

SOUTHEASTERN LOCAL BOARD OF EDUCATION

Minutes of Regular Meeting

July 30, 2013

Retire re-hire hearing 5:30 pm

The Southeastern Local Board of Education met in regular session on July 30, 2013 at 6:00 pm in the Board Conference Room.

Members Present:

Frances Edwards	David Shea, Superintendent
Kim Owens	Brad McKee, Treasurer
Luke Russell	
Tammy Stoops	

Member Absent:

Tony Entler

Visitors Present:

Stacia Smith
Ginger McKinney
Sandy Grim
John-Marcus Murray

Approval of Minutes

Luke Russell moved and Kim Owens seconded that the minutes of the June 18, 2013 Regular Meeting be approved.

Ayes: Russell, Owens, Stoops, Edwards

Nays: None

Abstain: None

Motion Carried: 4-0-0

Superintendent's Report

2013-2014 Authorizations

Tammy Stoops moved and Kim Owens seconded that the Board of Education approve the following 2013-2014 authorizations:

Establish Service Fund for 2013-2014 –establish a service fund of \$9,000 to be set aside as an account within the General Fund and be incorporated into the appropriations of the school district for the fiscal year 2013-2014.

Waive Reading of Minutes –waive the reading of all Board Minutes during 2013-2014, with the understanding that such minutes will be distributed to the members prior to the date of each meeting.

Standing Authorizations – standing authorizations for fiscal year 2013-2014.

1. Treasurer - requests for tax advances from the Auditor
2. Treasurer - investing of interim funds
3. Treasurer - to borrow necessary monies to meet current operating expenses if need arises
4. Treasurer - to pay all bills, provided that funds are available and to report monthly to the Board of Education those bills that were paid

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5. Treasurer- authorized to modify appropriations if necessary, reporting any changes to the Board at the next regular meeting
6. Treasurer - authorized to make 2013-2014 inter-fund advances if necessary, reporting any advance to the Board at the next regular meeting
7. Treasurer - appointed coordinator of the Student Activity (200) accounts and Athletic Funds (300) accounts budgets
8. Superintendent - approve or disapprove of applications for professional meeting leave for staff that conform to established Board Policy and that are within the amount appropriated for such activities
9. Superintendent - be authorized to employ such temporary personnel as is needed for emergency situations and present to the Board for approval at the next Board meeting
10. Treasurer and Superintendent - be authorized to act as agents for the Board in making application for and management of federal and state grant.
11. Petty Cash Funds - to establish a petty cash fund in the amount of \$125.00 with a maximum of \$125.00 for any single expenditure for the 2013-2014 school year. The Treasurer will be the designated district custodian of this account.
12. Clark County School Treasurers serve as audit committee.

Ayes: Stoops, Owens, Russell, Edwards

Nays: None

Abstain: None

Motion Carried: 4-0-0

Approved Title I Intervention Tutor

Tammy Stoops moved and Luke Russell seconded that the Board of Education approve the following as a Title I intervention tutor from June 28 to August 16, 2013 at the Board approved tutor rate of \$18.00 per hour:

Betty Hoppes

Ayes: Stoops, Russell, Owens, Edwards

Nays: None

Abstain: None

Motion Carried: 4-0-0

Accepted Resignation – Certificated Staff

Luke Russell moved and Tammy Stoops seconded that the Board of Education accept the following resignation:

Jamison Truebenbach – HS Special Education Teacher

Ayes: Russell, Stoops, Owens, Edwards

Nays: None

Abstain: None

Motion Carried: 4-0-0

Issued Limited Contracts – Certificated Staff

Kim Owens moved and Tammy Stoops seconded that the Board of Education employ the following under a limited teacher's contract beginning with 2013-2014 school year in accordance with scale adopted by the

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Board of Education. Contract would become null and void in the event that the school district does not receive a favorable BCI or FBI evaluation and/or proper licenser from the Ohio Department of Education.

