

SOUTHEASTERN LOCAL BOARD OF EDUCATION

Minutes of Regular Meeting

September 18, 2012

The Southeastern Local Board of Education met in regular session on September 18, 2012 at 6:00 pm in the Board Conference Room.

Members Present:

Tony Entler
Frances Edwards
Kim Owens
Luke Russell
Tammy Stoops

David Shea, Superintendent
Brad McKee, Treasurer

Visitors Present:

Jeff Miller
PJ Bertemes
Tyler Gregory
Scott Hannah
Melissa Hunter
Ginger McKinney
Janine Miller
Amanda Cassell
Russ White
Josh Rice
Tim Bell

Tyler Gregory and Scott Hannah – Anti-Bullying

Approval of Minutes

Frances Edwards moved and Luke Russell seconded that the minutes of the August 21, 2012 Regular Meeting be approved.

Ayes: Edwards, Russell, Owens, Stoops, Entler
Nays: None
Abstain: None

Motion Carried: 5-0-0

Old Business

Discussion of open enrollment bussing procedures.

Superintendent's Report

Approved Substitute Certificated Staff

Frances Edwards moved and Kim Owens seconded that the Board of Education approve the following substitute certificated staff for the 2012-2013 School Year pending approval of all the appropriate paperwork and Clark County ESC Board:

Anderson, David – General Education	Cooper, James – General Education
Gastineau, Drake – 7-12 Science	Gaston, Tiffani – 4-9 LA, Reading, Math
Johnson, Stephanie – 4-9 LA, Reading, Sci, SS	Knuckey, Jan – P-3
Mitchell, Jay – General Education	Pencil, Faith – 1-8 Special, K-12 Music
Skimmerhorn, Shelia – P-12 Spanish, 7-12 SS	Wells, Philip – 7-12 SS
Asebrook, Lori – General Education	Fenwick, Gregory – 7-12 Soc. Studies
Clark, Lyndsey – P-3 Reading, Intervention	Hearlihy, Daniel – K-12 Intervention
Everett, Layla – P-12 Music	Heath, Jessica – P-3
Lightner, Benjamin- General Education	
Massey, Joanne – K-3, 1-8, K-12 Intervention, Principal 4-9, 5-12 & K-6	

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McConkey, Kristen – P-3 Reading	Page, Susan – P-12 Music
Palmater, Bernard – General Education	Phillips, Amy – General Education
Shaw, Michael – K-12 Intervention	Threats, Jessica – General Education
Townsend, Hayley – General Education	Webb, Amy – 7-12 Lang Arts
Whittaker, Stacey – 7-12 English	

Ayes: Edwards, Owens, Stoops, Russell, Entler
Nays: None
Abstain: None

Motion Carried: 5-0-0

Issued Supplemental Contracts - Certificated Staff

Kim Owens moved and Tony Entler seconded that the Board of Education issue supplemental contracts for the following extracurricular activities for the 2012-2013 school year during the OHSAA seasons where appropriate, in accordance with the pay scale adopted by the Board of Education, where applicable, pending completion of a Sports-Related First Aid Training Course as required by AM. H.B. 251 and State Board of Education Rule 3301-27-01 as presented:"

Sarah Herier - Miami View Student Council	.05
Kelly Gootee – Assistant Drama	.04
Karen Mossing – Power of the Pen	.015
Wendy DeLong – Power of the Pen	.015

(change to shared position from 5/15/12 contract)

Ayes: Owens, Entler, Edwards, Russell, Stoops
Nays: None
Abstain: None

Motion Carried: 5-0-0

Issued Title I Aide Contract

Tammy Stoops moved and Luke Russell seconded that the Board of Education issue the following contract for a Title I Aide for 3 ½ hours per day for one year only effective September 19, 2012 for the remainder of the 2012-2013 school year:

Chasity Deering - \$14.16 per hour, pending receipt of Aide certification

Ayes: Stoops, Russell, Owens, Edwards, Entler
Nays: None
Abstain: None

Motion Carried: 5-0-0

Approved Volunteers

Tony Entler moved and Frances Edwards seconded that the Board of Education approve the following as a volunteer for the specified areas. As a volunteer this person has read, understands and agrees to comply with the terms and conditions set forth on the Volunteer Release Form #4120.09 F1. Pending receipt of clear background checks.

