

SOUTHEASTERN LOCAL BOARD OF EDUCATION

Minutes of Regular Meeting

June 19, 2012

The Southeastern Local Board of Education met in regular session on June 19, 2012 at 6:00 pm in the Board Conference Room.

Members Present:

Tony Entler	David Shea, Superintendent
Frances Edwards	Brad McKee, Treasurer
Kim Owens	
Luke Russell	
Tammy Stoops	

Visitors Present:

John Kitchen	Nicole Cain
Leonard Kadel	Kelly Cain
Amanda Viau	Mary Lee
Beth Bertemes	Evan Delk
PJ Bertemes	Russell White
Josh Murray	Jason Ennis
Rhonda Sweeney	Thomas Rutschilling
Amanda Cassell	Lisa Burleson

Approval of Minutes

Frances Edwards moved and Kim Owens seconded that the minutes of the May 15, 2012 Regular Meeting and May 30, 2012 Special Meeting be approved.

Ayes: Edwards, Owens, Russell, Stoops, Entler
Nays: None
Abstain: None

Motion Carried: 5-0-0

Superintendent's Report

Approved Day Without Pay

Luke Russell moved and Tammy Stoops seconded that the Board of Education approve the following day without pay since the day that was taken was either not covered under the master agreement stipulations or the employee had already used their allowed amount of absence days:

Karen Wyatt – May 4, 2012

Barbara Ridenour – June 1, 2012

Ayes: Russell, Stoops, Owens, Edwards, Entler
Nays: None
Abstain: None

Motion Carried: 5-0-0

Employed Summer Technology Assistant

Tammy Stoops moved and Kim Owens seconded that the Board of Education approve the following as summer technology assistant on a part-time "as needed basis", 6 hours per day, 4 days a week, not to exceed 8 weeks at the rate of \$7.70 per hour pending background checks results:

Lucas Toops

Ayes: Stoops, Owens, Russell, Edwards, Entler
Nays: None

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Abstain: None

Motion Carried: 5-0-0

Issued Limited Contracts – Certificated Staff

Tony Entler moved and Luke Russell seconded that the Board of Education employ the following under a limited teacher's contract beginning with 2012-2013 school year in accordance with scale adopted by the Board of Education. Contract would become null and void in the event that the school district does not receive a favorable BCI or FBI evaluation and/or proper licenser from the Ohio Department of Education.

ONE-YEAR CONTRACT TO EXPIRE AT END OF 2012-2013

Mary Lee – Kindergarten	Class II	Step 0
Tara Combs – 1 st Grade Teacher	Class II	Step 0
Jason Ennis – 2 nd Grade Teacher	Class II	Step 0
Amanda Viau – Jr/Sr High English/LA	Class II	Step 0

Note: Class II/Step 0 is pending receipt of transcripts, certificates, STRS statements and remainder of required paperwork.

Ayes: Entler, Russell, Edwards, Owens, Stoops

Nays: None

Abstain: None

Motion Carried: 5-0-0

Kim Owens moved and Frances Edwards seconded that the Board of Education employ the following under a limited teacher's contract beginning with 2012-2013 school year in accordance with scale adopted by the Board of Education. Contract would become null and void in the event that the school district does not receive a favorable BCI or FBI evaluation and/or proper licenser from the Ohio Department of Education.

ONE-YEAR CONTRACT TO EXPIRE AT END OF 2012-2013

Nicole Cain – 1 st Grade Teacher	Class II	Step 0
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Note: Class II/Step 0 is pending receipt of transcripts, certificates, STRS statements and remainder of required paperwork.

Ayes: Owens, Edwards, Russell, Entler

Nays: None

Abstain: Stoops

Motion Carried: 4-0-1

Issued Salary Notices – Certificated Staff

Tammy Stoops moved and Luke Russell seconded that the Board of Education issue salary notices to the following certificated staff as per Board approved negotiated agreement:

NAME	CLASS	STEP	SALARY
JENNIFER ANSTINE	V	29	71723
ELIZABETH BERTEMES	V	18	64980
AMANDA BEST	V	10	54866

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MARILYN BLACK	VI	27	72232
GREGORY BONIFAY	III	12	52553
BRIAN CALL	VI	8	53399
JACK DALIE	IV	6	46273
WENDY DELONG	V	6	48124
VALERIE DILILLO	IV	4	42968
DENNIS GIOTTA	III	3	39167
KELLY GOOTEE	II	5	39662
ANDREA HARBAGE	IV	4	42968
NANCY HAYES	IV	12	56188
LAURA HENNIGAN	IV	14	59493
BETTY HOPPES	IV	27	67756
TRACY HORTON	V	29	71723
MELISSA HUNTER	VI	21	68808
SUSAN HUPP	VI	29	73944
ANGI KAVERMAN	IV	9	51230
STEVEN LENK	IV	24	66104
BONNIE LOCKWOOD	V	29	71723
KATHY LOWE	IV	15	61146
LAURA MADDEN	IV	18	62799
HOLLY MCCOMBS	VI	14	63671
JON MERCER	VI	29	73944
KATHY MERCER	IV	13	57841
THOMAS MESCHER	II	15	52883
JEFFREY MILLER	VI	27	72232
MELINDA MLOD	IV	11	54536
DAVID MORROW	V	24	68351
JOSH MURRAY	IV	4	42968
LACEY MYERS	IV	2	39662
DAVID PENWELL	III	4	40654
AARON PERRY	IV	18	62799
HAROLD PERRY	IV	21	64451
AMBER PRICE	IV	8	49578
MEGAN RAINS	III	7	45116
DARRICK RIGGS	III	11	51065
ASHLEY SLONE	II	6	40984
RHONDA SMITH	V	27	70037
MELISSA SPEARS	IV	12	56188
KRISTA SPITZER	IV	15	61146
BARRY STURGIS	IV	24	66104
JAMISON TRUEBENBACH	VI	8	53399
DIANA VEST	VI	29	73944
KEITH WAMER	III	15	57015
RICHARD WOODS	V	27	70037
T BELL			59536
BRADLEY MCKEE			60500
CHUCK MCNIER			57254
DAVID SHEA			88150

Ayes: Stoops, Russell, Owens, Edwards, Entler

Nays: None

Abstain: None

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Motion Carried: 5-0-0

Issued Salary Notices – Classified Staff

Kim Owens moved and Tammy Stoops seconded that the Board of Education issue salary notices to the following classified staff as per Board approved negotiated agreement:

NAME	STEP	HRLY RATE
CAROLYN MILLER	10	17.22
MELISSA SANDERS	7	16.15
JERRY SOUTH	15	17.90
IRA TRAVIS	25	19.27
CINDY TUGGLE	9	16.86
RHONDA SWEENEY	6	15.80
ANDREA TOOPS	15	17.90
LINDA CHENEY	8	16.51
JOAN BUCHMAN	25	18.08
BRENDA COX	10	16.16
ROSE WHITE	8	15.49
TRACY SPRAGUE-LAU	5	14.49
CHASITY DEERING	4	14.16
SUSAN RUBY	5	15.20
TERESA CARTER	15	16.48
DRUSCILLA HAMILTON	6	14.54
ANNA THOMPSON (cafeteria)	9	15.52
KAREN WYATT	10	15.85
DEBORAH BRIGGS	15	18.13
BRENDA RATLIFF	20	18.82
NICOLE ANKENY	1	15.01
DONNA BONSELL	10	18.43
DIANA DONNELLY	25	20.63
SANDRA GRIM	25	20.63
GINGER MCKINNEY	10	18.43
NANCY SPITZER	25	20.63
ANNA THOMPSON (bus)	15	19.17
JENNIFER TINCHER	4	16.15
AMY TULLER	6	16.91
ANGEL SLATER	9	15.82
LUANN FISHER	25	31.49
CATHY HOLFINGER	20	23.54
SCOTT LAMB	10	29.85

Ayes: Owens, Stoops, Russell, Entler

Nays: None

Abstain: Edwards

Motion Carried: 4-0-1

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Issued Supplemental Contracts - Certificated Staff

Frances Edwards moved and Luke Russell seconded that the Board of Education issue supplemental contracts for the following extracurricular activities for the 2012-2013 school year during the OHSAA seasons where appropriate, in accordance with the pay scale adopted by the Board of Education, where applicable, pending completion of a Sports-Related First Aid Training Course as required by AM. H.B. 251 and State Board of Education Rule 3301-27-01 as presented:”

Head Varsity Boys Track	.11	Jeff Miller
Head Varsity Girls Track	.11	Dave Morrow
7 th Grade Volleyball	.06	Nicole Cain
Jr. High School Cheerleader Advisor	.06	Erica Jackson

Ayes: Edwards, Russell, Owens, Entler
Nays: None
Abstain: Stoops

Motion Carried: 4-0-1

Adopted Resolution – Supplementals

Tammy Stoops moved and Frances Edwards seconded that the Board of Education adopt the following resolution pursuant to O.R.C. 3313.53:

WHEREAS, the following supplemental positions are vacant for the 2012-2013 school year:

Reserve Football	.10
Girls Softball	.11
Weight Room – July 1-August 31	.02

WHEREAS, none of the present certificated and/or qualified staff members employed so desire these positions: and

