

# SOUTHEASTERN LOCAL BOARD OF EDUCATION

## Minutes of Regular Meeting

**September 19, 2017**

The Southeastern Local Board of Education met in regular session on September 19, 2017 at 3:30 pm in the Board Conference Room.

**Members Present:**

Tony Entler                      David Shea, Superintendent  
Shawn Jackson                 Brad McKee, Treasurer  
Kim Owens  
Greg Flax @ 3:37  
Hans Eriksen

**Visitors Present:**

Craig Isaac  
PJ Bertemes

**Approval of Minutes**

Kim Owens moved and Shawn Jackson seconded that the minutes of the August 15, 2017 Regular Meeting be approved.

Ayes: Owens, Jackson, Flax, Eriksen, Entler

Nays: None

Abstain: None

Motion Carried: 5-0-0

**Old Business**

**Approved Design Professional for Athletic Facility**

Hans Eriksen moved and Shawn Jackson seconded that the Board of Education to engage a design professional for possible construction an athletic facility using district funds as presented in resolution.

Ayes: Eriksen, Jackson, Flax, Owens, Entler

Nays: None

Abstain: None

Motion Carried: 5-0-0

**Approved Gator Lease**

Shawn Jackson moved and Hans Eriksen seconded that the Board of Education to approve a 36 month lease with John Deere Financial for the lease of a new John Deere HPX gas gator not to exceed \$16,000 over the life of the term.

Ayes: Jackson, Eriksen, Flax, Owens, Entler

Nays: None

Abstain: None

Motion Carried: 5-0-0

**Superintendent's Report**

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### Approved Substitute Certificated Staff

Kim Owens moved and Shawn Jackson seconded that the Board of Education approve the following substitute certificated staff for the 2017-2018 School Year pending approval of all the appropriate paperwork and Clark County ESC Board:

Almansouri, Zaid	Martin, Kirk
Bailey, David	Myers, Tonya
Callison, Christian	Ramsey, Megan
Chapman, Joanna	Rogan, Michelle
Dickert, Holly	Saunders, Alexis
Frost, Matt	Savage, Julie
Fultz, Lindsey	Shuler, Vince
Gummel Daniel	Svisco, Cassie
Haflett, Jenny	Timmons, Diana
Harrington, Luke	Wall, Kaylyn
Lyons, Diane	

Ayes: Owens, Jackson, Flax, Eriksen, Entler

Nays: None

Abstain: None

Motion Carried: 5-0-0

### Issued Limited One Year Contract – Classified Staff

Hans Eriksen moved and Shawn Jackson seconded that the Board of Education issue the following one-year limited contract pending completion and receipt of clear background checks :

ONE-YEAR CONTRACT TO EXPIRE AT END OF 2017-2018

Voshall, Heather (payroll clerk) – effective August 23, 2017 - \$25 per hour “as needed”

April Lemaster (bus driver) – effective October 2, 2017 – Step 0

Ayes: Eriksen, Jackson, Flax, Owens, Entler

Nays: None

Abstain: None

Motion Carried: 5-0-0

### Approved Title I Tutors

Greg Flax moved and Hans Eriksen seconded that the Board of Education approve the following as Title I Tutors for identified students grades K-6 and 7-8 for up to 5 student contact hours per week starting Sept. 1, 2017 – August 15, 2018 or until funds are exhausted. Payment of \$25.00 per hour will be funded through Title I monies.

Sarah Herier	Becky Buckley	Josh Murray
Mandy Best	Kelly Mescher	Jason Ennis
Sue Black	Greg Bonifay	
Tara Combs	Nicole Delk	

Ayes: Flax, Eriksen, Jackson, Owens, Entler

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Nays: None  
Abstain: None

Motion Carried: 5-0-0

### **Approved Resident Educator Program Mentors**

Kim Owens moved and Shawn Jackson seconded that the Board of Education approve the following Resident Educator Program mentors for the 2017-2018 school year:

John Marcus Murray for Monica Mitchell (Y1)