Deborah Corbitt – classroom volunteer, parties, field trips, etc.
Amanda Cassell - classroom volunteer, parties, field trips, etc.
Molly Agle - classroom volunteer, parties, field trips, etc.
Vickie Judy - classroom volunteer, parties, field trips, etc.
Toni Layne - classroom volunteer, parties, field trips, etc.
Brandy Summers - classroom volunteer, parties, field trips, etc.

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Crystal Herzog - classroom volunteer, parties, field trips, etc.
Nicole Smith - classroom volunteer, parties, field trips, etc.
Stephanie Ervin - classroom volunteer, parties, field trips, etc.
Mary Neal - classroom volunteer, parties, field trips, etc.
Carla Nicholson - classroom volunteer, parties, field trips, etc.
Mindi Bonifay - classroom volunteer, parties, field trips, etc.
Janis Bell - classroom volunteer, parties, field trips, etc.
Julie Clark - classroom volunteer, parties, field trips, etc.
Heather Cline - classroom volunteer, parties, field trips, etc.
Lori Skillings - classroom volunteer, parties, field trips, etc.
Trecia Waring - classroom volunteer, parties, field trips, etc.
Penny Augustus – classroom volunteer, parties, field trips, etc.
Melinda Wilson – classroom volunteer, parties, field trips, etc.

Ayes: Entler, Edwards, Owens, Russell

Nays: None

Abstain: Stoops

Motion Carried: 4-0-1

Approved Mentors

Kim Owens moved and Luke Russell seconded that the Board of Education approve the following Mentors for the 2012-2013 School Year:

Miami View: Sue Black, Beth Bertemes, Laura Hennigan & Missy Spears
High School: Mindy Mlod and Jon Mercer

Ayes: Owens, Russell, Edwards, Stoops, Entler

Nays: None

Abstain: None

Motion Carried: 5-0-0

Approved Clark County ESC Superintendent for Evaluation

Frances Edwards moved and Tammy Stoops seconded that the Board of Education approve the Clark County ESC Superintendent to evaluate David Shea as Miami View Elementary Principal.

Ayes: Edwards, Stoops, Russell, Owens, Entler

Nays: None

Abstain: None

Motion Carried: 5-0-0

Approved GRADS Program from ESC

Tammy Stoops moved and Tony Entler seconded that the Board of Education approve the GRADS program as a service from the Clark County Educational Service Center for the 2012-2013 school year for a cost of up to \$700 per student.

Ayes: Stoops, Entler, Edwards, Owens, Russell

Nays: None

Abstain: None

Motion Carried: 5-0-0

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Approved Athletic Handbook Revision

Kim Owens moved and Luke Russell seconded that the Board of Education approve the following Athletic Handbook Revision:

OHSAA POLICY--In order to be eligible in grades 9-12, a student must be currently enrolled and must have been enrolled in school the immediately preceding grading period. During the preceding grading period, the student must have received passing grades in a minimum of five one-credit courses (2½ on semester) or the equivalent which count toward graduation. ~~Students enrolled in the Post Secondary Enrollment Option Program must also be passing four credits at Southeastern and value of 1 high school credit in college the preceding grading period to be eligible. Credits earned at the post secondary school will be combined with the credits earned at Southeastern.~~ A student enrolled full time in a postsecondary institution is eligible to participate at the high school where the student's records are maintained, provided the student is receiving high school credit for a minimum of five one credit courses in the post secondary institution.

Ayes: Owens, Russell, Edwards, Stoops, Entler

Nays: None

Abstain: None

Motion Carried: 5-0-0

Approved Disposal of Items

Frances Edwards moved and Luke Russell seconded the following:

Whereas, the school district is in possession of the following items outdated and/or non-working, and;

Name	Author	Edition	ISBN #	Copyright	# of books
Collections	Harcourt Publishing		0-15-312051-7	2001	77

Whereas, it is the Board of Education's desire to dispose of these items, and;

Now Therefore Be It Resolved, that the Superintendent and Treasurer be authorized to donate or discard items as determined by the Superintendent and Treasurer, and;

Now Therefore Be It Further Resolved that any funds received from a potential sale is returned to the school district.

