

# SOUTHEASTERN LOCAL BOARD OF EDUCATION

## Minutes of Regular Meeting

**July 16, 2019**

The Southeastern Local Board of Education met in regular session on July 16, 2019 at 5:00 pm in the Board Conference Room.

**Members Present:**

Tony Entler                      David Shea, Superintendent  
Kim Owens                      Ben Kitchen, Treasurer  
Hans Eriksen  
Greg Flax  
Shawn Jackson

**Visitors Present:**

Sue Black  
Tim Black  
Kristy – Madison Messenger

**Issued Limited Contracts – Classified Staff**

Shawn Jackson moved and Greg Flax seconded that the Board of Education employ the following classified employees under a limited contract beginning with the 2019-2020 school year in accordance with State Law and scale and hours adopted by the Board of Education as presented pending completion of background check:

ONE-YEAR CONTRACT TO EXPIRE AT END OF 2019-2020  
Timothy Black              Step 0                              Custodian

Ayes: Jackson, Flax, Owens, Entler  
Nays: None  
Abstain: None

Motion Carried: 4-0-0

Hans Eriksen entered at 5:03.

**Superintendent Discussion Items**

First Read - Board Policies

|  |         |
|--|---------|
| SCHOOL CHOICE OPTIONS  | 5113.02 |
| REMOVAL, SUSPENSION, EXPULSION & PERMANENT EXCLUSION OF STUDENTS | 5610    |
| EMERGENCY REMOVAL OF STUDENTS                                    | 5610.03 |
| PURCHASING AND BIDDING   | 6320    |
| PROCUREMENT-FEDERAL GRANTS/FUNDS                                 | 6325    |
| CROWDFUNDING   | 6605    |
| WEB ACCESSIBILITY, CONTENT, APPS, AND SERVICES                   | 7540.02 |
| SCHOOL SAFETY  | 8400    |
| FOOD SERVICES  | 8500    |

**Approval of Minutes**

Shawn Jackson moved and Greg Flax seconded that the minutes of the June 11, 2019 Regular Meeting be approved.

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Ayes: Jackson, Flax, Eriksen, Owens, Entler

Nays: None

Abstain: None

Motion Carried: 5-0-0

### Superintendent's Report

#### 2019-2020 Authorizations

Tony Entler moved and Hans Eriksen seconded that the Board of Education approve the following 2019-2020 authorizations:

Establish Service Fund for 2019-2020 –establish a service fund of \$9,000 to be set aside as an account within the General Fund and be incorporated into the appropriations of the school district for the fiscal year 2019-2020.

Waive Reading of Minutes –waive the reading of all Board Minutes during 2019-2020, with the understanding that such minutes will be distributed to the members prior to the date of each meeting.

#### Standing Authorizations – standing authorizations for fiscal year 2019-2020.

1. Treasurer - requests for tax advances from the Auditor
2. Treasurer - investing of interim funds
3. Treasurer - to borrow necessary monies to meet current operating expenses if need arises
4. Treasurer - to pay all bills, provided that funds are available and to report monthly to the Board of Education those bills that were paid
5. Treasurer- authorized to modify appropriations if necessary, reporting any changes to the Board at the next regular meeting
6. Treasurer - authorized to make 2019-2020 inter-fund advances if necessary, reporting any advance to the Board at the next regular meeting
7. Treasurer - appointed coordinator of the Student Activity (200) accounts and Athletic Funds (300) accounts budgets
8. Superintendent - approve or disapprove of applications for professional meeting leave for staff that conform to established Board Policy and that are within the amount appropriated for such activities
9. Superintendent - be authorized to employ such temporary personnel as is needed for emergency situations and present to the Board for approval at the next Board meeting
10. Treasurer and Superintendent - be authorized to act as agents for the Board in making application for and management of federal and state grant.
11. Clark County School Treasurers serve as audit committee.
12. The Treasurer is appointed as the Board's designee to attend HB9 Public Records Law Training.

