

SOUTHEASTERN LOCAL BOARD OF EDUCATION

Minutes of Regular Meeting

February 19, 2019

The Southeastern Local Board of Education met in regular session on February 19, 2019 at 5:00 pm in the Board Conference Room.

Members Present:

Tony Entler David Shea, Superintendent
Kim Owens Ben Kitchen, Treasurer
Hans Eriksen
Greg Flax
Shawn Jackson

Visitors Present:

Scott Wells – Kapp Construction
Dana Lewis
Jay Mitchell
Monica Mitchell
Thomas Rutschilling
Michael Huff – Levin-Porter Architects
Kristy Zurbrick – Madison Messenger
Joshua Zimmerman
Mark Shepard
Valerie Lemon

Presentation by Mike Huff – Levin-Porter Architects

Superintendent Discussion Items

First Read - Board Policies

COLLEGE CREDIT PLUS PROGRAM	2271
GIFTED EDUCATION AND IDENTIFICATION	2464
EMPLOYMENT OF SUBSTITUTE EDUCATIONAL AIDES	4120.05
PERSONAL COMMUNICATION DEVICES	5136
ELECTRONIC EQUIPMENT	5136.01
ATTENDANCE	5200
USE OF MEDICATIONS	5330
DRUG PREVENTION	5530
AMENITIES FOR PARTICIPANTS AT MEETINGS AND/OR OTHER OCCASIONS	6233
RECOGNITION	6680
DISPOSITION OF REAL PROPERTY/PERSONAL PROPERTY	7300
BUS DRIVER CERTIFICATION	8600.04
BUSINESS ADVISORY COUNCIL	9141

Approval of Minutes

Kim Owens moved and Shawn Jackson seconded that the minutes of the January 9, 2019 Organizational and Regular Meeting be approved.

Ayes: Owens, Jackson, Eriksen, Flax, Entler
Nays: None
Abstain: None

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Motion Carried: 5-0-0

Superintendent's Report

Approved Substitute Certificated Staff

Shawn Jackson moved and Hans Eriksen seconded that the Board of Education approve the following substitute certificated staff for the 2018-2019 School Year:

Mitchell, Jay
Jordan, Laura
Williams, Anthony
Allen, Carly

Jeanneret, Rebecca
Wagner, Jonathan
Wall, Kaylyn
Fultz, Lindsey

Ayes: Jackson, Eriksen, Flax, Owens, Entler
Nays: None
Abstain: None

Motion Carried: 5-0-0

Accepted Supplemental Resignations

Kim Owens moved and Hans Eriksen seconded that the Board of Education approve the following supplemental resignations effective January, 2019:

Jessica Miller – JH Track
Joe Hall – Wrestling

Ayes: Owens, Eriksen, Jackson, Flax, Entler
Nays: None
Abstain: None

Motion Carried: 5-0-0

Issued Supplemental Contracts - Certificated Staff

Shawn Jackson moved and Kim Owens seconded that the Board of Education issue supplemental contracts for the following extracurricular activities for the 2018-2019 school year during the OHSAA seasons where appropriate, in accordance with the pay scale adopted by the Board of Education, where applicable, pending completion of a Sports-Related First Aid Training Course as required by AM. H.B. 251 and State Board of Education Rule 3301-27-01 as presented:"

JH Boys Track

.08 Derek Richardson

Ayes: Jackson, Owens, Eriksen, Flax, Entler
Nays: None
Abstain: None

Motion Carried: 5-0-0

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Adopted Resolution – Supplementals

Shawn Jackson moved and Tony Entler seconded that the Board of Education adopt the following resolution pursuant to O.R.C. 3313.53:

WHEREAS, the following supplemental positions are vacant for the **2018-2019** school year:

Wrestling	.06
Asst. Varsity Track	.04

WHEREAS, none of the present certificated and/or qualified staff members employed so desire these positions: and

WHEREAS, no certificated person not employed by the district has responded to advertisement of said positions: therefore

BE IT RESOLVED, that the following are awarded supplemental contracts for the supplemental positions listed for the duration of their OHSAA sport season:

Rate as per negotiated agreement:

Wrestling	.06	Randy McCombs
Asst. Varsity Track	.04	Matt Locke

Ayes: Jackson, Entler, Flax, Eriksen, Owens

Nays: None

Abstain: None

Motion Carried: 5-0-0

Approved Volunteers

Hans Eriksen moved and Kim Owens seconded that the Board of Education approve the following as a volunteer for the specified areas. As a volunteer this person has read, understands and agrees to comply with the terms and conditions set forth on the Volunteer Release Form #4120.09 F1.

