General Fund Expenditures**

Shawn Jackson moved and Hans Eriksen seconded that the Board of Education approve the following permanent improvement fund and/or general fund expenditures for FY20:

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Janton Company – cleaning supplies	\$14,548.16
Premier School Agenda – HS & JH Agendas	\$ 3,196.00
Project Lead the Way – PLTW license for Morrow	\$ 3,750.00
Worthington Direct – Table & Chairs for Spears room	\$ 2,660.35
WWS – Springfield, Inc. – MV lower level drinking facet	\$ 1,396.36
Tri County Electric – new fans HS gym	\$ 3,279.00
Dick Blick - HS Art Supplies	\$ 5,795.72
Scholastic Inc - HS & JR Magazines	\$ 3,219.54
The Kroger Co - FCCLA Food Supplies	\$ 2,600.00
A & B Asphalt – HS exit repair/back parking	\$ 5,096.00

Ayes: Jackson, Eriksen, Flax, Owens, Entler

Nays: None

Abstain: None

Motion Carried: 5-0-0

### **Approved CCP Book Purchase**

Kim Owens moved and Shawn Jackson seconded that the Board of Education approve the purchase of a Spring 2019 Semester book purchase for College Credit Plus at Clark State for the cost of \$3,097.72.

Ayes: Owens, Jackson, Entler, Eriksen, Flax

Nays: None

Abstain: None

Motion Carried: 5-0-0

### **Adjournment**

At 5:58 pm Greg Flax moved and Hans Eriksen seconded that the Board of Education meeting be adjourned.

Ayes: Flax, Eriksen, Owens, Jackson, Entler

Nays: None

Abstain: None

Motion Carried: 5-0-0

CORRECT



ATTEST

