

SOUTHEASTERN LOCAL BOARD OF EDUCATION

Minutes of Regular Meeting

March 19, 2019

The Southeastern Local Board of Education met in regular session on March 19, 2019 at 5:00 pm in the Board Conference Room.

Members Present:

Tony Entler David Shea, Superintendent
Kim Owens Ben Kitchen, Treasurer
Hans Eriksen
Greg Flax
Shawn Jackson

Visitors Present:

Michelle Patrick
Mason Bobst
Matt Demaree

Springfield-Clark CTC Representative – Michelle Patrick & a students’ presentation

Approval of Minutes

Kim Owens moved and Hans Eriksen seconded that the minutes of the February 19, 2019 Regular Meeting be approved.

Ayes: Owens, Eriksen, Jackson, Flax, Entler
Nays: None
Abstain: None

Motion Carried: 5-0-0

Old Business

OSBA Nomination Deadline – Leonard Kadel- Security National Bank
Staff Appreciation Week

Superintendent’s Report

Approved Board Policies

Shawn Jackson moved and Hans Eriksen seconded that the Board of Education approve the following board policies as presented for first read January & February Board agendas:

FUNCTIONS	0130
CONFLICT OF INTERESTS	0140.2
NOTICE OF MEETINGS	0164
REGULAR MEETINGS	0165.1
SPECIAL MEETINGS	0165.2
RECESS/ADJOURNMENT	0165.3
EXECUTIVE SESSION	0166
MINUTES	0168
PUBLIC PARTICIPATION AT BOARD MEETINGS	0169.1
NON-REEMPLOYMENT OF THE SUPERINTENDENT	1240.01
NONDISCRIMINATION AND EQUAL EMPLOYMENT OPPORTUNITY	1422
TERMINATION AND RESIGNATION	1541

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ANTI-HARASSMENT	1662
PARENT AND FAMILY ENGAGEMENT	2111
NONDISCRIMINATION AND ACCESS TO EQUAL EDUCATIONAL OPPORTUNITY	2260
TITLE I SERVICES	2261
PARENT AND FAMILY MEMBER PARTICIPATION IN TITLE I PROGRAMS	2261.01
DISTRICT AND SCHOOL REPORT CARD	2261.03
SCHOOL REPORT CARD	2700
NONDISCRIMINATION AND EQUAL EMPLOYMENT OPPORTUNITY	3122
TERMINATION AND RESIGNATION	3140
ANTI-HARASSMENT	3362
NONDISCRIMINATION AND EQUAL EMPLOYMENT OPPORTUNITY	4122
TERMINATION AND RESIGNATION	4140
DRUG AND ALCOHOL TESTING OF CDL LICENSE HOLDERS AND OTHER EMPLOYEES WHO PERFORM SAFETY SENSITIVE FUNCTIONS	4162
ANTI-HARASSMENT	4362
ANTI-HARASSMENT	5517
REMOVAL, SUSPENSION, EXPULSION, AND PERMANENT EXCLUSION OF STUDENTS	5610
IN-SCHOOL DISCIPLINE	5610.02
EMERGENCY REMOVAL OF STUDENTS	5610.03
DUE PROCESS RIGHTS	5611
PROCUREMENT-FEDERAL GRANTS/FUNDS	6325
USE OF CREDIT CARDS	6423
MANDATORY REPORTING OF MISCONDUCT BY LICENSED EMPLOYEES	8141
SCHOOL RESOURCE OFFICER	8403
INDEPENDENT EDUCATIONAL EVALUATIONS	2460.03
CONFLICT OF INTEREST	3113
CONFLICT OF INTEREST	4113
RELEASED TIME FOR RELIGIOUS INSTRUCTION	5223
IMMUNIZATION	5320
PROCUREMENT AND USE OF ASTHMA INHALERS IN EMERGENCY SITUATIONS	5330.03
GRANT FUNDS	6110
INTERNAL CONTROLS	6111
CASH MANAGEMENT OF GRANTS	6112
COST PRINCIPLES – SPENDING FEDERAL FUNDS	6114
TIME AND EFFORT REPORTING	6116
TRAVEL PAYMENT & REIMBURSEMENT	6550
DISPOSITION OF SURPLUS PROPERTY	7310
PROPERTY INVENTORY	7450
DEFINITIONS	0100
EVALUATIONS OF PRINCIPALS AND OTHER ADMINISTRATORS	1530
GROUP HEALTH PLANS	1619
PRIVACY PROTECTIONS OF SELF-FUNDED GROUP HEALTH PLANS	1619.01
PRIVACY PROTECTIONS OF FULLY INSURED GROUP HEALTH PLANS	1619.02
PATIENT PROTECTION AND AFFORDABLE CARE ACT	1619.03
SPECIAL EDUCATION	2460
STANDARDS-BASED SCHOOL COUNSELOR EVALUATION	3223
GROUP HEALTH PLANS	3419
PRIVACY PROTECTIONS OF SELF-FUNDED GROUP HEALTH PLANS	3419.01