Athletics:
Josh Akers – Wrestling
Dr. Aaron White - Band

Ayes: Eriksen, Owens, Flax, Jackson, Entler

Nays: None

Abstain: None

Motion Carried: 5-0-0

Approved Liability and Key/Fob Request in Accordance with Board Guideline #7741

Shawn Jackson moved and Greg Flax seconded that the Board of Education approve the following:

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Whereas, in accordance with Board Guideline 7741, the Board approves the following individual/s for the stated activity, and;

Now therefore be it resolved that the approved individuals shall be issued school district liability and keys if necessary for specific dates of the planned activity.

<u>Name</u>	<u>Purpose</u>	<u>Specific Dates</u>
Darron Routzahn	Baseball Weight lifting	2/20/19-6/1/19
Randy McCombs	Wrestling	1/23/19-4/1/19

Ayes: Jackson, Flax, Eriksen, Owens, Entler

Nays: None

Abstain: None

Motion Carried: 5-0-0

Approved Long-Term Substitute – Certificated Staff

Hans Eriksen moved and Shawn Jackson seconded that the Board of Education approve the following as a long term substitute teacher:

Chloe Dabrowski for Lacy Holland

Ayes: Eriksen, Jackson, Flax, Owens, Entler

Nays: None

Abstain: None

Motion Carried: 5-0-0

Approved Substitute Classified Staff

Kim Owens moved and Greg Flax seconded that the Board of Education approve the following substitute classified staff for the 2018-2019 School Year:

Stephanie Weaver – Custodian

Ayes: Owens, Flax, Jackson, Eriksen, Entler

Nays: None

Abstain: None

Motion Carried: 5-0-0

Approved Mower Contract

Shawn Jackson moved and Greg Flax seconded that the Board of Education approve a mowing contract with Roger Holfinger on an “as needed” basis with payment of \$9.20 per hour not to exceed 40 hours per week for the mowing season.

Ayes: Jackson, Flax, Eriksen, Owens, Entler

Nays: None

Abstain: None

Motion Carried: 5-0-0

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Approved Additional Extra-Curricular Supplemental Non-renewals

Tony Entler moved and Greg Flax seconded that the Board of Education approve the non-renewals of the following 2018-2019 Extra-Curricular supplemental positions for the end of the school year.

Choir Director	0.05 Kelly Sheeley
Drama	0.06 Laura Madden
Drama Music Director	0.06 Kelly Sheeley
Prom Jr. Class Advisor	0.05 Bryn Dean
HS Student Council	0.04 Kathy Mercer
Jr. High Student Council	0.03 Ashley Slone
MV Student Council	0.03 John Marcus Murray/ Missi Spears
Quick Recall	0.05 Jeff Miller
National Honor Society	0.02 Amanda Viau
Power of Pen	0.03 Bryn Dean/Ashley Slone
Flex/Dual Credit Admin.	0.03 Nick Banion
Technology(Website/ Social Media)	0.10 Vince Banion

Ayes: Entler, Flax, Owens, Eriksen

Nays: None

Abstain: Jackson

Motion Carried: 4-0-1

Approved Unpaid Vacation Day – Classified Staff

Kim Owens moved and Shawn Jackson seconded that the Board of Education approve the unpaid vacation day for the following:

Cathy Holfinger – March 8, 2019

Ayes: Owens, Jackson, Eriksen, Flax, Entler

Nays: None

Abstain: None

Motion Carried: 5-0-0

Approved Leave of Absence – Classified Staff

Tony Entler moved and Hans Eriksen seconded that the Board of Education approve the following leave of absence for the first half of the 2019-2020 school year:

Wendy Russell – leave for 17 weeks

Ayes: Entler, Eriksen, Owens, Jackson, Flax

Nays: None

Abstain: None

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Motion Carried: 5-0-0

Approved Resignations – Certificated Staff

Shawn Jackson moved and Greg Flax seconded that the Board of Education approve the following resignations for retirement purposes:

Bonnie Lockwood – effective May 29, 2019

Ayes: Jackson, Flax, Eriksen, Owens, Entler

Nays: None

Abstain: None

Motion Carried: 5-0-0

Approved 2019 Graduates

Shawn Jackson moved and Hans Eriksen seconded that the Board of Education approve the following tentative list of 2019 graduates pending completion of requirements as required by the Southeastern Board of Education:

Logan Scott Barclay	Jacob Carl Halley	Alejandro Neave
Luke Allen Barclay	Joshua Steven Halley	Alexis Neave
Charlie Thomas Bertemes	Rylee Grace Harrington	Madison Victoria Newman
Thomas Fredrick Brickles	Aiden Reed Hartman	Dylan Kyle Peters
Nicholas Alan Brown	Aubrie Nichole Hartman	Reed McKenzie Pitstick
Katie Marie Bussey	Lyndsey Eileen Helterbran	Renee Nicole Raines
Kira Leigh Center	Travis Wayne Hutchins	Tyler Eugene Ray
Evelyn Anne Cessna	Jacob Michael Johnson	Brant Lester Reed
Luke Alexander Clow	Lauren Nicole Kendall	Nathan Alexander Roark
Kaitlyn Sierra Cronan	Troy William Knox	Shelby Mae Russell
Solomon James Daniel	Olivia Michelle Kyer	Jason Michael Rutschilling
Connor Michael Davis	Kassy Helen Lee	Benjamin Vincent Shuler
Hunter Edwin Davis	Maddison Hope McCune	Alexa Brooke Skeens
Seth Kenneth Deering	Kyli Megan McKinney	Angel Nicole South
Maxwell Thomas DeLong	Carolyn Ann Mitchell	Ethan Robert Spracklen
Owen Nicholas Flannery	Kathleen Haily Mohler	Timothy Darrell Tincher, Jr.
Leslie Lorena Flores	Kyleigh Nicole Morgan	Austin Ray Whitley
Zachary Edward Gregory	Daniel Steven Myers	

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Ayes: Jackson, Eriksen, Owens, Flax, Entler
Nays: None
Abstain: None

Motion Carried: 5-0-0

Approved Open Enrollment

Kim Owens moved and Shawn Jackson seconded that the Board of Education shall participate in open enrollment for students from any Ohio School District for the 2019-2020 school year.

Ayes: Owens, Jackson, Eriksen, Flax, Entler
Nays: None
Abstain: None

Motion Carried: 5-0-0

Approved Youth Challenges Tutor

Tony Entler moved and Greg Flax seconded that the Board of Education approve Aaron Lockwood as a tutor at \$25 per hour for a student attending Youth Challenges.

Ayes: Enter, Flax, Eriksen, Jackson, Owens
Nays: None
Abstain: None

Motion Carried: 5-0-0

Approved 2019-2020 School Calendar

Shawn Jackson moved and Kim Owens seconded that the Board of Education approve the 2019-2020 School Calendar as presented.

Ayes: Jackson, Owens, Flax, Eriksen, Entler
Nays: None
Abstain: None

Motion Carried: 5-0-0

Approved Permanent Improvement/General Fund Expenditures

Kim Owens moved and Shawn Jackson seconded that the Board of Education approve the following permanent Improvement/General Fund expenditures:

Sports Imports – Volleyball Net/Pole System at HS - \$4,958.00
Emil F. Toriello, P.E. – Two story press box at football field - \$3,150.00
IT Savvy – license keys for wireless - \$5,381.74
MVECA – 15 Chromebooks & license for MV - \$3,376.05
Steve Weiss Music – Percussion instruments - \$9,057.45

Ayes: Owens, Jackson, Entler, Flax, Erickson
Nays: None

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Abstain: None

Motion Carried: 5-0-0

Approved Memorandum of Understanding – School Resource Officer

Shawn Jackson moved and Hans Eriksen seconded that the Board of Education approve the Memorandum of Understanding between the South Charleston Police Department, Village of South Charleston, OH and Southeastern Local School District Board of Education for a School Resource Officer Program as presented.