Ayes: Entler, Eriksen, Owens, Jackson, Flax

Nays: None

Abstain: None

Motion Carried: 5-0-0

### Approved Step Advancements

Shawn Jackson moved and Kim Owens seconded that the Board of Education approve the following Step advancements for movement on the salary schedule:

|              | Class | Step |
|--------------|-------|------|
| SARAH HERIER | IV    | 7    |

Ayes: Jackson, Owens, Flax, Eriksen, Entler

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Nays: None  
Abstain: None

Motion Carried: 5-0-0

### Approved Salary Adjustments

Hans Eriksen moved and Greg Flax seconded that the Board of Education approve the following Class and Step adjustments for the following certificated staff for 2019-2020 school year:

|                 | Class | Step |
|-----------------|-------|------|
| DEBORAH CORBITT | V     | 8    |

Ayes: Eriksen, Flax, Owens, Jackson, Entler  
Nays: None  
Abstain: None

Motion Carried: 5-0-0

### Approved Substitute Classified Staff

Kim Owens moved and Hans Eriksen seconded that the Board of Education approve the following as substitutes for classified staff for the 2019-2020 School Year, pending completion and receipt of clear background checks:

Knox, Renee – Aide, custodian  
Crawford, Angela – Bus driver, bus aide, custodial, cafeteria, aide (pending clear background check)  
Bruns, Michael – Bus aide, aide, bus driver, nurse, custodian  
Deal, Melissa – Bus aide, custodian, cafeteria  
Hitt, Linda – Bus driver  
Huff, Jodi – Bus driver, bus aide  
LeMaster, April – Aide, cafeteria, bus aide  
McNier, Betty – Cafeteria, aide  
Rice, Greg – Bus aide  
Sanders, Tara – Custodian, aide, cafeteria  
Tincher, Jennifer – Custodian, aide, cafeteria  
Wertz, Donna – Bus aide, custodian  
Whittaker, Theresa – Aide, custodian, bus aide

Ayes: Owens, Eriksen, Jackson, Flax, Entler  
Nays: None  
Abstain: None

Motion Carried: 5-0-0

### Issued Contract – Bus Driver Trainer

Shawn Jackson moved and Greg Flax seconded that the Board of Education issue a contract to Nicole Ankeney for the 2019-2020 school year to train new bus drivers at \$22.00 per hour.

Ayes: Jackson, Flax, Owens, Eriksen, Entler  
Nays: None  
Abstain: None

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Motion Carried: 5-0-0

### **Summer Intervention Tutors**

Tony Entler moved and Hans Eriksen seconded that the Board of Education approve the following as Tutors for identified students grades K-6 and 7-8 for 5 student contact hours per week starting June 3, 2019 – August 9, 2019. Payment of \$25.00 per hour will be funded through Federal Title I and/or General Fund:

Sarah Herier

Ayes: Entler, Eriksen, Owens, Jackson, Flax

Nays: None

Abstain: None

Motion Carried: 5-0-0

### **Approved Liability and Key/Fob Request in Accordance with Board Guideline #7741**

Shawn Jackson moved and Greg Flax seconded that the Board of Education approve the following:

Whereas, in accordance with Board Guideline 7741, the Board approves the following individual/s for the stated activity, and;

Now therefore be it resolved that the approved individuals shall be issued school district liability and keys if necessary for specific dates of the planned activity.

| <u>Name</u>       | <u>Purpose</u>    | <u>Specific Dates</u> |
|-------------------|-------------------|-----------------------|
| Jennifer Severt   | Booster Activity  | 8/2019-8/2020         |
| Laurie Highmiller | Athletic Boosters | 8/2019-8/2020         |

Ayes: Jackson, Flax, Owens, Entler, Eriksen

Nays: None

Abstain: None

Motion Carried: 5-0-0

### **Approved Miami View Handbook Revisions**

Kim Owens moved and Shawn Jackson seconded that the Board of Education approve the Miami View handbook revisions as presented.

Ayes: Owens, Jackson, Entler, Flax, Eriksen

Nays: None

Abstain: None

Motion Carried: 5-0-0

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### **Approved Fire Alarm system for Multi-Purpose Facility**

Tony Entler moved and Kim Owens seconded that the Board of Education approve the fire alarm system with Kapp Construction to add the installation of (23) additional smoke detectors at a cost of \$46,764.00 as presented.

Ayes: Entler, Owens, Jackson, Flax, Eriksen

Nays: None

Abstain: None

Motion Carried: 5-0-0

### **Treasurer's Report**

#### **Approved Financial Reports**

Shawn Jackson moved and Tony Entler seconded that the Board of Education approve the financial report and payment of bills as presented.