WHEREAS, no certificated person not employed by the district has responded to advertisement of said positions: therefore

BE IT RESOLVED, that the following are awarded supplemental contracts for the supplemental positions listed for the duration of their OHSAA sport season:

Reserve Football	.10	Pat Toscani/Kevin Good
Girls Softball	.11	Randy Delaney
Weight Room – July 1-August 31	.02	Tim Connor

Ayes: Stoops, Edwards, Russell, Owens, Entler
Nays: None
Abstain: None

Motion Carried: 5-0-0

Approve 2012-2013 Volunteers

Kim Owens moved and Frances Edwards seconded that the Board of Education approve the following as a volunteer for the specified areas. As a volunteer this person has read, understands and agrees to comply with the terms and conditions set forth on the Volunteer Release Form #4120.09 F1 pending background check results.

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Jennifer Conway – FFA/FFA Activities
Kathryn Chadeayne – Volleyball
Kelsey Ruby – Soccer
Sarah Burton – Soccer
Thomas Marshall – Wrestling
Tyler Stephens - Football

Ayes: Owens, Edwards, Stoops, Russell, Entler
Nays: None
Abstain: None

Motion Carried: 5-0-0

Approved Liability and Key/Fob Request in Accordance with Board Guideline #7741

Tony Entler moved and Tammy Stoops seconded that the Board of Education approve the following:

Whereas, in accordance with Board Guideline 7741, the Board approves the following individual/s for the stated activity, and;

Now therefore be it resolved that the approved individuals shall be issued school district liability and keys if necessary for specific dates of the planned activity.

<u>Name</u>	<u>Purpose</u>	<u>Specific Dates</u>
Kelsey Ruby	Girls Soccer	8/6/12-11/15/12
Sarah Burton	Girls Soccer	8/6/12-11/15/12
Thomas Marshall	Wrestling	8/1/12-7/31/13
Katie Chadeayne	Volleyball	8/6/12-11/15/12
Sam Stucky	Soccer	8/1/12-7/31/13
Jennifer Harral	Volleyball	8/6/12-11/15/12
Kevin Good	HS Football	7/30/12-11/15/12
Tyler Stephens	HS Football	7/30/12-11/15/12
Erica Jackson	Jr. High Cheerleading	6/20/12-6/19/13

Ayes: Entler, Stoops, Russell, Owens, Edwards
Nays: None
Abstain: None

Motion Carried: 5-0-0

Approved 2012-2013 School Year Fee Changes

Tammy Stoops moved and Luke Russell seconded that the Board of Education approve the following school fee changes for Miami View Elementary for the 2012-2013 school year:

2012-13 School Fees – revised

2nd Grade – from \$58.50 to \$62.00 (adding \$3.50 science fee for Jason Ennis)

Ayes: Stoops, Russell, Owens, Edwards, Entler
Nays: None
Abstain: None

Motion Carried: 5-0-0

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Approved Board Policies

Tammy Stoops moved and Tony Entler seconded that the Board of Education approve the following Board Policy Revisions, Additions and Deletions as presented for first reading at last month's Board of Education meeting:

5517.01	BULLYING AND OTHER FORMS OF AGGRESSIVE BEHAVIOR	REVISED
8462	STUDENT ABUSE AND NEGLECT	REVISED
1230VI	SUPERINTENDENT OF SCHOOLS	DELETE
1230	RESPONSIBILITIES OF THE SUPERINTENDENT	REVISED
1240	EVALUATION OF THE SUPERINTENDENT	REVISED
1320VI	DUTIES OF THE TREASURER	DELETE
1320	DUTIES OF THE TREASURER	REVISED
1330	EVALUATION OF THE TREASURER	REVISED
1530	EVALUATION OF ADMINISTRATORS	REVISED
1540	SUSPENSION OF ADMINISTRATIVE CONTRACTS	REVISED
3120.06	SELECTING STUDENT TEACHERS/ADMINISTRATIVE INTERNS	REVISED
3131	REDUCTION OF STAFF	REVISED
6460	VENDOR RELATIONS	REVISED
7540.03	STUDENT NETWORK AND INTERNET ACCEPTABLE USE AND SAFETY	REVISED
7540.04	STAFF NETWORK AND INTERNET ACCEPTABLE USE AND SAFETY	REVISED
8320.01	PERSONAL INFORMATION SYSTEMS	REVISED
8330	STUDENT RECORDS	REVISED
8405	ENVIRONMENTAL HEALTH AND SAFETY ISSUES	REVISED
8451	PEDICULOSIS (HEAD LICE)	NEW