ONE-YEAR CONTRACT TO EXPIRE AT END OF 2013-2014

John Marcus Murray – Special Education Teacher – Class II/Step 0

Rick Woods – JR/SR High School Guidance Counselor – Class VI/Step 0

Hal Perry – JR/SR High School PE/Health Teacher – Class IV/Step 0

Note: Class II/Step 0 is pending receipt of transcripts, certificates, STRS statements and remainder of required paperwork.

Ayes: Owens, Stoops, Russell, Edwards

Nays: None

Abstain: None

Motion Carried: 4-0-0

Approved Substitute Certificated Staff

Luke Russell moved and Tammy Stoops seconded that the Board of Education approve the following substitute certificated staff for the 2013-2014 School Year pending approval of all the appropriate paperwork and Clark County ESC Board:

Judy Rustine – Spanish

Barbara Ridenour

Ayes: Russell, Stoops, Owens, Edwards

Nays: None

Abstain: None

Motion Carried: 4-0-0

Approved Substitute Classified Staff

Kim Owens moved and Luke Russell seconded that the Board of Education approve the following as substitutes for classified staff for the 2013-2014 School Year, pending completion and receipt of clear background checks:

Cline, Heather – Cafeteria, aide, custodian

Huff, Jodi – Bus driver, bus aide

Manning, Amy – Cafeteria, aide, custodian

Miller, Roberta – Bus driver

Donnelly, Annie – Bus driver

Ratliff, Penny – Cafeteria

Ratliff, Brenda - Cafeteria

Wertz, Donna –Bus aide, custodian

Whittaker, Theresa – Aide, custodian, bus aide

Ayes: Owens, Russell, Stoops, Edwards

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Nays: None
Abstain: None

Motion Carried: 4-0-0

Issued Supplemental Contracts - Certificated Staff

Kim Owens moved and Luke Russell seconded that the Board of Education issue supplemental contracts for the following extracurricular activities for the 2013-2014 school year during the OHSAA seasons where appropriate, in accordance with the pay scale adopted by the Board of Education, where applicable, pending completion of a Sports-Related First Aid Training Course as required by AM. H.B. 251 and State Board of Education Rule 3301-27-01 as presented:"

Head Varsity Boys Track	0.11	Jeff Miller
Head Varsity Girls Track	0.11	David Morrow
Jr. High Girls Track	0.08	Lacey Myers
Site Manager – Varsity Soccer	.008	David Morrow

Ayes: Owens, Russell, Stoops, Edwards
Nays: None
Abstain: None

Motion Carried: 4-0-0

Adopted Resolution – Supplementals

Luke Russell moved and Kim Owens seconded that the Board of Education adopt the following resolution pursuant to O.R.C. 3313.53:

WHEREAS, the following supplemental positions are vacant for the 2013-2014 school year:

Girls Softball	0.11
Site Manager – Varsity Soccer	.007

WHEREAS, none of the present certificated and/or qualified staff members employed so desire these positions: and

WHEREAS, no certificated person not employed by the district has responded to advertisement of said positions: therefore

BE IT RESOLVED, that the following are awarded supplemental contracts for the supplemental positions listed for the duration of their OHSAA sport season pending completion and receipt of clear background checks:

Girls Softball	0.11	Randy Delaney
Site Manager – Varsity Soccer	.007	Sarah Morrow – no fingerprint results as of 7/24/13

Ayes: Russell, Owens, Stoops, Edwards
Nays: None
Abstain: None

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Motion Carried: 4-0-0

Approved Volunteers

Luke Russell moved and Tammy Stoops seconded that the Board of Education approve the following as a volunteer for the specified areas. As a volunteer this person has read, understands and agrees to comply with the terms and conditions set forth on the Volunteer Release Form #4120.09 F1. Pending receipt of clear background checks.

Delk, Cathy – MV and Southeastern Classroom, field trips, track & volleyball
Flannery, Nick – Golf

Ayes: Russell, Stoops, Owens, Edwards

Nays: None

Abstain: None

Motion Carried: 4-0-0

Approved Liability and Key/Fob Request in Accordance with Board Guideline #7741

Kim Owens moved and Luke Russell seconded that the Board of Education approve the following:

Whereas, in accordance with Board Guideline 7741, the Board approves the following individual/s for the stated activity, and;

Now therefore be it resolved that the approved individuals shall be issued school district liability and keys if necessary for specific dates of the planned activity.