Ayes: Edwards, Russell, Stoops, Owens, Entler

Nays: None

Abstain: None

Motion Carried: 5-0-0

Approved Testing Expenditure

Tony Entler moved and Tammy Stoops seconded that the Board of Education approve the following expenditure for ACT Core Testing up to \$3,000.

Ayes: Entler, Stoops, Russell, Edwards, Owens

Nays: None

Abstain: None

Motion Carried: 5-0-0

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Revised Board Policy #5460 Graduation Requirements

Frances Edwards moved and Luke Russell seconded that the Board of Education revise the following policy as presented:

5460 – Graduation Requirements – adding * **(4 units of Math are required beginning with the Class of 2014)** page 1 and **or at the time of graduation are scheduled to complete** on page 3.

Ayes: Edwards, Russell, Owens, Stoops, Entler
Nays: None
Abstain: None

Motion Carried: 5-0-0

Treasurer’s Report

Approved Financial Reports

Tony Entler moved and Luke Russell seconded that the Board of Education approve the financial report and payment of bills as presented.

Ayes: Entler, Russell, Owens, Stoops, Edwards
Nays: None
Abstain: None

Motion Carried: 5-0-0

Approved Activity Budgets

Kim Owens moved and Tammy Stoops seconded that the Board of Education approve the 2012-13 Activity Budgets as presented.

Ayes: Owens, Stoops, Russell, Edwards, Entler
Nays: None
Abstain: None

Motion Carried: 5-0-0

Adopted Appropriations

Frances Edwards moved and Luke Russell seconded that the Board of Education adopt the final appropriations as presented.

General Fund	\$8,056,286.76
Special Revenue	683,668.40
Debt Service	0.00
Capital Projects	465,895.84
Enterprise Fund	437,582.67
Trust & Agency Fund	<u>52,435.95</u>
Total	\$9,695,869.62

Ayes: Edwards, Russell, Stoops, Owens, Entler
Nays: None
Abstain: None

Motion Carried: 5-0-0

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Adopted Staff Payroll and Procedures and Employee Benefits Brochure

Frances Edwards moved and Luke Russell seconded that the Board of Education adopt the payroll & purchasing procedures and the Employ Benefits Brochure as presented.

Ayes: Edwards, Russell, Owens, Stoops, Entler

Nays: None

Abstain: None

Motion Carried: 5-0-0

Approved GAAP Subsystem Support

Tammy Stoops moved and Tony Entler seconded that the Board of Education approve a payment not to exceed \$500 to Clark, Schaefer, Hackett & Co. for GAAP subsystem support.

Ayes: Stoops, Entler, Edwards, Owens, Russell

Nays: None

Abstain: None

Motion Carried: 5-0-0

Approved Days Without Pay

Tony Entler moved and Kim Owens seconded that the Board of Education approve the following days without pay since the days that were taken were either not covered under the master agreement stipulations, the employee had already used their allowed amount of absence days or the employee desired to not be paid for the day taken off:

Cindy Tuggle – August 17, 2012

Ayes: Entler, Owens, Edwards, Stoops, Russell

Nays: None

Abstain: None

Motion Carried: 5-0-0

Approved Family Medical Leave

Kim Owens moved and Luke Russell seconded that the Board of Education approve Family Medical Leave (FMLA) for Darrick Riggs starting on or around October 8, 2012 to the extent that provisions of the FMLA are covered by paid leave provisions of the negotiated agreement. The twelve (12) weeks of leave benefit coverage to which Mr. Darrick Riggs is entitled under the FMLA shall run concurrently with existing paid leave benefits.

Ayes: Owens, Russell, Stoops, Edwards, Entler

Nays: None

Abstain: None

Motion Carried: 5-0-0

Items for Discussion Purposes and to Acted Upon at the Discretion of the Board

Graduation coins

Atomic Clock for Conference Room

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Adjournment

At 7:14 pm Luke Russell moved and Frances Edwards seconded that the Board of Education meeting be adjourned.

Ayes: Russell, Edwards, Owens, Stoops, Entler

Nays: None

Abstain: None

Motion Carried: 5-0-0

CORRECT

A handwritten signature in black ink, appearing to be "J. Russell", written over the word "CORRECT".

ATTEST

A handwritten signature in black ink, reading "Bradley A. McKee", written over the word "ATTEST".