Ayes: Stoops, Entler, Edwards, Owens, Russell

Nays: None

Abstain: None

Motion Carried: 5-0-0

Approved Textbook Purchases

Kim Owens moved and Luke Russell seconded that the Board of Education approve the following textbook purchases:

Houghton Mifflin Harcourt – Miami View Elementary	
HMH Journeys 2012 Reading Adventures CC Bundles	\$6,681.38

Ayes: Owens, Russell, Stoops, Edwards, Entler

Nays: None

Abstain: None

Motion Carried: 5-0-0

Approved Trip

Frances Edwards moved and Tammy Stoops seconded that the Board of Education approve the following trip:

 FFA Officer Retreat Indian Lake or Buck Creek State Park Aug. 10-11 or 17-18

Ayes: Edwards, Stoops, Russell, Owens, Entler

Nays: None

Abstain: None

Motion Carried: 5-0-0

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Approved School Sponsored Club

Tammy Stoops moved and Frances Edwards seconded that the Board of Education approve the following school sponsored club for the 2012-2013 School Year:

High School Gymnastics

Ayes: Stoops, Edwards, Russell, Owens, Entler

Nays: None

Abstain: None

Motion Carried: 5-0-0

Adopted Resolution – Clark County Educational Service Center

Tammy Stoops moved and Tony Entler seconded that the Board of Education adopt the following resolution to align with Clark County Educational Service Center.

RESOLUTION TO ALIGN WITH CLARK COUNTY EDUCATIONAL SERVICE CENTER

WHEREAS, Ohio Revised Code §3313.843 provides that the board of education of each city, exempted village or local school district with an average daily student enrollment of 16,000 or less, must enter into an agreement with the governing board of an educational service center, under which the educational service center shall provide services to the district^[1]; and

WHEREAS, Ohio Revised Code §3313.843 provides that the board of education of a city, exempted village, or local school district with an average daily student enrollment of more than 16,000 may enter into an agreement with the governing board of an educational service center under which the educational service center shall provide services to the district^[2]; and

WHEREAS, any agreement entered into under §3313.843 shall be filed with the Department of Education by the first day of July of the school year for which the agreement is in effect^[3]; and

WHEREAS, the Southeastern Local School District Board of Education (hereinafter, the “Board of Education”) has an average daily student enrollment less than 16,000; and

WHEREAS, the Board of Education desires to enter into an agreement with the Clark County Educational Service Center (“ESC”) to be in compliance with Ohio Revised Code §3313.843 and to provide services including, but not limited to any of the following: supervisory teachers; in-service and continuing education programs for district personnel; curriculum services; research and development programs; academic instruction for which the governing board employs teachers pursuant to section 3319.02 of the Revised Code; assistance in the provision of special accommodations and classes for students with disabilities; or any other services the district board and service center governing board agree can be better provided by the service center and are not provided under an agreement entered into under section 3313.845 of the Revised Code; and

WHEREAS, services included in the agreement shall be determined by the Superintendent on behalf of the Board of Education and shall be provided to the district in the manner specified in the agreement; and

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Southeastern Local School District that:

SECTION I

The Board of Education, in compliance with Ohio Revised Code §3313.843, hereby authorizes and approves the Agreement with the Clark County Educational Service Center for the provision of services.

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Foundation deductions shall include the amount of per pupil deduction by ADM plus supervisor/extended service deduction allocated to all participating districts by ADM of personnel reported to Ohio Department of Education. This formula shall be superseded by any new formula adopted by the State Board of Education for the fiscal year in which services are performed.

The effective date of this agreement is July 1, 2012. This agreement shall be effective until terminated by either the Southeastern Local School District Board of Education or the Clark County Educational Service Center by giving the other party written notice in advance of the termination date according to state law.

Conditions of this agreement are subject to appropriate funding to the Clark County Educational Service Center to render said services.

SECTION II

IT IS FOUND AND DETERMINED that all formal action of this Board of Education concerning or related to the adoption of this Resolution was adopted in an open meeting of this Board, and all deliberations of this Board that resulted in such formal action were adopted in meetings open to the public, in compliance with all applicable requirements of the Ohio Revised Code.

Ayes: Stoops, Entler, Russell, Owens, Edwards

Nays: None

Abstain: None

Motion Carried: 5-0-0

Treasurer's Report

Approved Financial Reports

Kim Owens moved and Frances Edwards seconded that the Board of Education approve the financial report and payment of bills as presented.