Ayes: Jackson, Entler, Owens, Flax, Eriksen

Nays: None

Abstain: None

Motion Carried: 5-0-0

### **Return Advance**

Kim Owens moved and Shawn Jackson seconded that the Board of Education approve the return advance from general fund to the following fund:

|  |                     |
|--|---------------------|
| Agricultural 5 <sup>th</sup> Quarter Grant (461) | \$ 1,802.75         |
| Title II-A (590)                                 | \$ 4,972.40         |
| IDEA (516)                                       | <u>\$ 42,840.65</u> |
| Total  | \$ 49,615.80        |

Ayes: Owens, Jackson, Eriksen, Flax, Entler

Nays: None

Abstain: None

Motion Carried: 5-0-0

### **Approved Activity Budgets**

Shawn Jackson moved and Hans Eriksen seconded that the Board of Education approve the 2019-20 Activity Budgets as presented.

Ayes: Jackson, Eriksen, Entler, Owens Flax

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Nays: None  
Abstain: None

Motion Carried: 5-0-0

### **Approved Family Medical Leave**

Kim Owens moved and Tony Entler seconded that the Board of Education approve Family Medical Leave (FMLA) for following to the extent that provisions of the FMLA are covered by paid leave provisions of the negotiated agreement. The twelve (12) weeks of leave benefit coverage to which those employees are entitled under the FMLA shall run concurrently with existing paid leave benefits.

Andrea Harbage – August 26, 2019-November 19, 2019

Ayes: Owens, Entler, Eriksen, Flax, Jackson  
Nays: None  
Abstain: None

Motion Carried: 5-0-0

### **Approved Mileage Reimbursements**

Shawn Jackson moved and Greg Flax seconded that the Board of Education approve the following mileage reimbursements of a maximum amount of \$250.00 for in-lieu-of transportation to private schools within 30 minutes of direct travel from Southeastern when all supporting documentation and attendance records are received by Southeastern:

To the parents of Bella Williams

Ayes: Jackson, Flax, Entler, Eriksen, Owens  
Nays: None  
Abstain: None

Motion Carried: 5-0-0

### **Accepted 5<sup>th</sup> Quarter Grant**

Kim Owens moved and Hans Eriksen seconded that the Board of Education accept the 5<sup>th</sup> Quarter Grant of up to \$6,000 for Agriculture 5<sup>th</sup> Quarter to assist in paying for extra extended days for Darrick Riggs.

Ayes: Owens, Eriksen, Entler, Flax, Jackson  
Nays: None  
Abstain: None

Motion Carried: 5-0-0

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### **Approved Permanent Improvement and/or General Fund Expenditures**

Hans Eriksen moved and Shawn Jackson seconded that the Board of Education approve the following permanent improvement and/or general fund expenditures:

|                     |                                     |             |
|---------------------|-------------------------------------|-------------|
| Oakes Door Service  | HS Ag Room Garage Door              | \$ 4,190.00 |
| Gem City Tire       | Bus tires                           | \$ 3,536.55 |
| Apple, Inc          | I-Pads for MV                       | \$12,518.45 |
| PCM-G               | Office Professional license         | \$ 3,147.30 |
| SCW                 | Battery backup units                | \$ 3,327.27 |
| Dell                | 220 Chrome books                    | \$52,731.80 |
| Tri-County Electric | Install Electric & security cameras | \$ 4,875.00 |

Ayes: Eriksen, Jackson, Owens, Flax, Entler

Nays: None

Abstain: None

Motion Carried: 5-0-0

### **Approved Agreement – Greenon Food Service Supervisor**

Kim Owens moved and Shawn Jackson seconded that the Board of Education approve the agreement with Greenon Local School District for the sharing of services of Food Service Supervisor as attached.

Ayes: Owens, Jackson, Entler, Flax, Eriksen

Nays: None

Abstain: None

Motion Carried: 5-0-0

### **Approved Agreement – Greenon Psychologist Services**

Shawn Jackson moved and Hans Eriksen seconded that the Board of Education approve the agreement with Greenon Local School District for the sharing of psychologist services as attached.

Ayes: Jackson, Eriksen, Owens, Entler, Flax

Nays: None

Abstain: None

Motion Carried: 5-0-0

### **Approved Agreement – Greenon Bus Mechanic Services**

Tony Entler moved and Shawn Jackson seconded that the Board of Education approve the agreement with Greenon Local School District for the sharing of bus mechanic services as attached.

Ayes: Entler, Jackson, Owens, Flax, Eriksen

Nays: None

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Abstain: None

Motion Carried: 5-0-0

### **Approved Agreement – Ohio Valley Surgical Hospital**

Kim Owens moved and Hans Eriksen seconded that the Board of Education approve the agreement with the Ohio Valley Surgical Hospital to provide athletic training services for the 2019-2020 school year for a total of \$9,000.