Ayes: Jackson, Eriksen, Flax, Owens, Entler

Nays: None

Abstain:

Motion Carried: 5-0-0

Adopted Resolution – Multi-Purpose Athletic Facility

Hans Eriksen moved and Greg Flax seconded that the Board of Education adopt the following resolution:

RESOLUTION

WHEREAS, on March 20, 2018, the Southeastern Local School District Board of Education (“Board”) passed Resolution #32018-09 approving the draft construction and bid package documents including cost estimate of one million nine hundred sixty-three thousand nine hundred twenty-two dollars (\$1,963,922), with additional estimated material costs of approximately \$0, (“Construction Bid Documents”) as presented to the Board by Architect Levin Porter for construction of Multi-Purpose Athletic Facility (“Project”); and **WHEREAS**, by way of Resolution # 112018-08 approved by the Board on November 20, 2018, the Board authorized Architect Levin Porter, upon finalization of such Construction Bid Documents, to commence the competitive bidding process for the construction of the Project in compliance with all applicable laws of the State of Ohio, based upon the cost estimates as set forth in the Resolution; and

WHEREAS, by way of Resolution #112018-08 also approved by the Board on November 20, 2018, the Board approved for publication a “Legal Notice Invitation to Bid” for the Project and authorized the Treasurer to publish same in accordance with Sections 7.12 and 3313.46 of the Ohio Revised Code; and

WHEREAS, also by way of Resolution # 112018-08 approved by the Board on November 20, 2018, the Board authorized Architect Levin Porter to coordinate the opening of bids for the Project in compliance with Section 3313.46(A)(3) of the Ohio Revised Code, and immediately following the opening of all bids, authorized the Architect to substantiate the bids for responsiveness, then conduct a responsibility investigation of the apparent low bidder for the construction, in conformance with the Instructions to Bidders, and to prepare and submit to the Board a recommendation about the award or rejection of any bid or bids for the construction, in accordance with applicable law, with the Board retaining the right to reject any and all bids in accordance with applicable law; and

WHEREAS, Architect Levin Porter issued bid documents as follows: one (1) base bid and four (4) alternate bids for the Project, with the base bid consisting of the base general contract, and the four (4) alternate bids consisting of G-1, Windows; G-2, Gym and Wrestling Rom Flooring Upgrade; G-3, Acoustical Panels; and G-4, Weight Room and Wrestling Room Liner Panels; and

WHEREAS, Architect Levin Porter conducted the bid opening for the Project on January 2, 2019, in conjunction with the District’s administration; and

WHEREAS, subsequent to the bid opening, Architect Levin Porter substantiated the bids received for responsiveness and conducted a responsibility investigation of the apparent low bidder for the Project in conformance with the Instructions to Bidders; and

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WHEREAS, on January 7, 2019, Architect Levin Porter submitted to the Superintendent on behalf of the Board a letter recommending award of the contract for construction of the base bid on the Project to Kapp Construction, Inc., as lowest responsible bidder in the amount of \$1,548,600; and

WHEREAS, the Superintendent has presented the letter from Architect Levin Porter dated January 7, 2019, recommending award of the contract for construction of the base bid on the Project to the Board for approval; and

WHEREAS, on January 2, 2019, as part of the bid opening for the Project, Architect Levin Porter also substantiated the low bidder for each of the four (4) alternate bids as part of the Project; and

WHEREAS, Architect Levin Porter subsequently certified to the Superintendent on behalf of the Board that Kapp Construction, Inc., is lowest responsible bidder on each of the four (4) alternate bids as part of the Project; and

WHEREAS, the Superintendent has presented the Board with such certification in regards to each of the four (4) alternate bids as part of the Project for the Board's formal consideration and action;

NOW THEREFORE BE IT RESOLVED by the Southeastern Local School District Board of Education ("Board") that the recommendation of Architect Levin Porter for the award of the contract for construction of the Project be approved for the lowest responsible bidder, Kapp Construction, Inc., for the base bid in the amount of \$1,548,600;

