



## SOUTHEASTERN LOCAL SCHOOL DISTRICT

226 Clifton Road

South Charleston, OH 45368

Telephone: (937) 462-8388, Fax: 1-888-650-9129

David Shea, Superintendent; Ben Kitchen, Treasurer

### POSITION VACANCY

**Date Posted:** March 17, 2025

**Position:** Anticipated Special Needs Aide - Cross Categorical Unit

**Assignment:** Southeastern Jr./Sr. High School

**Starting Date:** August 2025

**Salary:** Per Board adopted schedule based upon experience

**Qualifications:**

Minimum Requirements:

- ❖ Posses a high school diploma
- ❖ Paraprofessional Aide Certificate
- ❖ Ability to tutor students in reading, writing, math, science, social studies, and any other subject(s) as necessary
- ❖ Ambitious, high-energy person
- ❖ Ability to communicate concise records, both orally and in writing
- ❖ Ability to maintain confidentiality
- ❖ Ability to work with building staff members in maintaining building goals

Desirable Qualifications:

- ❖ Post Secondary Education or training
- ❖ Experience working within a school setting as an aide and/or volunteer
- ❖ Familiar with varying types of handicapping conditions and their corresponding limitations, particularly speech and hearing conditions.

**Areas of Responsibility:** Service to the students and staff as assigned.

**Application Deadline:** Until Filled  
(applications available on-line at: [www.sels.us](http://www.sels.us))

**Apply To:** Tim Bell, Principal - email: [tbell@sels.us](mailto:tbell@sels.us)

Southeastern Jr./Sr. High School

PO Box Z

South Charleston, OH 45368

Phone: 937-462-8308

Fax: 937-462-8394

Southeastern Local Schools  
Miami View Elementary School \* Southeastern Jr. & Sr. High School

*The Southeastern Local School Board of Education does not discriminate against any individual for reasons of race, color, creed, religion, age, sex, disability, or national origin.*