Ayes: Owens, Eriksen, Flax, Jackson, Entler

Nays: None

Abstain: None

Motion Carried: 5-0-0

### **Approved Retro Pay for Classified Staff**

Tony Entler moved and Greg Flax seconded that the Board of Education approve to pay Nicole Ankeney \$1667.03 (107.50 hours + \$11.53 OT).

Note: Nicole was working all day on Fridays in the clinic per Mr. Shea. However, she was not recording it correctly on her time sheet in order for it to be paid out. Her contract only covers half day on Friday.

Ayes: Entler, Flax, Jackson, Owens, Eriksen

Nays: None

Abstain: None

Motion Carried: 5-0-0

### **Adopted Resolution – Renewal of an Existing 3.0 Mill Permanent Improvement Tax Levy**

Hans Eriksen moved and Greg Flax seconded that the Board of Education adopt the following resolution:

#### **RESOLUTION SUBMITTING TO THE ELECTORS OF THE SOUTHEASTERN LOCAL SCHOOL DISTRICT THE QUESTION OF THE RENEWAL OF AN EXISTING 3.0 MILL PERMANENT IMPROVEMENT TAX LEVY**

SOUTHEASTERN LOCAL SCHOOLS

RESOLUTION NO. 2019-07-13

WHEREAS, on May 21, 2019, this Board adopted Resolution No. 2019-05-05 declaring it necessary to renew a 3.0 mill tax levy for the purpose of providing funds for general permanent improvements, for five years and requesting that the Clark County Auditor certify the total current tax valuation of the District and the dollar amount of revenue that would be generated by the renewal levy; and

WHEREAS, on June 14, 2019, the County Auditor certified that the total tax valuation of the District is One Hundred Thirty-Three Million, Four Hundred Seventeen Thousand and Four Hundred



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Ninety-Eight Dollars (\$133,417,498) and the estimated property tax revenue that will be generated by the renewal of the existing 3.0 mill tax levy, assuming the tax valuation of the subdivision remains constant throughout the life of the levy, is calculated to be Two Hundred Forty-Nine Thousand, Eight Hundred Fifty-One Dollars (\$249,851).

NOW, THEREFORE, BE IT RESOLVED, by the Board of Education of the Southeastern Local School District, Clark County, Ohio, two-thirds of all members elected thereto concurring, that:

1. The amount of taxes which may be raised within the ten-mill limitation by levies on the current tax duplicate will be insufficient to provide an adequate amount for the necessary requirements of the Southeastern Local School District and it is necessary to renew, for five (5) years, an existing 3.0 mill *ad valorem* property tax in excess of the ten-mill limitation in its entirety, upon the entire territory of the District pursuant to Section 5705.21 of the Ohio Revised Code, for the purpose of providing funds for general permanent improvements of the District.
2. The question of the renewal tax levy shall be submitted to the electors of the District at an election to be held on November 5, 2019, as authorized by law. That election shall be held at the regular places of voting in the District as established by the Clark County Board of Elections, or otherwise, within the times provided by law and shall be conducted, canvassed and certified in the manner provided by law.
3. The tax shall be called and designated on the ballot as a renewal levy. If approved, the tax shall be placed on the tax list and duplicate in calendar year 2020, with first collection in calendar year 2021.
4. The Treasurer of this Board is authorized and directed to give or cause to be given notice of said election as provided by law.
5. The Treasurer is directed to certify a copy of this Resolution, together with a certified copy of the Resolution No. 2019-07-13 declaring the necessity of the renewal levy and the related Clark County Auditor's Certificate, to the Clark County Board of Elections immediately, and no later than 4 p.m. on August 7, 2019.
6. This Board finds and determines that all formal actions of this Board and of any of its committees concerning and relating to the adoption of this Resolution were taken, and that all deliberations of this Board and any of its committees that resulted in those formal actions were held, in meetings open to the public in compliance with the law.
7. This Resolution shall be in full force and effect from and immediately upon its adoption.

Ayes: Eriksen, Flax, Jackson, Owens, Entler

Nays: None

Abstain: None

Motion Carried: 5-0-0

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### **Adjournment**

At 5:44 pm Greg Flax moved and Shawn Jackson seconded that the Board of Education meeting be adjourned.

Ayes: Flax, Jackson, Eriksen, Owens, Entler

Nays: None

Abstain: None

Motion Carried: 5-0-0

CORRECT



ATTEST