BE IT FURTHER RESOLVED that the Board authorizes the Superintendent, Treasurer, Architect and the Board's legal counsel to engage in negotiation of contract terms with Kapp Construction, Inc., in the amount of \$1,548,600, using AIA Forms A101-2017, on terms to be approved by the Board;

BE IT FURTHER RESOLVED that the Board hereby accepts and approves the award of the alternate bids submitted by Kapp Construction, Inc., and as certified by the Architect as lowest responsible bid for Alternate No. G-1, Windows in the amount of twenty-three thousand eight hundred dollars (\$23,800); Alternate No. G-2, Gym and Wrestling Room Flooring Upgrade in the amount of five thousand eight hundred fifty dollars (\$5,850); and Alternative No. G-4, Weight Room and Wrestling Room Liner Panels in the amount of eight thousand three hundred dollars (\$8,300), all as part of the Project;

BE IT FURTHER RESOLVED that the Board hereby authorizes the Superintendent, Treasurer, Architect and the Board's legal counsel to engage in negotiation of contract terms with Kapp Construction, Inc., for each of the Alternate Bid No.s G-1, G-2, and G-4, in the amounts of \$23,800, \$5,850, and \$8,300, respectively, using AIA Forms A101-2017, on terms to be approved by the Board;

BE IT FURTHER RESOLVED that the Board hereby rejects all bids submitted for Alternate No. G-3, Acoustical Panels, as part of the Project;

Ayes: Eriksen, Flax, Entler, Owens, Jackson

Nays: None

Abstain: None

Motion Carried: 5-0-0

Treasurer's Report

Approved Financial Reports

Greg Flax moved and Shawn Jackson seconded that the Board of Education approve the financial reports and payment of bills as presented.

Ayes: Flax, Jackson, Eriksen, Owens, Entler

Nays: None

Abstain: None

Motion Carried: 5-0-0

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Approved Agreement – Clark State CCP

Kim Owens moved and Shawn Jackson seconded that the Board of Education approve the agreement with Clark State Community College for College Credit Plus (CCP) for the 2019-2020 school year for the School District's high school students to earn college credit and high school credit simultaneously as presented.

Ayes: Owens, Jackson, Flax, Eriksen, Entler

Nays: None

Abstain: None

Motion Carried: 5-0-0

Approved Prior Fiscal Year Payment – OBI Training

Tony Entler moved and Hans Eriksen seconded that the Board of Education approve payment to Nichole Ankeney for OBI Training, 6/13/18, 6/19/18 and 6/22/18 for a total of 5 hours from FY18 School Year.

Ayes: Enter, Eriksen, Flax, Jackson, Owens

Nays: None

Abstain: None

Motion Carried: 5-0-0

Approved Family Medical Leave

Kim Owens moved and Shawn Jackson seconded that the Board of Education approve Family Medical Leave (FMLA) for following to the extent that provisions of the FMLA are covered by paid leave provisions of the negotiated agreement. The twelve (12) weeks of leave benefit coverage to which those employees are entitled under the FMLA shall run concurrently with existing paid leave benefits.

Lacy Holland – on or before March 6, 2019

Melissa Sanders – on or before January 16, 2019

Brian Hecker – on or before April 20, 2019

Ayes: Owens, Jackson, Entler, Flax, Eriksen

Nays: None

Abstain: None

Motion Carried: 5-0-0

Approved Bus Repair Expenses

Hans Eriksen moved and Shawn Jackson seconded that the Board of Education approve the following bus repair expenses from January 9, 2019:

Cummins Sales and Service - \$5,724.03

Cummins Sales and Service - \$1,756.61

Ayes: Eriksen, Jackson, Flax, Owens, Entler

Nays: None

Abstain: None

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Motion Carried: 5-0-0

Approved Participation – Ohio Deferred Compensation

Tony Entler moved and Greg Flax seconded that the Board of Education approve the participation in the Ohio Public Employees Deferred Compensation Program.