Ayes: Owens, Jackson, Eriksen, Flax, Entler  
Nays: None  
Abstain: None

Motion Carried: 5-0-0

### **Approved Step Advancements**

Greg Flax moved and Tony Entler seconded that the Board of Education approve the following Step advancements for movement on the salary schedule:

Name	Current Ln/Step	New Ln/Step
Kathy Mercer	IV-18	V-18
Amanda Wroblewski	III-8	IV-8
Vincent Banion	III-11	VI-11
Laura Madden	IV-24	V-24
Jessica Detty	III-8	IV-8
Angi Kaverman	IV-14	V-14
Tara Combs	III-12	IV-12

Ayes: Flax, Entler, Eriksen, Jackson, Owens  
Nays: None  
Abstain: None

Motion Carried: 5-0-0

### **Approved Salary Adjustments**

Shawn Jackson moved and Greg Flax seconded that the Board of Education approve the following Class and Step adjustments for the following certificated staff for 2017-2018 school year:

NAME	CLASS	STEP
Payton Printz	VI	8

Ayes: Jackson, Flax, Eriksen, Owens, Entler  
Nays: None  
Abstain: None

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Motion Carried: 5-0-0

### **Approved Long Term Substitute**

Shawn Jackson moved and Hans Eriksen seconded that the Board of Education approve the following as a long-term substitute in Spanish:

Kaylyn Wall

Ayes: Jackson, Eriksen, Flax, Owens, Entler

Nays: None

Abstain: None

Motion Carried: 5-0-0

### **Adopted Resolution – Supplemental Employee Termination**

Kim Owens moved and Shawn Jackson seconded that the Board of Education adopt the following resolution:

#### **RESOLUTION**

WHEREAS, Ohio Revised Code Section 3313.53(C) authorizes the board of education of any local school district to employ a non-licensed individual to direct, supervise, or coach a pupil-activity program as long as that individual holds a valid pupil-activity program permit issued by the state board of education under division (A) of section [3319.303](#) of the Revised Code; and

WHEREAS, Ohio Revised Code Section 3313.53(E) provides that non-licensed individuals employed under this section are nonteaching employees; and

WHEREAS, Ohio Revised Code Section 3319.081 provides that a nonteaching employee may be terminated by a majority vote of the board of education, for the employee's violation of written rules and regulations as set forth by the board of education, or for incompetency, inefficiency, dishonesty, drunkenness, immoral conduct, insubordination, discourteous treatment of the public, neglect of duty, or any other acts of misfeasance, malfeasance, or nonfeasance; and

WHEREAS, the Southeastern Local School District Board of Education ("Board") employs Amber Mattern in the position of Boys Soccer Coach under supplemental contract pursuant to Ohio Revised Code Sections 3313.53 and 3319.081; and

WHEREAS, on August 14, 2017, the Superintendent issued Amber Mattern written notice of intent to terminate Amber Mattern's supplemental contract with the District pursuant to R.C. §3319.081 on the following grounds which constitute insubordination and neglect of duty:

-Failure to perform requirements of supplemental contract by failing to attend and conduct three (3) scheduled practices for the team;

-Failure to respond to correspondence by the administration (Athletic Director) requesting information regarding the three (3) missed practices;

-Failure to respond to correspondence by the administration (Athletic Director) requesting to meet to discuss nonperformance of supplemental contract duties; and

-Failure to perform requirements of supplemental contract by causing Boys Soccer Team to be forced to cancel the Team's second scheduled scrimmage for the 2017-2018 season; and

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WHEREAS, also in the August 14, 2017, notice of intent to terminate, Amber Mattern was notified in writing that she was entitled to a due process hearing before the Board in executive session at the Board's regular public meeting on August 15, 2017 or September 19, 2017 regarding the intent to terminate the supplemental contract for Boys Soccer Coach for the 2017-2018 season; and

WHEREAS, Amber Mattern *attended/did not attend* the due process hearing before the Board at its regular public meeting on August 15, 2017, and in any case was offered a full opportunity to be heard on the allegations as stated above which serve as the basis for the Superintendent's recommendation to the Board that Amber Mattern's employment contract with the District be terminated pursuant to Ohio Revised Code Section 3319.081; and