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PRIVACY PROTECTIONS OF FULLY INSURED GROUP HEALTH PLANS	3419.02
PATIENT PROTECTION AND AFFORDABLE CARE ACT	3419.03
HEALTH INSURANCE BENEFIT	3420
GROUP HEALTH PLANS	4419
PRIVACY PROTECTIONS OF SELF-FUNDED GROUP HEALTH PLANS	4419.01
PRIVACY PROTECTIONS OF FULLY INSURED GROUP HEALTH PLANS	4419.02
PATIENT PROTECTION AND AFFORDABLE CARE ACT	4419.03
HEALTH INSURANCE BENEFIT	4420
PROCUREMENT AND USE OF EPINEPHRINE AUTO INJECTORS IN EMERGENCY SITUATIONS	5330.02
STUDENT FUND-RAISING	5830
CROWDFUNDING	6605
FAIR LABOR STANDARDS ACT (FLSA)	6700
TECHNOLOGY	7540
TECHNOLOGY PRIVACY	7540.01
WEB CONTENT, SERVICES AND APPS	7540.02
STUDENT RECORDS	8330
RELATIONS WITH SPECIAL INTEREST GROUPS	9700
DISTRICT-SPONSORED CLUB AND ACTIVITIES	2430
GRADUATION REQUIREMENTS	5460
CRIMINAL HISTORY RECORD CHECK	4121
DRUG AND ALCOHOL TESTING OF CDL LICENSE HOLDERS AND OTHER EMPLOYEES WHO PERFORM SAFETY SENSITIVE FUNCTIONS	4162
ELIGIBILITY OF RESIDENT/NONRESIDENT STUDENTS	5111
ENTRANCE REQUIREMENTS	5112
SCHOOL SAFETY	8400
BUS DRIVER CERTIFICATION	8600.04
BUSINESS ADVISORY COUNCIL	9141
LENDING OF BOARD-OWNED EQUIPMENT	7530
STAFF USE OF PERSONAL COMMUNICATION DEVICES	7530.02
ACCESS TO DISTRICT TECHNOLOGY RESOURCES AND/OR INFORMATION RESOURCES FROM PERSONAL COMMUNICATION DEVICES	7542
UTILIZATION OF THE DISTRICT'S WEBSITE AND REMOTE ACCESS TO THE DISTRICT'S NETWORK	7543
LETTERS OF REFERENCE	8340
HOMELESS STUDENTS	5111.01
CHILDREN AND YOUTH IN FOSTER CARE	5111.03
GIFTED EDUCATION AND IDENTIFICATION	2464
COLLEGE CREDIT PLUS PROGRAM	2271
USE OF TOBACCO BY PROFESSIONAL STAFF	3215
USE OF TOBACCO BY CLASSIFIED STAFF	4215
USE OF TOBACCO ON SCHOOL PREMISES	7434
PUBLIC ATTENDANCE AT SCHOOL EVENTS	9160
STUDENT TECHNOLOGY ACCEPTABLE USE AND SAFETY	7540.03
STAFF TECHNOLOGY ACCEPTABLE USE AND SAFETY	7540.04
DISTRICT-ISSUED STAFF EMAIL ACCOUNT	7540.05
DISTRICT-ISSUED STUDENT EMAIL ACCOUNT	7540.06
COLLEGE CREDIT PLUS PROGRAM	2271
GIFTED EDUCATION AND IDENTIFICATION	2464
EMPLOYMENT OF SUBSTITUTE EDUCATIONAL AIDES	4120.05
PERSONAL COMMUNICATION DEVICES	5136