Ayes: Owens, Edwards, Russell, Stoops, Entler

Nays: None

Abstain: None

Motion Carried: 5-0-0

Adopted Final 2011-2012 Appropriations and Temporary 2012-2013

Frances Edwards moved and Luke Russell seconded that the Board of Education approve final 2011-2012 appropriations and temporary appropriations for 2012-2013 at 25% of final appropriations for 2011-2012, and direct the treasurer, superintendent and president of the Board of Education to sign the appropriations certificate required by ORC § 5705.412.

Final Appropriations for 2011-2012 School Year

General Fund	\$7,478,528.08
Special Revenue	\$1,045,529.38
Debt Service	\$0.00
Capital Projects	\$773,072.49
Enterprise Funds	\$385,094.69
Trust Funds & Agency Funds	\$83,471.52
Total	\$9,765,696.16

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Ayes: Edwards, Russell, Owens, Stoops, Entler
Nays: None
Abstain: None

Motion Carried: 5-0-0

Approved Activity Budgets

Kim Owens moved and Frances Edwards seconded that the Board of Education approve the 2011-12 Activity Budgets as presented.

Ayes: Owens, Edwards, Russell, Stoops, Entler
Nays: None
Abstain: None

Motion Carried: 5-0-0

Approved Activity Budgets

Kim Owens moved and Frances Edwards seconded that the Board of Education approve the 2012-13 Activity Budgets as presented.

Ayes: Owens, Edwards, Russell, Stoops, Entler
Nays: None
Abstain: None

Motion Carried: 5-0-0

Approved Liability Insurance

Frances Edwards moved and Tony Entler seconded that the Board of Education approve the liability insurance for 2012-2013 at a cost of \$31,526 through Southwestern Ohio Educational Purchasing Council.

Ayes: Edwards, Entler, Owens, Russell, Stoops,
Nays: None
Abstain: None

Motion Carried: 5-0-0

Approved Advancement – Lunchroom Fund, State/Federal Grants

Tony Entler moved and Frances Edwards seconded that the Board of Education approve an advance to the Lunchroom Fund and State/Federal Grant Funds not to exceed \$204,000. from the General Fund.

Ayes: Entler, Edwards, Owens, Russell, Stoops
Nays: None
Abstain: None

Motion Carried: 5-0-0

Approved Setbal Function

Tammy Stoops moved and Tony Entler seconded that the Board of Education approve the Treasurer to use the Setbal Function in State Software to book fiscal budgeted receipts.

Ayes: Stoops, Entler, Edwards, Owens, Russell
Nays: None
Abstain: None

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Motion Carried: 5-0-0

Approved Contract – Clark County ESC

Kim Owens moved and Frances Edwards seconded that the Board of Education approve the contract for services between Clark County Educational Service Center and Southeastern Local School District for the 2012-2013 fiscal year as presented. Estimated cost is \$482,167.85.

Ayes: Owens, Edwards, Russell, Stoops, Entler
Nays: None
Abstain: None

Motion Carried: 5-0-0

Approved Permanent Improvement Expenditures FY13

Frances Edwards moved and Kim Owens seconded that the Board of Education approve the following permanent improvement fund expenditures:

Automated Solutions Group, LTD – Reprogram Heat @ MV	\$ 3,615.00
PAR, Inc. – Asphalt sealing , repair & restripe @ MV	\$10,545.00
7 South Consulting, Inc. – Anti-virus software renewal	\$ 2,356.76
B2B Computer Products –computers scheduled for replacement - district	\$59,151.00

Ayes: Edwards, Owens, Russell, Stoops, Entler
Nays: None
Abstain: None

Motion Carried: 5-0-0

Approved Permanent Improvement Expenditure FY13 for High School Cafeteria

Tammy Stoops moved and Luke Russell seconded that the Board of Education approve the following permanent improvement fund expenditure for high school cafeteria:

Serving counter	\$17,613.00
96” stainless steel top worktable	\$ 1,977.00
84” stainless steel top worktable	\$ 1,262.00
Total	\$20,852.00

Along with the purchase of the above items there may be potential items outdated and/or non-working that the Superintendent and Treasurer be authorized to donate, sell, trade-in or discard as determined by the Superintendent and Treasurer, and any funds received from a potential sale be returned to the school district.

Ayes: Stoops, Russell, Owens, Edwards, Entler
Nays: None
Abstain: None

Motion Carried: 5-0-0

At 7:23 pm regular session recessed.

At 7:36 training session with Lisa Burleson, School Attorney, on Boardmanship Refresher course.

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Adjournment

At 9:18 Frances Edwards moved and Kim Owens seconded that the Board of Education meeting be adjourned.

Ayes: Edwards, Owens, Russell, Stoops, Entler

Nays: None

Abstain: None

Motion Carried: 5-0-0

CORRECT



ATTEST