WHEREAS, the Board has reviewed and fully considered the recommendation of the Superintendent regarding these matters, as well as all evidence presented to the Board regarding these matters; and

WHEREAS, the Board has determined upon said review and consideration that the conduct of Amber Mattern as set forth in the Superintendent's notice of intent to terminate issued to Amber Mattern regarding Amber Mattern's supplemental contract with the District, as well as the grounds set forth above herein, constitute insubordination and neglect of duty which are proper bases for termination under Ohio Revised Code Section 3319.081;

NOW THEREFORE BE IT RESOLVED that pursuant to Ohio Revised Code Section 3319.081, the Southeastern Local School District Board of Education hereby acts to accept the Superintendent's recommendation to terminate the supplemental contract of Amber Mattern effective immediately on the grounds as stated above herein, which constitute insubordination and neglect of duty;

BE IT FURTHER RESOLVED that the Southeastern Local School District Board of Education hereby directs its Treasurer to issue written notice of this action forthwith to Amber Mattern by certified U.S. mail, and further directs its Superintendent and Treasurer to resolve any remaining items under the administration's control with respect to the employment of Amber Mattern under supplemental contract as Boys Soccer Coach for the 2017-2018 season with the Southeastern Local School District.

Ayes: Owens, Jackson, Flax, Eriksen, Entler

Nays: None

Abstain: None

Motion Carried: 5-0-0

### **Accepted Supplemental Resignation**

Shawn Jackson moved and Hans Eriksen seconded that the Board of Education accept the resignation of Brett West as assistant football coach, effective August 16, 2017.

Ayes: Jackson, Eriksen, Flax, Owens, Entler

Nays: None

Abstain: None

Motion Carried: 5-0-0

### **Adopted Resolution – Supplementals**

Hans Eriksen moved and Shawn Jackson that the Board of Education adopt the following resolution pursuant to O.R.C. 3313.53:

WHEREAS, the following supplemental positions are vacant for the **2017-2018** school year:

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Assistant Football Coach	0.12	
Varsity Boys Soccer Coach	.11	

WHEREAS, none of the present certificated and/or qualified staff members employed so desire these positions: and

WHEREAS, no certificated person not employed by the district has responded to advertisement of said positions: therefore

BE IT RESOLVED, that the following are awarded supplemental contracts for the supplemental positions listed for the duration of their OHSAA sport season:

Assistant Football Coach	0.12	Joe Hall
Varsity Boys Soccer Coach	.11	Darron Routzahn

Ayes: Eriksen, Jackson, Flax, Entler, Owens

Nays: None

Abstain: None

Motion Carried: 5-0-0

### **Approved Liability and Key/Fob Request in Accordance with the Board Guideline #7741**

Shawn Jackson moved and Kim Owens seconded that the Board of Education approve the following:

Whereas, in accordance with Board Guideline 7741, the Board approves the following individual/s for the stated activity, and;

Now therefore be it resolved that the approved individuals shall be issued school district liability and keys if necessary for specific dates of the planned activity.

<u>Name</u>	<u>Purpose</u>	<u>Specific Dates</u>
Darron Routzahn	Boys Soccer Coach	8/29/17-10/31/17
Nick Flannery	Weight Room/Gyms	10/17/17-2/2018

Ayes: Jackson, Owens, Flax, Eriksen, Entler

Nays: None

Abstain: None

Motion Carried: 5-0-0

### **Approved Volunteers**

Hans Eriksen moved and Tony Entler seconded that the Board of Education approve the following as a volunteer for the specified areas. As a volunteer this person has read, understands and agrees to comply with the terms and conditions set forth on the Volunteer Release Form #4120.09 F1. Pending receipt of clear background checks.