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ELECTRONIC EQUIPMENT	5136.01
ATTENDANCE	5200
USE OF MEDICATIONS	5330
DRUG PREVENTION	5530
AMENITIES FOR PARTICIPANTS AT MEETINGS AND/OR OTHER OCCASIONS	6233
RECOGNITION	6680
DISPOSITION OF REAL PROPERTY/PERSONAL PROPERTY	7300
BUS DRIVER CERTIFICATION	8600.04
BUSINESS ADVISORY COUNCIL	9141

Ayes: Jackson, Eriksen, Owens, Flax, Entler
Nays: None
Abstain: None

Motion Carried: 5-0-0

Approved Substitute Certificated Staff

Kim Owens moved and Shawn Jackson seconded that the Board of Education approve the following substitute certificated staff for the 2018-2019 School Year:

Miller, Cynthia

Ayes: Owens, Jackson, Entler, Flax, Erickson
Nays: None
Abstain: None

Motion Carried: 5-0-0

Approved Substitute Classified Staff

Shawn Jackson moved and Greg Flax seconded that the Board of Education approve the following substitute classified staff for the 2018-2019 School Year:

Linda Hitt – sub bus driver
Tara Sanders – custodial, aide (pending receipt of clear fingerprint results)

Ayes: Jackson, Flax, Eriksen, Owens, Entler
Nays: None
Abstain: None

Motion Carried: 5-0-0

Approved Corrected Hourly Pay for Mowing Position

Hans Eriksen moved and Kim Owens seconded that the Board of Education approve the corrected hourly pay for the mowing position to be the same as substitute custodial as of the April 25, 2016 Board minutes. Substitute custodial pay was increased as of July 31, 2018 to be \$12.00 per hour. Pay correction should be retroactive to July 31, 2018.

Ayes: Eriksen, Owens, Jackson, Flax, Entler
Nays: None

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Abstain: None

Motion Carried: 5-0-0

Approved Winter Season Supplemental Non-renewals

Kim Owens moved and Shawn Jackson seconded that the Board of Education approve the non-renewals of all 2018-2019 Winter season supplemental positions as listed:

Head Varsity Boys Basketball	0.17	John O'Laughlin
Asst. Varsity Boys Basketball	0.05	Vince Banion
Reserve Boys Basketball	0.12	Blake West
8th Boys Basketball	0.09	Brian Call
7th Boys Basketball	0.08	Nick Flannery
Head Varsity Girls Basketball	0.17	Matt Harner
Asst. Varsity Girls Basketball	0.05	Lindsey Satchell
Reserve Girls Basketball	0.12	Tim Bell
8th Girls Basketball	0.09	Christy Eriksen
7th Girls Basketball	0.08	Stephanie Weaver
		Darron Routzahn/ Randy Davis
Bowling	0.06	Randy McCombs
Wrestling	0.06	Jeff Miller
Quick Recall	0.05	Payton Printz
Weight Room	0.08	
Site Manager - Varsity Basketball	0.015	Ed Hennigan
Site Manager - Varsity Girls Basketball	0.015	Amber Price
Site Manager - Jr. High Boys Basketball	0.01	Tom Mescher
Site Manager - Jr. High Girls Basketball	0.01	Tom Mescher

Ayes: Owens, Jackson, Entler, Flax

Nays: None

Abstain: Eriksen

Motion Carried: 4-0-1

Approved Volunteers

Hans Eriksen moved and Shawn Jackson seconded that the Board of Education approve the following as a volunteer for the specified areas. As a volunteer this person has read, understands and agrees to comply with the terms and conditions set forth on the Volunteer Release Form #4120.09 F1.