Ayes: Entler, Flax, Eriksen, Owens, Jackson

Nays: None

Abstain: None

Motion Carried: 5-0-0

Adopted Resolution

Shawn Jackson moved and Tony Entler seconded that the Board of Education adopt the following resolution:

**RESOLUTION ACCEPTING THE AMOUNTS AND RATES AS DETERMINED BY THE
BUDGET COMMISSION AND AUTHORIZING THE NECESSARY TAX LEVIES
AND CERTIFYING THEM TO THE COUNTY AUDITOR
(CITY, VILLAGE OR RURAL BOARD OF EDUCATION)**

REVISED CODE, SECTIONS 5705.34 - 35.

The Board of Education of the Southeastern Local School District, Clark County, Ohio, met in regular session on the 19 day of February, 2019, at the office of the Board of Education with the following members present:

WHEREAS, This Board of Education in accordance with the provisions of the law has previously adopted a Tax Budget for the next succeeding fiscal year commencing July 1, 2019; and

WHEREAS, The Budget Commission of Clark County, Ohio has certified its action thereon to this Board together with an estimate by the County Auditor of the rate of each tax necessary to be levied by this Board, and what part thereof is without, and what part within, the ten mill tax limitation; therefore, be it RESOLVED, By the Board of Education of the Southeastern Local School District, Clark County, Ohio, that the amounts and rates, as determined by the Budget Commission in its certification, be and the same are hereby accepted; and be it further

RESOLVED, that there be and is hereby levied on the tax duplicate of said School District the rate of each tax necessary to be levied within and without the ten mill limitation as follows:

SCHEDULE A				
SUMMARY OF AMOUNTS REQUIRED FROM GENERAL PROPERTY TAX APPROVED BY BUDGET COMMISSION, AND COUNTY AUDITOR'S ESTIMATED TAX RATES				
FUND	Amount to Be Derived from Levies Inside	Amount to Be Derived from Levies Outside	County Auditor's Estimate of Tax Rate to	

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	the 10 Mill Limitation		Be Levied	
	the 10 Mill Limitation	the 10 Mill Limitation	Inside 10 Mill Limit	Outside 10 Mill Limit
	Column II	Column IV	V	VI
General Fund	\$693,034	\$2,113,481	5.200	28.600
Permanent Improvement Fund		\$249,548		3.000
Emergency Levy Funds		\$491,787		3.690 *
Totals	\$693,034	\$2,854,816	5.200	35.290
SCHEDULE B				
LEVIES OUTSIDE 10 MILL LIMITATION, EXCLUSIVE OF DEBT LEVIES				
FUND			Maximum Rate Authorized to be Levied	County Auditor's Estimate of Yield of Levy
Current Expense Levy authorized by voters on November, 1976 for not to exceed Continuing years.			23.600	\$1,704,673
Current Expense Levy authorized by voters on November 6, 1979 for not to exceed Continuing years.			5.000	\$408,808
Permanent Improve Levy authorized by voters on November 4, 2014 for not to exceed 5 years. (2015-2019)			3.000	\$249,548
Emergency Levy authorized by voters on November 8, 2016 (Maximum Approved 4.02) for not to exceed 5 years. (2017-2021)			3.690 *	\$491,787
* = Millage needed based upon current values for tax year 2018.				
Totals			35.290	\$2,854,816

an be it further

RESOLVED, That the Clerk/Treasurer of this Board be and is hereby directed to certify a copy of this Resolution to the County Auditor of said County.

Ayes: Jackson, Entler, Owens, Flax, Eriksen

Nays: None

Abstain: None

Motion Carried: 5-0-0

Executive Session – Appointment of Personnel

At 6:00 pm Kim Owens moved and Shawn Jackson seconded that the Board of Education move to executive session to discuss appointment of personnel.

Ayes: Owens, Jackson, Flax, Eriksen, Entler

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Nays: None
Abstain: None

Motion Carried: 5-0-0

Returned to regular session at 6:22 pm.

Adjournment

At 6:33 pm Shawn Jackson moved and Hans Eriksen seconded that the Board of Education meeting be adjourned.

Ayes: Jackson, Eriksen, Flax, Owens, Entler
Nays: None
Abstain: None

Motion Carried: 5-0-0

CORRECT



ATTEST