<u>Name</u>	<u>Purpose</u>	<u>Specific Dates</u>
Ed Hennigan	JH Football	7/3/2013-7/2/2014
Tyler Banion	Youth Basketball	7/2/2013-3/10/2014
Kevin Good	HS Football	7/3/2013-7/2/2014
Chris Thompson	JH Basketball	7/3/2013-7/2/2014
Trisha Ervin	Trainer	7/31/13-7/30/14
Nick Flannery	Golf	7/31/13-7/30/14

Ayes: Owens, Russell, Stoops, Edwards

Nays: None

Abstain: None

Motion Carried: 4-0-0

Approved Overnight Trips

Tammy Stoops moved and Kim Owens seconded that the Board of Education approve the following:

Whereas, in compliance with Board of Education Policy 2340C overnight school district sponsored field trips must be recommended and gain approval by the Board of Education prior to the event, to provide protection to the student, staff, and school district, and;

Whereas, staff has been notified of the importance, significance, and necessity for prior Board approval, and;

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Now Therefore Be It Resolved, that the Board of Education approve the following future overnight field trip;

Varsity Volleyball –Deer Creek State Park, Southeastern HS - August 15-17, 2013

Ayes: Stoops, Owens, Russell, Edwards

Nays: None

Abstain: None

Motion Carried: 4-0-0

Approved 2013-2014 Lunchroom Prices

Kim Owens moved and Tammy Stoops seconded that the Board of Education approve the following 2013-2014 lunchroom prices:

MV - \$2.65

HS - \$2.90

Milk - \$.60

Ayes: Owens, Stoops, Russell, Edwards

Nays: None

Abstain: None

Motion Carried: 4-0-0

Approved Free & Reduced Lunch Program for the 2013-2014 School Year

Tammy Stoops moved and Luke Russell seconded that the Board of Education adopt the free and reduced lunch policy for the 2013-2014 school year.

Ayes: Stoops, Russell, Owens, Edwards

Nays: None

Abstain: None

Motion Carried: 4-0-0

Approved Body Mass Screening Affidavit

Kim Owens moved and Tammy Stoops seconded that the Board of Education approve the Body Mass Screening Program Affidavit as presented.

Ayes: Owens, Stoops, Russell, Edwards

Nays: None

Abstain: None

Motion Carried: 4-0-0

Approved Disposal of Items

Luke Russell moved and Kim Owens seconded the following:

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Whereas, the school district is in possession of the following items outdated and/or non-working, and;

Whereas, it is the Board of Education's desire to dispose of these items, and;

Now Therefore Be It Resolved, that the Superintendent and Treasurer be authorized to donate or discard items as determined by the Superintendent and Treasurer, and;

Now Therefore Be It Further Resolved that any funds received from a potential sale is returned to the school district.

3 wood upright Pianos – Miami View and Jr/Sr High School

Ayes: Russell, Owens, Stoops, Edwards

Nays: None

Abstain: None

Motion Carried: 4-0-0

Adopted Board Policies

Kim Owens moved and Tammy Stoops seconded that the Board of Education adopt the following Board Policies as read from June 18, 2013 Board of Education meeting:

3120.09	VOLUNTEERS
1530	EVALUATION OF PRINCIPALS AND OTHER ADMINISTRATORS
0165.1	REGULAR MEETINGS
0165.2	SPECIAL MEETINGS
5630.01	POSITIVE BEHAVIOR INTERVENTION AND SUPPORTS AND LIMITED USE OF RESTRAINT AND SECLUSION

Ayes: Owens, Stoops, Russell, Edwards

Nays: None

Abstain: None

Motion Carried: 4-0-0

Treasurer's Report

Approved Financial Reports

Tammy Stoops moved and Luke Russell seconded that the Board of Education approve the financial report and payment of bills as presented.