Classroom activities, field trips & parties:
Kim Owens

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Athletic:
Aaron Yoe – Track
PJ Bertemes - Track

Ayes: Eriksen, Jackson, Flax, Entler
Nays: None
Abstain: Owens

Motion Carried: 4-0-1

Approved Liability and Key/Fob Request in Accordance with Board Guideline #7741

Tony Entler moved and Hans Eriksen seconded that the Board of Education approve the following:

Whereas, in accordance with Board Guideline 7741, the Board approves the following individual/s for the stated activity, and;

Now therefore be it resolved that the approved individuals shall be issued school district liability and keys if necessary for specific dates of the planned activity.

<u>Name</u>	<u>Purpose</u>	<u>Specific Dates</u>
Charlie McNier	Girls Softball practice	2/24/19-4/28/19
Aaron White	Band	3/20/19- ongoing
Matt Locke	Football/Track	3/20/19-6/1/19

Ayes: Entler, Eriksen, Jackson, Owens, Flax
Nays: None
Abstain: None

Motion Carried: 5-0-0

Approved Unpaid Days – Classified Staff

Kim Owens moved and Greg Flax seconded that the Board of Education approve the unpaid days for the following:

Rose White – March 4-7, 2019

Ayes: Owens, Flax, Jackson, Entler, Eriksen
Nays: None
Abstain: None

Motion Carried: 5-0-0

Approved Internet Service Provider Contract – MVECA

Greg Flax moved and Hans Eriksen seconded that the Board of Education approve MVECA as the internet access service provider for Southeastern Local Schools beginning July 1, 2019 through June 20, 2022.

Ayes: Flax, Eriksen, Jackson, Owens, Entler
Nays: None

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Abstain: None

Motion Carried: 5-0-0

Approved Participation – Gifted Supervision

Kim Owens moved and Greg Flax seconded that the Board of Education approve the participation in the gifted supervision program from the Madison-Champaign ESC for the FY20 school year.

Ayes: Owens, Flax, Eriksen, Jackson, Entler

Nays: None

Abstain: None

Motion Carried: 5-0-0

Revised Graduation Requirements

Shawn Jackson moved and Hans Eriksen seconded that the Board of Education approve the revision of the graduation requirements for the classes of 2020 and beyond as presented.

Ayes: Jackson, Eriksen, Owens, Flax, Entler

Nays: None

Abstain: None

Motion Carried: 5-0-0

Approved Shared Services Agreement with South Charleston Police Department – Revised

Greg Flax moved and Shawn Jackson seconded that the Board of Education approve the revised Shared Services Agreement with the South Charleston Police Department, Village of South Charleston effective February 25, 2019 – June 30, 2019 as presented.

Ayes: Flax, Jackson, Eriksen, Owens, Entler

Nays: None

Abstain: None

Motion Carried: 5-0-0

Approved Resignation – Certificated Staff

Kim Owens moved and Shawn Jackson seconded that the Board of Education approve the following resignations for retirement purposes:

Tracy Horton – effective May 29, 2019

Ayes: Owens, Jackson, Eriksen, Flax, Entler

Nays: None

Abstain: None

Motion Carried: 5-0-0

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Treasurer's Report

Approved Financial Reports

Hans Eriksen moved and Shawn Jackson seconded that the Board of Education approve the financial reports and payment of bills.

Ayes: Eriksen, Jackson, Owens, Flax, Entler

Nays: None

Abstain: None

Motion Carried: 5-0-0

Adopted Amended Appropriations

Greg Flax moved and Tony Entler seconded that the Board of Education adopt amended appropriations as presented.