Athletics:

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Nick Flannery – Weight room/open gym

Field trips, class parties and other areas as needed:

Sarah Canterbury  
Cinnamon Colletti  
Sara Daugherty  
Lynda Farrell  
Carrie Finney  
Marissa Flax  
Lisa Harvey  
Jessica Meyer

Jody Miller  
Hannah Pendleton  
Stephanie Robinson  
Kristen Shope  
Tricia Yoder  
Anna Beam  
Amy Rheinscheld

Ayes: Eriksen, Entler, Jackson, Owens

Nays: None

Abstain: Flax

Motion Carried: 4-0-1

### **Approved SLO Committee**

Kim Owens moved and Shawn Jackson seconded that the Board of Education approve the following as Student Learning Objectives committee members:

Amanda Viau  
Keith Wamer  
Laura Madden  
Josh Murray  
Mandi Best  
Nicole Delk

Brian Hecker  
Brian Call  
Vince Banion  
Aaron Perry  
Sarah Herier  
Sue Black

Ayes: Owens, Jackson, Flax, Eriksen, Entler

Nays: None

Abstain: None

Motion Carried: 5-0-0

### **Approved Permanent Improvement Expenditure**

Shawn Jackson moved and Greg Flax seconded that the Board of approve the following permanent improvement/general fund expenditures:

Seastar Media – Strategic Plan/Survey Monkey - \$729.00  
Allied 100 – AED School & Community Package - \$3,885.00  
Country Lane Custom Buildings - 10 x 20 Utility Shed - \$3225.00

Ayes: Jackson, Flax, Eriksen, Owens, Entler

Nays: None

Abstain: None

Motion Carried: 5-0-0

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### **Treasurer's Report**

#### **Approved Financial Reports**

Hans Eriksen moved and Shawn Jackson seconded that the Board of Education approve the financial report and payment of bills as presented.

Ayes: Eriksen, Jackson, Flax, Owens, Entler

Nays: None

Abstain: None

Motion Carried: 5-0-0

#### **Adopted Appropriations**

Shawn Jackson moved and Kim Owens seconded that the Board of Education adopt the final appropriations as presented.

General Fund	\$9,842,391.03
Special Revenue	317,139.11
Capital Projects	425,803.76
Debt	0.00
Enterprise Fund	683,853.54
Internal Service	60,000.00
Agency & Private Trust Fund	63,263.00
Total	\$11,392,450.44

Ayes: Jackson, Owens, Eriksen, Flax, Entler

Nays: None

Abstain: None

Motion Carried: 5-0-0

#### **Approved Contract - Clark County ESC**

Shawn Jackson moved and Tony Entler seconded that the Board of Education approve the contract for services between Clark County Educational Service Center and Southeastern Local School District for the 2017-2018 fiscal year as presented. Estimated cost is \$768,894.57.

Ayes: Jackson, Entler, Flax, Eriksen, Owens

Nays: None

Abstain: None

Motion Carried: 5-0-0

#### **Approved Days Without Pay**

Greg Flax moved and Hans Eriksen seconded that the Board of Education approve the following days without pay since the days that were taken were either not covered under the master agreement stipulations, the employee had already used their allowed amount of absence days or the employee desired to not be paid for the day taken off:



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Nicole Ankeney – August 18 and 30, 2017 for a total of 4 hours.

Ayes: Flax, Eriksen, Jackson, Owens, Entler

Nays: None

Abstain: None

Motion Carried: 5-0-0

### **Approved Activity Budgets**

Hans Eriksen moved and Shawn Jackson seconded that the Board of Education approve the Activity Budgets as presented.

Ayes: Eriksen, Jackson, Flax, Owens, Entler

Nays: None

Abstain: None

Motion Carried: 5-0-0

### **Items for Discussion Purposes and to be Acted Upon at Discretion of the Board**

Ad in football program  
Community Club meetings

### **Adjournment**

At 4:46 pm Shawn Jackson moved and Greg Flax seconded that the Board of Education meeting be adjourned.

Ayes: Jackson, Flax, Eriksen, Owens, Entler

Nays: None

Abstain: None

Motion Carried: 5-0-0

CORRECT



ATTEST