Ayes: Stoops, Russell, Owens, Edwards

Nays: None

Abstain: None

Motion Carried: 4-0-0

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Approved Activity Budgets

Kim Owens moved and Luke Russell seconded that the Board of Education approve the 2013-14 Activity Budgets as presented.

Ayes: Owens, Russell, Stoops, Edwards

Nays: None

Abstain: None

Motion Carried: 4-0-0

Return Advance – Lunchroom Fund

Kim Owens moved and Luke Russell seconded that the Board of Education approve the return advance from general fund to the following fund:

Lunchroom	\$215,947.29
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Ayes: Owens, Russell, Stoops, Edwards

Nays: None

Abstain: None

Motion Carried: 4-0-0

Accepted 5th Quarter Grant

Tammy Stoops moved and Kim Owens seconded that the Board of Education accept the 5th Quarter Grant of up to \$3,000 for Agriculture 5th Quarter to assist in paying for extra extended days for Darrick Riggs.

Ayes: Stoops, Owens, Russell, Edwards

Nays: None

Abstain: None

Motion Carried: 4-0-0

Approved Days Without Pay

Luke Russell moved and Tammy Stoops seconded that the Board of Education approve the following days without pay since the days that were taken were either not covered under the master agreement stipulations, the employee had already used their allowed amount of absence days or the employee desired to not be paid for the day taken off:

Cindy Tuggle – July 5, 2013

Ayes: Russell, Stoops, Owens, Edwards

Nays: None

Abstain: None

Motion Carried: 4-0-0

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Approved Family Medical Leave

Kim Owens moved and Luke Russell seconded that the Board of Education approve Family Medical Leave (FMLA) for Ms. Diana Vest starting on August 19, 2013 and to the extent that provisions of the FMLA are covered by paid leave provisions of the negotiated agreement. The twelve (12) weeks of leave benefit coverage to which Ms. Vest is entitled under the FMLA shall run concurrently with existing paid leave benefits.

Ayes: Owens, Russell, Stoops, Edwards

Nays: None

Abstain: None

Motion Carried: 4-0-0

Approved Fiduciary Liability

Kim Owens moved and Luke Russell seconded that the Board of Education approve the Fiduciary Liability insurance for 2013-2014 at a cost of \$2,206.00 through Arthur J. Gallagher Risk Management Services, Inc.

Under ERISA, fiduciaries can be held personally liable for losses to a benefit plan incurred as a result of alleged errors, omissions, or breach of their fiduciary duties. Protection from Chubb is available for a wide range of public, private, and not-for-profit organizations.

Ayes: Owens, Russell, Stoops, Edwards

Nays: None

Abstain: None

Motion Carried: 4-0-0

Approved Permanent Improvement Expenditure

Luke Russell moved and Kim Owens seconded that the Board of Education approve the following permanent improvement fund expenditures:

Jenks & Associates, Inc – HS Wireless Install	\$4,350.00
IT Savvy, LLC – Library Cart	\$8,840.70
Quality Masonry Company, Inc. – Plaster repair & painting	\$3,365.00
Par Striping – Jr/Sr High School parking lot	\$9,490.00
Bushong Restaurant Equipment – Convention Oven – MV	\$6,522.00

Ayes: Russell, Owens, Stoops, Edwards

Nays: None

Abstain: None

Motion Carried: 4-0-0

Approved Contract – Clark County ESC

Kim Owens moved and Tammy Stoops seconded that the Board of Education approve the contract for services between Clark County Educational Service Center and Southeastern Local School District for the 2013-2014 fiscal year as presented. Estimated cost is \$714,245.71.

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Ayes: Owens, Stoops, Russell, Edwards

Nays: None

Abstain: None

Motion Carried: 4-0-0

Adjournment

At 6:48 pm Tammy Stoops moved and Kim Owens seconded that the Board of Education meeting be adjourned.

Ayes: Stoops, Owens, Russell, Edwards

Nays: None

Abstain: None

Motion Carried: 4-0-0

CORRECT



ATTEST