Ayes: Flax, Entler, Owens, Eriksen, Jackson

Nays: None

Abstain: None

Motion Carried: 5-0-0

Approved Prior Fiscal Year Payment – OBI Training

Shawn Jackson moved and Greg Flax seconded that the Board of Education approve payment to Jodi Huff for bus driver re-certification, 6/13/18, 6/19/18 and 6/22/18 for a total of 5 hours from FY18 School Year.

Ayes: Jackson, Flax, Owens, Eriksen, Entler

Nays: None

Abstain: None

Motion Carried: 5-0-0

Approved Family Medical Leave

Kim Owens moved and Greg Flax seconded that the Board of Education approve Family Medical Leave (FMLA) for following to the extent that provisions of the FMLA are covered by paid leave provisions of the negotiated agreement. The twelve (12) weeks of leave benefit coverage to which those employees are entitled under the FMLA shall run concurrently with existing paid leave benefits.

Brian Hecker – on or around April 20, 2019

Ayes: Owens, Flax, Eriksen, Jackson, Entler

Nays: None

Abstain: None

Motion Carried: 5-0-0

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Approved Athletic Fund Expenditure

Greg Flax moved and Hans Eriksen seconded that the Board of Education approve the following Athletic fund expenditure:

High School Football Reconditioning equipment – Riddell - \$3,831.23

Ayes: Flax, Eriksen, Owens, Entler, Jackson

Nays: None

Abstain: None

Motion Carried: 5-0-0

Approved Workers Compensation & Unemployment Compensation program

Kim Owens moved and Greg Flax seconded that the Board of Education approve the district contract with CompManagement for our Ohio Workers Compensation and Unemployment Compensation programs for the FY20 school year. Currently with Hunter Consulting.

Ayes: Owens, Flax, Jackson, Eriksen, Entler

Nays: None

Abstain: None

Motion Carried: 5-0-0

Adopted Resolution for Multi-purpose Athletic Facility Financing

Shawn Jackson moved and Hans Eriksen seconded that the Board of Education adopt the following resolution as presented:

RESOLUTION AUTHORIZING INSTALLMENT PAYMENT OR LEASE-PURCHASE FINANCING IN THE FORM OF ONE OR MORE SERIES OF INSTALLMENT PAYMENT OBLIGATIONS, LEASE-PURCHASE OBLIGATIONS, OR CERTIFICATES OF PARTICIPATION, PROVIDING FOR THE ACQUISITION OF REAL PROPERTY FOR SCHOOL DISTRICT PURPOSES, INCLUDING ONE OR MORE INSTALLMENT PAYMENT AGREEMENTS, GROUND LEASES, LEASE-PURCHASE AGREEMENTS, AND/OR TRUST INDENTURES, AND MATTERS RELATED THERETO.

Ayes: Jackson, Eriksen, Entler, Owens, Flax

Nays: None

Abstain: None

Motion Carried: 5-0-0

Approved General Fund Expenditure

Greg Flax moved and Shawn Jackson seconded that the Board of Education approve the following general fund expenditures:

Shopes Tree Service, LLC – Removal of trees at MV - \$5,000.00

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US Dept of Education – failure of IDEA Maintenance of Effort FY18 - \$12,722.06

Ayes: Flax, Jackson, Entler, Owens, Eriksen

Nays: None

Abstain: None

Motion Carried: 5-0-0

Approved Payment from Previous Fiscal Years Supplemental

Kim Owens moved and Greg Flax seconded that the Board of Education approve the payment for Nick Banion for the Flex/Dual Credit Administration for the years of FY16, FY17 and FY18.

Ayes: Owens, Flax, Eriksen, Jackson, Entler

Nays: None

Abstain: None

Motion Carried: 5-0-0

Treasurer Discussion Items

PI Levy

Ohio Budget Update

Adjournment

At 6:41 p.m. Shawn Jackson moved and Greg Flax seconded that the Board of Education meeting be adjourned.

Ayes: Jackson, Flax, Eriksen, Owens, Entler

Nays: None

Abstain: None

Motion Carried: 5-0-0

CORRECT



ATTEST

